

1 Introduced May 28, 2024, by Councilman
2 Tamborella, seconded by Councilwoman
3 Haggerty, (by request of Administration)

4 **RESOLUTION R24-18**

5
6 A resolution authorizing certain actions and individuals and adopting various
7 policies in connection with the State of Louisiana Community Development Block Grant
8 Disaster Recovery Program.

9 WHEREAS, the City of Slidell (the Grantee) has been afforded the opportunity to
10 participate in the State of Louisiana Community Development Block Grant Disaster
11 Recovery (CDBG-DR) Program administered by the State of Louisiana Office of
12 Community Development; and,

13 WHEREAS, it is necessary under the program regulations to authorize certain
14 actions and individuals to perform certain designated functions required by the STATE:

15 NOW THEREFORE BE IT RESOLVED, that the Grantee as legal recipient of the
16 CDBG funds, does hereby authorize the following actions.

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18 SECTION I.

19
20 EQUAL OPPORTUNITY

21 WHEREAS, equal opportunity regulations of the CDBG program require the
22 appointment by the recipient of an Equal Opportunity Officer, (EEO Officer) to have
23 responsibility for maintaining all pertinent EEO files, submit on a timely basis all required
24 reports, answer all related correspondence and monitor all EEO areas;

25 NOW THEREFORE BE IT RESOLVED, by the Grantee that Kaitlin St. Pierre,
26 Human Resources Director (and any successor to her in that position), is hereby appointed
27 as EEO officer for the life of the CDBG-DR Program and as such is charged to faithfully
28 execute all duties and responsibilities herein described.

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30 SECTION II.

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32 FAIR HOUSING POLICY

33 WHEREAS, the STATE requires Grantees to take actions to affirmatively further fair
34 housing in compliance with Title VIII of the Civil Rights Act of 1968, as amended and
35 Executive Order 11063, as amended;

36 NOW THEREFORE BE IT RESOLVED, by the Grantee, that the attached policy
37 entitled "Fair Housing Policy" is hereby adopted; and
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4 BE IT RESOLVED, by the Grantee that Daniel McElmurray, Planning Director
5 (and any successor to him in that position), is hereby appointed as Fair Housing
6 Coordinator for the life of the CDBG-DR Program and as such is charged to faithfully
7 execute all duties and responsibilities herein described.

8 SECTION III.

9 PROCUREMENT POLICY

10 WHEREAS, the STATE requires the establishment of uniform procedures in
11 compliance with 2 CFR 200;

12 NOW THEREFORE BE IT RESOLVED, by the Grantee, that the attached policy
13 entitled "Procurement Policy" is hereby adopted.

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16 SECTION IV.

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18 SECTION 3 PLAN

19 WHEREAS, the STATE requires Grantees to the greatest extent feasible to ensure
20 that employment and training opportunities arising in connection with Section 3 projects
21 are provided to Section 3 workers within the metropolitan area (or nonmetropolitan county)
22 in which the project is located and ensure contracts for work awarded in connection with
23 Section 3 projects are provided to business concerns that provide economic opportunities
24 to Section 3 workers residing within the metropolitan area (or nonmetropolitan county) in
25 which the project is located. in compliance with Section 3 of the Housing and Urban
26 Development Act of 1968;

27 NOW THEREFORE BE IT RESOLVED, that the attached "Section 3 Plan" for the
28 Grantee is hereby adopted; and,

29 BE IT RESOLVED, by the Grantee that Blaine Clancy, City Engineer (and any
30 successor to him in that position), is hereby appointed as Section 3 Coordinator for the life
31 of the CDBG-DR Program and as such is charged to faithfully execute all duties and
32 responsibilities herein described

33 SECTION V.

34
35 COMPLAINT POLICY

36 WHEREAS, the STATE requires Grantees to establish procedures to deal with
37 citizen inquiries and complaints;
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4 NOW THEREFORE BE IT RESOLVED, by the Grantee, that the attached policy
5 entitled "Citizen Complaint Policy", is hereby adopted.

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7 SECTION VI.

8 SECTION 504 GRIEVANCE PROCEDURE
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10 WHEREAS, the STATE requires Grantees to establish internal grievance
11 procedures to deal with citizen inquiries and complaints concerning Section 504;

12 NOW THEREFORE BE IT RESOLVED, by the Grantee, that the attached policy
13 entitled "Section 504 Grievance Procedure", is hereby adopted.

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15 SECTION VII.

16 SECTION 504 COORDINATOR
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18 WHEREAS, the STATE requires Grantees to designate a responsible person to
19 coordinate the Grantee's efforts to comply with Section 504 of the Rehabilitation Act of
20 1973 as amended;

21 NOW THEREFORE BE IT RESOLVED, that Tiffani McManus, Grants and
22 Emergency Preparedness Administrator (and any successor to her in that position), is
23 appointed as Section 504 Compliance Officer; and,

24 BE IT FURTHER RESOLVED, that Greg Cromer, Mayor (and any successor to him
25 in that position), is hereby authorized to execute the attached Section 504 Certification.

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27 SECTION VIII.

28 ANTI DISPLACEMENT
29

30 WHEREAS, the CDBG Program requires that all grant recipients adopt by
31 resolution a Residential Anti-Displacement and Relocation Assistance Plan;

32 NOW THEREFORE BE IT RESOLVED, that the attached "Residential Anti-
33 Displacement and Relocation Assistance Plan" for the Grantee is hereby adopted; and,

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35 BE IT RESOLVED, by the Grantee that Blaine Clancy, City Engineer (and any
36 successor to him in that position), is hereby appointed as the Residential Antidisplacement
37 Officer for the life of the CDBG-DR Program and as such is charged to faithfully execute all
38 duties and responsibilities herein described; and,
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4 BE IT FURTHER RESOLVED, that Greg Cromer, Mayor (and any successor to
5 him in that position), is hereby authorized to execute the attached Residential Anti-
6 Displacement and Relocation Assistance Certification.

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8 SECTION IX.

9 LABOR COMPLIANCE

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11 WHEREAS, labor compliance regulations of the CDBG Program require the
12 appointment by the recipient of a Labor Compliance Officer, (LCO) to have the
13 responsibility for maintaining all pertinent labor compliance files, submitting on a timely
14 basis all required reports, answer all related correspondence and monitor all labor
15 compliance areas;

16 NOW THEREFORE BE IT RESOLVED, by the Grantee that Kaitlin St. Pierre,
17 Human Resources Director (and any successor to her in that position), is hereby appointed
18 as Labor Compliance Officer for the life of the CDBG-DR Program and as such is charged
19 to faithfully execute all duties and responsibilities herein described.

20 SECTION X.

21 COMMUNICATION

22 WHEREAS, the CDBG Program requires that all grant recipients adopt by
23 resolution a policy for communicating information to persons with hearing impairments;

24 NOW THEREFORE BE IT RESOLVED, that the attached "Communication
25 Policy" for the Grantee is hereby adopted; and,

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27 BE IT FURTHER RESOLVED, the Grantee hereby adopts a policy to utilize the
28 Louisiana Hearing Impaired Relay System for communicating with hearing impaired
29 persons. The relay numbers are: Information 1-800-333-0605, TDD Users 1-800-846-
30 5277 and Voice Users 1-800-947-5277.

31 SECTION XI.

32 CONTRACT ADMINISTRATION POLICY

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34 WHEREAS, the STATE requires Grantees to establish procedures to provide
35 oversight and administration of contracts awarded under the CDBG-DR Program and
36 complaints;

37 NOW THEREFORE BE IT RESOLVED, by the Grantee, that the attached policy
38 entitled "Contract Administration Policy", is hereby adopted.

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5 SECTION XII.

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7 DUPLICATION OF BENEFITS POLICY

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9 WHEREAS, the STATE requires Grantees to establish procedures to assure
10 CDBG-DR assistance does not duplicate other funds received for the same activity;

11 NOW THEREFORE BE IT RESOLVED, by the Grantee, that the attached policy
12 entitled "Duplication of Benefits", is hereby adopted.

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14 SECTION XIII.

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16 MONITORING PLAN

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18 WHEREAS, the STATE requires Grantees to establish procedures to provide
19 oversight and monitoring of CDBG-DR funded activities;

20 NOW THEREFORE BE IT RESOLVED, by the Grantee, that the attached plan
21 entitled "Monitoring Plan", is hereby adopted.

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23 SECTION XIV.

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25 LANGUAGE ACCESS PLAN

26 WHEREAS, the CDBG Program requires that all grant recipients adopt by
27 resolution a Language Access Plan;

28 NOW THEREFORE BE IT RESOLVED, that the attached "Language Access Plan"
29 for the Grantee is hereby adopted.

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31 SECTION XV.

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33 RECORDS MANAGEMENT

34 NOW THEREFORE BE IT RESOLVED, that the attached "Records Management
35 Policy" for the Grantee is hereby adopted.

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4 **ADOPTED** this 28th day of May, 2024.
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6 *Kenny Tamborella*

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8 Kenny Tamborella
9 President of the Council
10 Councilman, District E

11 *Thomas P. Reeves*

12 Thomas P. Reeves
13 Council Administrator
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