

1 Introduced December 19, 2000, by
2 Councilman Binder, seconded by
3 Councilman Washington
4

5 **RESOLUTION NO. R00-29**

6 A resolution amending the Code of Ordinances of the City of Slidell by
7 amending Appendix B. Rules of Procedures of the Slidell City Council.
8

9 NOW THEREFORE BE IT RESOLVED by the Slidell City Council that it
10 does hereby amend the Code of Ordinances of the City of Slidell, Appendix B Rules
11 of Procedures of the Slidell City Council as follows:
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13 Section 2.2 President; election.
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15 In the last sentence, after the phrase "six (6) months", add, "not to exceed
16 two (2) consecutive terms."
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18 Section 2.5 Vice-president; election.
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20 In the second paragraph, after the phrase "six (6) months", add, "not to
21 exceed two (2) consecutive terms."
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23 Section 2.8 is amended as follows:
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25 Delete the heading in its entirety and replace with "Council
26 administrator/clerk of the council; appointment."
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28 In the first paragraph, delete the phrase "The clerk of the Slidell City
29 Council" and replace with "The council administrator/clerk of the council".
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31 Section 2.9 is amended as follows:
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33 In the heading, delete the phrase "Executive secretary to the council;
34 duties." and replace with "Administrative Assistant; duties."
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36 In subparagraph (9), delete the word "yearly".
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38 Delete subparagraph "(14)" in its entirety.
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40 Section 2.9.1 is amended as follows:
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42 In the heading, delete the phrase "Secretary council office; duties." and
43 replace with "Executive Secretary; duties."
44

45 In subparagraph (10) e., delete the word "with."
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47 In subparagraph (16), delete "executive secretary" and replace with
48 "administrative assistant."
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3 Section 2.10 - Delete this section in its entirety.
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5 Section 2.11 Council administrator/clerk of the council; duties. is amended as follows:

6 In the first sentence, delete the words "total operation" and replace with
7 "daily administration".
8

9 At the end of the first sentence, add the word "office."
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11 In subparagraph (31) delete "semi-annual" and replace with "annual."
12

13 In subparagraph (36), delete "/meetings".
14

15 Section 5.4 Lunch period.

16 Delete the paragraph in its entirety and replace with:
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18 "Lunch periods of between one half hour and one hour will be observed between
19 the hours of 11:00 a.m. and 2:00 p.m. Staff members will ensure that the office
20 is manned whenever possible. Vacations, sick leave and emergencies are
21 exceptions and the council administrator/clerk of the council in such situations
22 may hire part-time help if he deems it necessary, with the approval of the
23 president of the council."
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28 Section 5.5 Office hours.

29 Delete the last sentence.
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31 Section 5.6 Compensatory time off.

32 Delete this section in its entirety.
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34 Section 5.7 Office problems.

35 Delete the paragraph in its entirety and replace with:
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37 "Office problems shall be addressed by the council administrator or shall be
38 considered in an executive session of the council."
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41 Section 5.8 Benefits.

42 Delete the phrase "The clerk of the council and the council administrator
43 positions" and replace with "All council employee positions".
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3 Section 5.10 Position evaluation.

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5 Delete the entire paragraph and replace with:

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7 "The council members will evaluate the work performance of the council
8 administrator/clerk of the council annually after his/her starting date. The
9 employee will be apprised of his/her work performance (strengths and
10 weaknesses) by the president of the council. Copies will be provided to the
11 employee and also made an official part of his/her personnel record. In the
12 event serious weaknesses are noted during the evaluation, the employee will be
13 immediately advised. Unless corrective action is taken by the employee, a
14 council member may recommend dismissing the employee. Regardless of any
15 evaluation, the council administrator/clerk of the council serves at the pleasure of
16 the council."
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23 Section 6.1 Preparation.

24 Delete the entire paragraph and replace with the following:

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26 "The agenda for all regular meetings will be closed at 4:00 p.m. on the
27 Wednesday before the council meeting on Tuesday. Barring unusual
28 circumstances, agenda packets shall be available by noon on the Friday before
29 the Council meeting. Each agenda item will be followed by the name of the
30 councilperson placing the item on the agenda. The original of all proposed
31 ordinances, resolutions or correspondence for the council's consideration must
32 be presented to the clerk of the council by agenda cut-off time."
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38 Section 6.4.1 is amended as follows:

39 In the heading, delete "three thousand dollars (\$3,000.00)" and replace
40 with "five thousand dollars (\$5,000.00)".

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42 In the first paragraph, delete "three thousand dollars (\$3,000.00)" and
43 replace with "five thousand dollars (\$5,000.00)".

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46 In the first paragraph, delete the phrase "the president of" and delete "and
47 a Councilman at large (by request) as per the below described procedure."
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3 Add the following to "BID AND REQUEST TO PURCHASE
4 ACCEPTANCE PROCEDURE:"

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6 "9. Funding source:
7
8 10. Amount budgeted and account numbers:
9
10 11. Certification of Funds by Finance Department:
11
12 12. Review and recommendation by Council Administrator"

13 Delete the paragraph beginning with "Bid recommendation must" in its
14 entirety and replace with "Bid recommendation must be submitted by
15 administration by agenda cut-off time."
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18 In the last paragraph add the phrase "by any Council member" after the
19 word "calendar".
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21 Section 6.5 Order of business.

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23 Under subsection (7)7a Legislative comments and reports, delete items 1.
24 and 2.
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26 Under subsection 7b, item 6., delete "Police jury" and replace with "Parish
27 Council."
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29 Add a new subsection as follows:

30 "(8) Discussion Item

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32 Any member of the Council may request a specific discussion item be
33 placed on the agenda. An outline of the subject to be discussed shall be placed
34 in the agenda packet."
35
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37 Section 6.6 Audience participation.

38 Delete the paragraph in its entirety and replace with the following:

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40 "Audience participation in discussions of items on the agenda for any business
41 before the Slidell City Council is desirable and encouraged so that the members
42 of the council may be informed of ideas and opinions of the public. Upon request
43 by a member of the council, the president of the council shall recognize a
44 member of the audience who desires to participate in the discussion, and the
45 member of the public shall be allowed to address the council.
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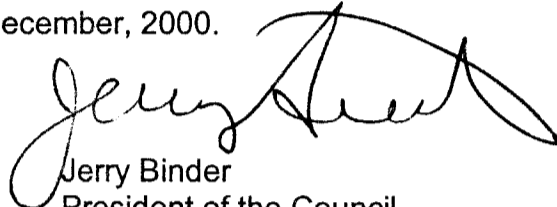
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3 Audience participation in discussions of agenda items requires recognition
4 by the presiding officer of the council. Such discussions can be limited to five (5)
5 minutes per person and to avoid repetition, groups interested in an agenda item
6 should select a spokesperson to represent the views of the group.”
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10 Section 7.3 Announcement.

11 Delete “fourteen (14)” and replace with “seven (7)”.

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15 **ADOPTED** this 19th day of December, 2000.

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18 Jerry Binder
19 President of the Council
20 Councilman, District B

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23 Davis Dautreuil
24 Council Administrator/Clerk of the Council
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