Introduced August 8, 2000, by Councilman Binder, seconded by Councilman Cerny (both by request of Civil Service Board)

Item No. 00-08-2174

ORDINANCE NO. 2963

An ordinance amending Chapter 2 Administration of the Code of Ordinances of the City of Slidell to revise the description of the duties performed by the department of civil service.

WHEREAS, the City of Slidell desires to update the description of the duties performed by the department of civil service; and

WHEREAS, the current description of duties is obsolete.

NOW THEREFORE BE IT ORDAINED by the Slidell City Council that it does hereby amend Chapter 2 Administration of the Code of Ordinances of the City of Slidell as follows:

Chapter 2 Administration, Sec. 2-113. Department of civil service, delete the entire description and replace with the following:

"The department of civil service is responsible for managing city human resource programs such as staffing, job applicant and promotion examinations, position classifications, annual employee appraisals, pay plan procedures, terminations, and personnel records.

The Director acts as the Secretary of the Civil Service Board, providing the Board with administrative support for Board meetings, background research of issues, employee appeals, and other duties as directed by the Civil Service Board."

ADOPTED this 12th day of September, 2000:

DELIVERED GOOD

1 14 00 to the Mayor

Jerry Binder

President of the Council

Councilman, District B

RECEIVED

9/15/00 from the Mayor

Salvatore A. Caruso

Mayor

Davis Dautreuil

Council Administrator/Clerk of the Council