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5 Amended by Ord. 2106 adopted 5/12/87
6 Amended by Ord. 2118 adopted 8/11/87
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Introduced February 24, 1987 by
Councilman Callahan, seconded by
Councilman Washington (by request)
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11 Item No. 87-02-1129
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15 ORDINANCE NO. 2069
16

17 An ordinance rescinding and reenacting Chapter 5.
18 Auditorium and City Buildings. of the Code of Ordinances of the
19 City of Slidell.
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21 BE IT ORDAINED By the Slidell City Council that Chapter
22
23 5. Auditorium and City Buildings. of the Code of Ordinances of the
24 City of Slidell is hereby rescinded and reenacted as follows:
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28 Chapter 5
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30 AUDITORIUM AND CITY BUILDINGS*
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33 Sec. 5-1. Applicability of regulations.
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35 The regulations contained in this chapter shall govern
36 the use of the Slidell Municipal Auditorium and the use of other
37 city-owned buildings which are leased or used by the public.
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41 Sec. 5-2. Users responsible for damages and injury.
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43 A. Any group or individual desiring to use the Slidell
44 Municipal Auditorium, the Slidell Recreation Hall No. 1, the Rufus
45 Viner Memorial Center, the Log Cabin at John Slidell Park, the City
46 Council Chambers, or other similar buildings, for gatherings or
47 events, shall be responsible in solido for any loss or damage to
48 the premises, furnishings, fixtures, or equipment, or damages or
49 injury to persons or their property which may occur during the
50 occupancy, or use by them or anyone acting in their behalf, regard-
51 less of whose fault is the cause, or whether or not the party or
52 parties at fault are known or unknown to the members of such group,
53 and shall agree to indemnify them and hold harmless the City of
54 Slidell in full for damage, loss, or injury, together with a reason-
55 able attorney's fee, administrative costs, and other costs in the
56 event the claim is placed in the hands of an attorney for collection
57 or suit.
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73 B. Groups or individuals using city buildings must pro-
74 vide, at the time of signing a contract for use, a certificate of
75 insurance evidencing coverage in the amount specified by the City
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11 Administration according to the type of event held and listing the
12 City of Slidell as an additional named insured. Exceptions to this
13 requirement are given only by the Mayor or the Chief of Staff.

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15 (This subsection shall not apply to use of the Slidell city
16 Council Chambers).

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21 **Sec. 5-3 Written Agreement required for use.**

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23 Any organization, group or individual desiring to use
24 the Slidell Municipal Auditorium, the Recreation Hall No. 1, the
25 Rufus Viner Memorial Center, the Log Cabin at John Slidell Park,
26 or other similar building shall enter a written contract for lease
27 on a form approved by the Mayor or the City Attorney and signed
28 by an officer of the organization who has the legal power to bind
29 the organization to a contract. Those public agencies desiring
30 use of the Slidell City Council Chambers shall enter a written
31 contract for use on a form approved by the Slidell City Council.

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41 **Sec. 5-4. Rules regarding buildings and payment of fees.**

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43 The Mayor shall develop rules regarding each building to
44 assure the protection of city property and proper conduct of the
45 lessee. The Mayor shall also adopt rules regarding payments and
46 deposits. (This subsection shall not apply to use of the Slidell
47 City Council Chambers).

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53 **Sec. 5-5. Reserving dates for use.**

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55 To assure that non-profit organizations, as defined by
56 Chapter 2 Louisiana Revised Statute 12, have priority use of the
57 Slidell Municipal Auditorium, the Mayor, or his designee, shall
58 allow said organizations with at least 3/4 of its membership
59 residing in St. Tammany Parish, a public agency, a school, or
60 a school sponsored organization to reserve dates for use of the
61 auditorium or other city buildings during the month of January
62 of each year. The books will be open for reservations in the
63 month of January of each year for reservations for the following
64 year. On February 1st of each year, reservations shall be open
65 to all groups. Mardi Gras bookings shall be accomplished in
66 accordance with the Mayor's Executive Order dated December 12, 1986.
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12 The Slidell Recreation Hall No. 1, the Rufus Viner
13 Center, the Log Cabin at John Slidell Park and any other city
14 building, excluding the Slidell City Council Chambers, may be used
15 by profit making organizations with at least 3/4 of its membership
16 residing inside St. Tammany Parish as well as non-profit organi-
17 zations, public agencies, schools, or school sponsored organiza-
18 tions. Monthly or weekly uses are allowed, but since it is the
19 intent of the city to allow as much diversity in use as possible,
20 those dates will be divided among groups making requests.
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24 The Slidell City Council Chambers may be used by public
25 agencies only, and reservations shall be made through the Slidell
26 City Council Office.
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30 **Sec. 5-6. Use of Alcohol.**

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32 No person or organization may sell alcohol in any city
33 building without first obtaining a license to do so from the Slidell
34 City Council in accordance with Chapter 3., Section 3-05. Whenever
35 alcohol is to be present in a city building, the users shall hire,
36 for duty during the entire event, a law enforcement officer of the
37 Slidell Police Department or the St. Tammany Parish Sheriff's Office,
38 and shall notify the Department of Administration of the officer's
39 name not less than 72 hours prior to the event. If an organization
40 fails to comply with this section, the event shall be canceled.
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44 No alcoholic beverages shall be present at any time in
45 the Slidell City Council Chambers.
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48 **Sec. 5-7. Types of groups.**

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50 Group 1: Public Agency or City Sponsored

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52 Group 2: Non-profit organizations as defined by Chapter
53 2 Louisiana Revised Statute 12 and having 3/4
54 of its membership residing inside St. Tammany
55 Parish, Schools, or School Sponsored Organizations

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57 Group 3: Private Individuals, Profit Making Organ-
58 izations and/or Companies, or Non-profit
59 Organizations with less than 3/4 or its mem-
60 bership residing inside St. Tammany Parish
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12 **Sec. 5-8. Fee schedule for Slidell Municipal Auditorium.**

13 The following fee schedule shall be applicable to the
14 Slidell Municipal Auditorium:
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	GROUP TYPE		
	<u>I</u>	<u>II</u>	<u>III</u>
RENTAL			
7:00 A.M. - 4:00 P.M. Weekdays	0	\$100	\$300
Nights (after 4:00 P.M.) Weekends or Holidays	0	\$200	\$500

30 A surcharge of \$60.00 per hour applies if use extends beyond the
31 scheduled nine hours.
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34 **SET-UP**

City crews must set up 350 or less chairs and 50 or less table	0	\$ 50	\$ 50
City crews must set up more than 50 tables or more than 350 chairs	0	\$100	\$100

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44 **CLEAN-UP**

45 City crews shall perform all clean-ups. NO CLEAN-UP BY USER.

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47 a. For 16 hours between 7:00 A.M. and 4:00 P.M. Monday through
48 Friday - \$80.00
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50 b. For 16 hours after 4:00 P.M on weekdays, on Saturday or Sunday
51 or on a City Holiday - \$160.00
52
53 c. For any clean-up requiring more than 16 hours - \$40.00 per work
54 hour
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56 These fees include use of kitchen, lights and microphones. This
57 is a flat usage rate with no adjustment for items not used.
58

59 Required security deposit shall be \$150.00 to be paid at the time
60 of booking or within five (5) working days if booking is made by
61 phone or mail.
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63 Discounts shall be given at the rate of 10% for multiple-day bookings
64 and 50% for non-profit Senior Citizen's Groups.
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66 There shall be no rental of city buildings on the following City
67 holidays: New Year's Eve; New Year's Day; Thanksgiving Day;
68 Christmas Eve; or Christmas Day.
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70 Full payment of all fees shall be made not less than seven (7)
71 calendar days prior to the event. Failure to pay all fees and
72 deposit as required shall result in automatic cancellation of
73 booking date.
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12 **Sec. 5-9. Fee Schedule for Slidell City Council Chambers.**

13 The flat rate fee for use of the Slidell City Council
14 Chambers shall be \$35.00. Said fee is applicable only when
15 usage occurs on weekends or holidays or after 4:00 P.M. on
16 weekdays.
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22 **Sec. 5-10. Fee schedule for all other City buildings.**

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	GROUP TYPE		
	<u>I</u>	<u>II</u>	<u>III</u>
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28	RENTAL		
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30	8:00 A.M. - NOON (4 hours)	0	\$20 \$40
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32	NOON - 4:00 P.M. (4 hours)	0	\$20 \$40
33			
34	Nights (after 4:00 P.M.) and Weekends	0	\$30 \$60
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37 Basic rules for auditorium rental apply to usage of all other city
38 buildings.

39 Groups I and II security deposit shall be \$50.00 per organization
40 per booking.

41 Groups I and II rental fee for usage beyond four hours shall be
42 \$10.00 per hour.

43 Group III security deposit shall be \$100.00 per organization per
44 booking.

45 Group III rental fee for usage beyond four hour shall be \$20.00 per
46 hour.

47 Senior Citizens Organizations with non-profit status shall be given
48 a 50% discount on all fees herein.

49 Public Agency or City-Sponsored groups shall be allowed usage free
50 of charge.


51 Groups with multiple bookings shall make one deposit and be given a
52 10% discount.

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61 **Sec. 5-11. Violators ineligible for future use.**

62 Any violation of this chapter shall render the organiza-
63 tion or individuals responsible for use of the auditorium and other
64 city-owned buildings for (1) year for occurrence of the violation.
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70 ADOPTED this 24th day of March , 1987

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Lionel J. Washington
Councilman, District A
President of the Council

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Alvin D. Singletary
Alvin D. Singletary
Acting Mayor

Barbara Manteris Penton
Barbara Manteris Penton
Clerk of the Council

DELIVERED
3-27-87 11:45 a.m.
to the Mayor

RECEIVED
3-30-87 10:45 a.m.
from the Mayor