

**AGENDA
OCTOBER 14, 2025
6:30 P.M.**



**SLIDELL CITY COUNCIL
2045 SECOND STREET
SLIDELL, LA 70458**

The Slidell City Council shall have their regularly scheduled meeting on October 14, 2025. The meeting will begin at 6:30 p.m. in the Council Chambers, 2045 Second Street, Suite 319, Slidell, LA. A live broadcast of the meeting can be found on the official "City of Slidell, Louisiana" Facebook page. The meeting will go live at 6:30 p.m.

1. Meeting Called to Order
2. Prayer
3. Pledge of Allegiance
4. Roll Call
5. Consent Calendar:

A. Approval of the Minutes of the September 23, 2025 meeting. (pp. 4-7)

B. Proposed Ordinance:

1. **Item No.: 25-10-3614:** An ordinance amending portions of Chapters 8 and 20 of the Code of Ordinances of the City of Slidell to provide certain exemptions to occupational licensing and private property sale permitting and to provide for other general licensing and permitting matters in connection therewith, (DiSanti/Brownfield) (pp. 8-18)

Note: A Public Hearing will be held on the above listed ordinance on Tuesday, October 28, 2025, at 6:30 p.m. in the Council Chambers, 2045 Second Street, Suite 319.

C. Proposed Resolution:

1. **R25-26:** A resolution accepting the City's submission for the Legislative Auditor's Compliance Questionnaire for the time period July 1, 2024, through June 30, 2025, as complete and accurate, (DiSanti/Brownfield, by request of Administration). (pp. 19-28)

D. Reallocation of Funds:

1. Reallocate funds for change order on the AC at Fritchie (p.29)

Coding	Account Description	Type of Account	Increase	Decrease
92240-85002-	AC Fritchie Gym	Expenditure	15,134	

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0226				
929992-45020	Transfer in from Sales Tax	Revenues	15,134	
20419-09135	City Barn Phase 3	Expenditure		15,134
209992-95092	Transfer to City Capital	Expenditure	15,134	

Change on fund balance \$ -

2. Reallocate funds for the runway sealcoat and remarking (p. 30)

Coding	Account Description	Type of Account	Increase	Decrease
92310-85002-0228	Runway Sealcoat and Remarking	Expenditure	144,000	
92992-45020	Transfer in from Sales Tax	Revenues	144,000	
20416-06114	Magnolia Bridge Replacement	Expenditure		19,249
20419-09135	City Barn Phase 3	Expenditure		124,751
209992-95092	Transfer to City Capital	Expenditure	144,000	

Change on fund balance \$ -

E. Bids and Request to Purchase:

1. Runway Sealcoat & Remarking – Engineering, Ameriseal of Ohio, Inc.,
\$421,104.75 (pp. 31-32)

F. Appointments:

1. **Civil Service Board** – Appoint Theresa Braud to serve an unexpired term, with an automatic appointment to a regular four-year term beginning January 1, 2026 through January 1, 2030 (Loyola University of Louisiana).
2. **Assistant City Attorney** – Lydia Alford

G. Council Approval Request:

1. Approval-request that Slidell Food & Fun Fest be allowed to stay open to the public through 11:30 p.m. on Friday, October 17th, 2025 and Saturday, October 18, 2025 (Brownfield)

6. Regular Agenda:

- A. **Items Removed from Consent Calendar**
- B. **Public Hearings:**

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- 1. Item No. 25-09-3611:** An ordinance amending the Code of Ordinances of the City of Slidell, Chapter 7, Article II, Section 7-23, Work performance requirement, to clarify contractor license requirements, (DiSanti/Brownfield, by request of Administration). **(pp. 33-35)**
 - 2. Item No. 25-09-3612:** An ordinance authorizing the City of Slidell's acquisition of certain lands in Sec. 17, T8S-R14E, as part of the Slidell Airport's Capital Improvement Plan, and to provide for ancillary matters in connection therewith, (DiSanti/Brownfield, by request of Administration). **(pp. 36-39)**
 - 3. Item No. 25-09-3613:** An ordinance amending the Code of Ordinances of the City of Slidell, Chapter 1 – General Provisions, Chapter 2 – Administration, Chapter 13 – Environment, Chapter 16 – Health and Sanitation, and Appendix F – Fees, to establish an Administrative Hearing option to more effectively process code violations, to streamline and clarify related standards and sections of the Code and add associated processing fees, penalties, and to provide for related matters, (DiSanti/Brownfield, by request of Administration). **(pp. 40-83)**
- 7. Comments and Reports:**
- A. Legislative Comments and Reports**
 - B. Administrative Comments and Reports:**
 - 1. Mayor**
 - 2. Chief of Police**
- 8. Executive Session – Michael Koch – Worker's Compensation Claim (City Attorney)**
(p. 84)
- 9. Adjournment**

**MINUTES
SEPTEMBER 23, 2025
6:30 P.M.**



**SLIDELL CITY COUNCIL
2045 SECOND STREET
SLIDELL, LA 70458**

Council President DiSanti called the regular meeting of the Slidell City Council to order in the Council Chambers. A quorum was present.

PRESENT: Council Members Jeff Burgoyne, Leslie Denham, David Dunham, Megan Haggerty, Nick DiSanti, Kenny Tamborella, Trey Brownfield and Cindi King

VACANT SEAT: at-Large

ABSENT: None

ALSO PRESENT: Mayor Bill Borchert, Police Chief Randy Fandal, Council Administrator Thomas Reeves, Chief of Staff John Welborn, and City Attorney Thomas Schneidau

The Council President opened the Consent Calendar for a public hearing. No one from the public appeared to speak. The Council President closed the public hearing on the Consent Calendar.

Councilman Brownfield seconded by Councilman Dunham made a motion to adopt the Consent Calendar.

ROLL CALL 8 Yeas 0 Nays 0 Absent CARRIED

CONSENT CALENDAR

A. Approval of the Minutes of the September 9, 2025, meeting.

B. Proposed Ordinances:

- 1. Item No. 25-09-3612:** An ordinance authorizing the City of Slidell's acquisition of certain lands in Sec. 17, T8S-R14E, as part of the Slidell Airport's Capital Improvement Plan, and to provide for ancillary matters in connection therewith, (DiSanti/Brownfield, by request of Administration).
- 2. Item No. 25-09-3613 –** An ordinance amending the Code of Ordinances of the City of Slidell, Chapter 1 – General Provisions, Chapter 2 – Administration, Chapter 13 – Environment, Chapter 16 – Health and Sanitation, and Appendix F – Fees, to establish an Administrative Hearing option to more effectively process code violations, to streamline and clarify

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SEPTEMBER 23, 2025
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related standards and sections of the Code and add associated processing fees, penalties, and to provide for related matters, (DiSanti/Brownfield, by request of Administration).

Note: A Public Hearing will be held on the above listed ordinances on Tuesday, October 14, 2025, at 6:30 p.m. in the Council Chambers, 2045 Second Street, Suite 319.

C. Proposed Resolution:

1. **R25-25:** A resolution authorizing the Mayor of the City of Slidell to execute an agreement with the Louisiana Department of Transportation and Development for the "Slidell Traffic Signal Upgrades" project, (DiSanti/Brownfield, by request of Administration).

D. Reallocation of Funds:

1. Adds funding to the grass cutting budget.

Coding	Account Description	Type of Account	Increase	Decrease
10001-31921	Interest Revenues	Revenue	10,000	
10120-62013	Grass Private Property	Expenditure	10,000	

Change on fund balance

\$ -

E. Bids and Request to Purchase:

1. Aviation Fuel System (AVGAS) – Gottfried Construction, LLC, \$469,000.

F. Project Acceptance:

1. Sterling Oaks Medians, Saucier Construction Co., Inc. Slidell Job #600-206.

G. Monthly Financial Report (July 2025)

H. Meeting Date Changes due to Holidays:

1. Change the November 11, 2025, meeting to November 4, 2025 (Agenda cut-off will be on Tuesday, October 28, 2025).
2. Change the December 23, 2025, meeting to December 16, 2025 (Agenda

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5 cut-off will be on Tuesday, December 9, 2025).

6 **REGULAR AGENDA**

7 Councilman Brownfield stated that the Proclamation that he and Councilwoman
8 Denham proposed was changed to Resolution R25-24. Councilman Brownfield with
9 Councilwoman Denham by his side, read aloud the resolution calling for a Day of Prayer
10 and Unity Against Political Violence in the City of Slidell and stated that they will hold a
11 prayer ceremony at Heritage Park on Wednesday, September 24, 2025, at 6:00 a.m. and
12 again at 6:00 p.m. and invited everyone to attend.

13 Patricia Parker Brown appeared before the Council and thanked the Council for
14 this resolution stating that it is very important to pray to heal our community.

15 Councilwoman King seconded by Councilman Dunham made a motion to adopt
16 Resolution R25-24.
17

18 **ROLL CALL 8 Yeas 0 Nays 0 Absent CARRIED**

19 **LEGISLATIVE COMMENTS AND REPORTS**
20

21 Councilman DiSanti attended the Keep Louisiana Beautiful conference in
22 Baton Rouge and was inspired by people from all around the state who have a passion for
23 keeping the state beautiful and clean. He read aloud the Leaders Against Litter pledge.
24 He went on to state that the city is breaking records with its monthly glass recycling event,
25 which takes place on the second Saturday on Bayou Lane.

26 **ADMINISTRATIVE COMMENTS AND REPORTS**
27

28 Mayor Borchert stated that District D's D-day is this Thursday. Also, Friday at
29 7:30 a.m. St. August Maison will host the Reveille Northshore meeting, everyone is
30 welcome to attend. On Sunday, Root Plants and Coffee Old Town is hosting their fall car
31 show from 10 a.m. to 5 p.m. and lastly from 5:00 to 7:00 p.m. Sunday in Heritage Park is a
32 Bayou Jam Concert.

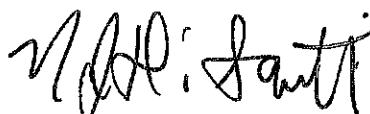
33 Mayor Borchert was happy to announce and welcome three new businesses
34 which recently opened in Slidell: Fiorella Realty, Flatlands Coffee and the Amazon
35 warehouse.
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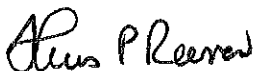
5 POLICE CHIEF COMMENTS AND REPORTS

6 Chief Fandal invited everyone to the annual Night Out Against Crime event on
7 October 2nd in Heritage Park from 4:30 to 7:30, as well as the Wild Game Cookoff on
8 October 4th in Olde Towne.

9
10 As there was no further business, the meeting was adjourned at 7:22 p.m.

11 

12 Nick DiSanti
13 President of the Council
14 Councilman, District D

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16 Thomas P. Reeves
17 Council Administrator
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19 COUNCIL ACTION: DATE APPROVED _____ DATE AMENDED _____
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Introduced October 14, 2025, by Councilman
DiSanti, seconded by Councilman Brownfield

Item No. 25-10-3614

ORDINANCE NO.

An ordinance amending portions of Chapters 8 and 20 of the Code of Ordinances of the City of Slidell to provide certain exemptions to occupational licensing and private property sale permitting and to provide for other general licensing and permitting matters in connection therewith.

WHEREAS, pursuant to City Code section 8-21, et seq., the City of Slidell levies, generally, an occupational license tax upon persons conducting business in the City, consistent with and subject to Louisiana law; and

WHEREAS, under La. R.S. 47:363, any municipality imposing an occupational license tax may grant such exemptions or deductions as it deems necessary; and

WHEREAS, the City wishes to grant certain exemptions related to occupational licensing not otherwise provided for in state law and to provide for the limited permitting exceptions set forth below; and

WHEREAS, the City further wishes to eliminate from the Code provisions related to occupational licensing that may be duplicative of other provisions of the Code and to clarify general provisions related to certain permits on public property.

NOW, THEREFORE, the Slidell City Council, in legal session convened, ordains as follows:

1. Section 8-24 of the Code is amended and restated to read as follows:

Sec. 8-24. – Exemptions.

Notwithstanding any other provision of this Code to the contrary, an occupational license, and thus payment of the occupational license tax, shall not be required for

1 **ORDINANCE NO.**
2 **ITEM NO. 25-10-3614**
3 **PAGE 2**

4 persons conducting business within the City provided all of the following conditions
5 are met:

6
7 (a) The business is only conducted, with valid authorization, on real property owned
8 by: (i) a public entity; or (ii) a non-profit organization in good standing with the
9 Louisiana Secretary of State that is also a tax-exempt organization under the
10 Internal Revenue Code;

11 (b) The business is only conducted in connection with an event sponsored by: (i) a
12 public entity; or (ii) a non-profit organization in good standing with the Louisiana
13 Secretary of State that is also a tax-exempt organization under the Internal
14 Revenue Code; and

15 (c) The event at which the business is conducted is for a period not exceeding 72
16 hours and the event is not a Carnival parade or a St. Patrick's Day parade.

17 This exemption shall be in addition to those exemptions otherwise set forth in the
18 laws of this state related to the payment of an occupational license tax.
19

- 20 2. Section 8-25 of the Code is amended and restated to a "reserved" designation as
21 follows:

22 **Sec. 8-25. -- Reserved.**
23
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- 25 3. Section 8-28(5) of the Code is amended to read as follows:

26 **Sec. 8-28. -- Permit to enter city property for business operations.**
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30 (5) Upon provision of all of the information required by subsection (4), the city may,
31 in its discretion, issue a permit allowing the applicant/permittee to enter city property
32 to conduct business operations in accordance with the specific information provided
33 to the city by the applicant/permittee, subject to terms and conditions acceptable to
34 the city.

- 35 4. Section 8-30 of the Code is amended to amend subsection B and add subsection F
36 as follows:
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4 **Sec. 8-30. – Temporary retail sales, pop-up markets or vendor events, food**
5 **sales, and outdoor events on private property.**

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8 *B. Permit required.* Except as otherwise provided in this section, the organizer of
9 any use specified in this section, or temporary use as defined in Appendix A
10 Chapter 9 – Definitions, must apply for an event permit with the Department of
11 Building, Safety, and Permits at least 30 days prior to the event. If the permit is not
12 issued prior to the event due to denial, lack of payment, or lack of documentation,
13 the event must be cancelled. The permit application must be signed and include the
14 following necessary to protect the health, safety, and welfare of the community
15 and/or to mitigate potential negative impacts to surrounding property owners and
16 residents:

17 *F. Exemptions.* No permit shall be required under this section provided each of the
18 following conditions are met:

- 19
20 1. The use/temporary use is only conducted, with valid authorization, on real
21 property owned by a non-profit organization in good standing with the Louisiana
22 Secretary of State that is also a tax-exempt organization under the Internal
23 Revenue Code; and
24 2. The organizer of the use/temporary use is: (i) a public entity; or (ii) a non-profit
25 organization in good standing with the Louisiana Secretary of State that is also a
26 tax-exempt organization under the Internal Revenue Code.

27 All other use/temporary use standards, restrictions, and requirements set forth in
28 this section or other applicable law shall remain applicable to operations governed
29 by this section when a permit is not required hereunder, subject to any exemptions
30 from occupational licensing as provided in the Code or the laws of this state.

- 31 5. Sections 20-1 through 20-8 of the Code, inclusive, are amended and restated to a
32 "reserved" designation as follows:

33 **Secs. 20-1—20-8. – Reserved.**
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1 **ORDINANCE NO.**
2 **ITEM NO. 25-10-3614**
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4 **ADOPTED** this day of , 2025

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6
7 Nick DiSanti
8 President of the Council
9 Councilman, District D

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11 Bill Borchert
12 Mayor

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14 Thomas P. Reeves
15 Council Administrator

DELIVERED

to the Mayor

RECEIVED

from the Mayor

ARTICLE I. IN GENERAL

Sec. 8-1. Fortunetelling.

It shall be unlawful to practice or engage in fortunetelling, palmistry, reading futures and the like.

(Code 1966, § 9-75)

Sec. 8-2. Garage and rummage sales.

(a) The operation by private citizens of garage sales or rummage sales is defined as any person in the city who engages in the temporary business of selling or offering for sale any goods or merchandise, obtained for personal use, from a private address in a residential area of the corporate limits of the city.

(b) A permit shall be required for the operation of garage or rummage sales within the city limits, and such permit shall not be issued to any one person more than twice in one calendar year. Permits will be issued by the director of finance in the city hall and will not exceed a duration of three days. Civic and charitable organizations are excluded from this requirement.

(Code 1966, §§ 10 $\frac{1}{2}$ -1, 10 $\frac{1}{2}$ -2)

Secs. 8-3—8-20. Reserved.

ARTICLE II. LICENSES GENERALLY

DIVISION 1. GENERALLY

Sec. 8-21. Annual license tax.

There is hereby levied an occupational license tax for the year 1988 and for each subsequent year, upon each person pursuing and conducting any business, trade, calling, profession, or vocation, within the corporate limits of the city, subject to license under the state constitution and laws of this state.

(Code 1966, § 17-11)

Sec. 8-22. Adoption of state laws.

Except as otherwise provided in this article, the amount of license tax levied in each case is hereby fixed, determined and ordained to be the

same as that fixed, levied and collectible by the governing authority under, and shall be granted in accordance with, the provisions of R.S. 47:341—47:363, inclusive and as hereafter amended, and all other applicable laws, all of which for all purposes of this article are made a part of this article by reference as if written in this section in extenso.

(Code 1966, § 17-12)

Sec. 8-23. Editors and publishers.

Notwithstanding any other provision of this article to the contrary, no provision of this article shall be construed as requiring any person or entity engaged in conduct protected under the First Amendment of the Constitution of the United States of America including, but not limited to, any editor or publisher, to apply for or to obtain a license, or to pay the tax levied by this article, as a condition to engage in such business, profession or conduct.

(Code 1966, § 17-12.1)

Sec. 8-24. Peddlers.

All peddlers, defined by R.S. 33:4833 et seq. shall obtain a license costing \$100.00. A single event license may be obtained for a 72 hour time period for the cost of \$10.00.

(Code 1966, § 17-13; Ord. No. 3112, 2-11-2003)

Sec. 8-25. Effective date.

This article shall become effective January 1, 1988.

(Code 1966, § 17-14)

Sec. 8-26. Article provisions exception to chapter 20 of this Code.

This article shall be an exception to any requirements of chapter 20 of this Code that are in conflict with this article.

(Code 1966, § 17-15)

Sec. 8-27. Prohibition.

No occupational license shall be issued or renewed by the city without a verification that all city sales taxes owed by the applicant are paid in full. The city will provide a form to the

applicant to be attached to the original or renewal application certifying that all sales tax owed the city is paid or indicating the extent of the delinquency. The city will revoke occupational licenses with any establishment doing business within the city limits and owing taxes or license fees to the city if said taxes or license fees are delinquent for 60 days. The revocation may be suspended if a payment schedule is worked out with the city finance director's approval. If for any reason the current taxes or license fees become delinquent or a payment on a payment schedule becomes more than 30 days delinquent, the payment agreement will be null and void and the current license will be revoked. The city finance director will notify the city council in writing through the council administrator of any arrangements or revocations made by the city and the delinquent party.

(Ord. No. 2934, 1-11-2000)

Sec. 8-28. Permit to enter city property for business operations.

No person or entity may enter upon, traverse, either above ground or below, or otherwise utilize any property, servitude, or other property right, owned, leased, possessed, or controlled by the city (herein referred to as "city property") for the conduct of business operations without first being issued a permit to enter city property for business operations as more fully set forth hereafter.

- (1) Location of any system for business operations within city property without a valid permit from the city pursuant to this section presents a threat to the health, safety, and welfare of the city's citizens and their property and is expressly forbidden.
- (2) The city recognizes and reserves any and all rights available to it to regulate use of any city property.
- (3) The granting of any city license, permit, or other requirement for doing business within the city shall not be construed as authorizing any such person or entity the right to utilize city property for the conduct of business operations.

(4) Any person or entity desiring to operate a system occupying city property ("applicant") shall make a written request to the city for a permit, which shall include the following information:

- a. Name, address, telephone number, and contact person of the person or entity making the request;
- b. Necessary corporate information, if applicable;
- c. Name, address, email address, and home, office and cell telephone numbers of a person with authority to act on behalf of the applicant in case of emergency;
- d. Description of the proposed activity;
- e. Identification of the city property which applicant's system will occupy. Said identification shall include the following:
 1. Map drawn to scale of the location of all of applicant's system presently occupying city property;
 2. Inventory of all equipment, structures, and facilities composing applicant's system occupying city property; and
 3. Description of all anticipated construction, major maintenance, and major installation activities which shall include the specific locations and the beginning and ending dates of all projects to be commenced during the next calendar year; and the tentative locations and beginning and ending dates for all projects contemplated for the two-year period following the next calendar year.
- f. Proof of comprehensive general liability insurance covering and affecting the applicant's business operations occupying city property. Applicant shall notify the city of

- cancellation of such policy(ies) at least 30 days in advance of such cancellation; and
- g. Name of all contractors acting or working on behalf of applicant within city property along with the name and home, office, and cell telephone numbers of a person with authority to act on behalf of the contractor in case of emergency.
- (5) Upon provision of all of the information required by subsection (4), the city shall issue a permit allowing the applicant/permittee to enter city property to conduct business operations in accordance with the specific information provided to the city by the applicant/permittee.
 - (6) Standard provisions of each permit granted pursuant to this section shall include the following:
 - a. *Conditions of occupancy.* The system shall be located so as to cause minimum interference with the public uses use of city property and with the rights and reasonable convenience of property owners who own property that adjoins city property.
 - b. *Restoration of public ways.* If, during the course of the permittee's construction, installation, or maintenance of the system, there occurs a disturbance of any city property by the permittee, the permittee shall replace and restore such city property to a condition reasonably comparable to the condition of the city property existing immediately prior to such disturbance.
 - c. *Relocation at request of the city.* If the city shall lawfully elect to vacate, relocate, abandon, alter, reconstruct or change any city property, the permittee, upon 30-days' written notice by the city via certified mail to the permittee, shall remove, relay and relocate its structure, equipment, and facilities at its own expense. Should the permittee refuse or fail to remove system within 30 days after written notification, the city shall have the right to remove the component parts of the system and charge the permittee for the costs of removal.
 - d. *Relocation at request of third party.* The permittee shall, on the request of any person holding a lawful building moving permit, protect, support, raise, lower, temporarily disconnect, relocate in or remove from any city property, as necessary, any property of the permittee provided:
 - 1. The expense of such is paid by said person benefiting from the relocation, including, if required by the permittee, making such payment in advance; and
 - 2. The permittee is given reasonable advance written notice to prepare for such changes. For purposes of this section, "reasonable advance written notice" shall be no less than 30 days in the event of a temporary relocation, and no less than 120 days for a permanent relocation.
 - e. *Interference with use of right-of-way.* When working within city property, permittee shall not unreasonably interfere with public uses of said city property and the safety, health, and convenience of the public in the public's use thereof for ordinary travel.
 - (7) No less than three business days prior to commencement of construction, installation or maintenance activities within city property, the permittee shall notify the city of the specific locations and beginning and ending dates of said construction, installation, or maintenance project and shall provide current, accurate contact

information for both the permittee and the contractor as outlined in subsection (4). Upon receipt of this notification, the city shall determine whether the proposed construction, installation, or maintenance activities shall pose an unreasonable interference with public uses. If the city determines the proposed activity presents no such unreasonable interference; it shall issue the permittee a notice to proceed. If the permittee receives no written notification from the city within 24 hours of the proposed commencement of activities, the proposed activities may be deemed approved. This section shall not apply to emergency repair projects or utility service extension projects which the permittee could not have anticipated.

(8) The permittee shall keep all of the information required by subsection (4) current at all times by immediately providing the city written notice of changes.

(9) Any person or entity:

1. Whose system occupies city property for business operations without obtaining the permit required in this section;
2. Who fails to provide the 72-hour notice prior to commencement of construction, installation, or maintenance activities as required in subsection [(7)]; or who fails to maintain current, accurate information required by subsection (4) concerning any system occupying city property may have any permit granted pursuant to this section revoked and may be denied future authorization for construction, installation, or maintenance activities for a period of two years.

(10) Any violation of this section shall afford the city the full range of remedies available under any applicable law or regulation including the levying of fines. The election of one or more remedies shall not be construed as a waiver of any other legal and/or equitable remedy including,

but not limited to the city's right to seek injunctive relief, damages, and attorney's fees as the law might allow.

(Ord. No. 3499, 9-9-2008)

Sec. 8-29. Massage therapists and establishments.

(a) An establishment that provides massage therapy, even if it is only a portion of the services provided, must possess a city occupation license for massage therapy.

(b) All massage therapists and establishments must comply with all city ordinances and R.S. 37:3551 et seq.

(c) *Inspection of licenses.*

(1) Any employee of the department of planning and building safety, code enforcement and/or Slidell Police Department are authorized to enter any massage establishment whenever the business is operating for the purpose of confirming that all persons providing massage therapy and the establishment have current state licenses and a city occupation license for massage therapy. "Operating" is defined as anytime non-employees are allowed into the establishment for the purpose of receiving personal care services.

(2) This chapter shall be enforced by the department of planning and permits, code enforcement and Slidell Police Department.

(d) Any individual who is found to be providing massage therapy in violation of city ordinance and/or state law shall be immediately ordered to cease and desist providing massage therapy and be issued a notice of violation.

(e) *Penalty.* Violation of the provisions of this chapter shall be considered a misdemeanor and any person, including the owner or operator of a massage establishment, upon conviction, shall be fined not less than one hundred dollars (\$100.00) nor more than one thousand dollars (\$1,000.00) or imprisoned for not more than six months, or both.

(f) *Revocation.*

- (1) An establishment that is found to be providing massage therapy without a state license or city occupation license or is found to have an employee providing massage therapy without a state license or city occupation license more than once in a calendar year shall have their occupational license revoked.
 - (2) *Revoked license.* No license that has been revoked will be reinstated without the written authorization of the mayor.
- (Ord. No. 3918, § B, 11-27-2018)

Secs. 8-30—8-40. Reserved.

DIVISION 2. INSURANCE*

Sec. 8-41. Tax on insurers.

(a) There is hereby imposed and levied an annual license tax on any insurer engaged in the business of issuing any form of insurance policy or contract which may now or hereafter be subject to the payment of any license tax for state purposes, all as authorized by R.S. 22:1076 on risks located in this municipality as follows:

- (1) On any insurer engaged in the business of issuing life or accident or health insurance policies, other than programs of benefits authorized or provided pursuant to the provisions of R.S. Tit. 42 Ch. 12 Pts. I and II, or other forms of contracts or obligations covering such risks, or issuing endowment or annuity policies, or contracts, or other similar forms of contract obligations in consideration of the payment of a premium or other consideration for the issuance of such policies, contracts or obligation whether

*Editor's note—Ord. No. 2977, §§ 1, 2, adopted Dec. 12, 2000, repealed Div. 2, §§ 8-41—8-43, in its entirety, and enacted a new Div. 2 as set out herein. The former Div. 2 pertained to similar subject matter. See the Code Comparative Table.

State law reference—Municipal insurance license tax, R.S. 22:1076.

such insurer by operating in the state or through an agent or other representative, or otherwise:

- a. Ten (10) dollars on gross annual premiums up to two thousand dollars (\$2,000.00) and an additional license thereafter of seventy dollars (\$70.00) on each ten thousand dollars (\$10,000.00), or fraction thereof, of gross annual premiums in excess of two thousand dollars (\$2,000.00);
 - b. The maximum license on such businesses, payable to this municipality by any one insurer, shall not exceed twenty-one thousand dollars (\$21,000.00).
- (2) On any insurer, engaged in the business of issuing policies, contracts or other forms of obligations covering the risk of fire, marine, transportation, surety, fidelity, indemnity, guaranty, worker's compensation, employers' liability, property damage, live stock, vehicle, automatic sprinkler, burglary, or insurance business of any other kind whatsoever in this state, whether such insurer is operating in this state through agents or other representative or otherwise, not more than the following:
 - a. 1st Class: When the gross receipts are not more than two thousand dollars (\$2,000.00), the license shall be forty dollars (\$40.00);
 - b. 2nd Class: When the gross receipts are more than two thousand dollars (\$2,000.00), and not more than four thousand dollars (\$4,000.00), the license shall be sixty dollars (\$60.00);
 - c. 3rd Class: When the gross receipts are more than four thousand dollars (\$4,000.00), and not more than six thousand dollars (\$6,000.00), the license shall be eighty dollars (\$80.00);
 - d. 4th Class: When the gross receipts exceed six thousand dollars, the additional license thereafter shall be seventy dollars (\$70.00) for each

- ten thousand dollars (\$10,000.00), or fraction thereof, in excess of six thousand dollars (\$6,000.00);
- e. The maximum license tax on such businesses, payable to this municipality by any insurer shall not exceed the maximum limit of nine thousand dollars (\$9,000.00), as provided for by R.S. 22:1076, above referred to;
 - f. Provided, that plate glass and steam boiler inspection insurers shall pay only one-third ($\frac{1}{3}$) of the above rated provided in said subsection (2); and provided further, that the amount of license payable to this municipality as fixed by this section, shall be one-third ($\frac{1}{3}$) of the amount so fixed if the payer shall file a sworn statement with the annual report required by R.S. Tit. 22, Ch. 1, Pt. XXIII, showing that at least one-sixth of the total admitted assets of the payer, less assets in an amount equal to the reserves on its policies issued in foreign countries in which it is authorized to do business and which countries require an investment therein as a condition of doing business, is invested and maintained, either in bonds of the state, or in bonds of municipal, school, road or levee district, or other political subdivisions of this state or in mortgages on property located in the state, or in real property in this state which shall be requisite for the convenient accommodation of the transaction of its own business, or in policy loans, or other loans to residents of this state, or to corporations organized under the laws of this state and domiciled in the state, or in stock of homestead building or load associations organized under the laws of this state, to the extent such stock is guaranteed or insured by the Federal Deposit Insurance Corporation or other federal or state agency.

(b) All license taxes levied herein shall be due and payable on January 1st of each year and all unpaid license taxes shall become delinquent on June 1st. A penalty of five percent per month shall be added to the amount of tax due and payable to this municipality along with the tax due. The amount of any monetary penalty assessed pursuant to this section shall not be greater than twenty-five (25) percent of the total amount of the tax due. The collection of delinquent accounts shall be enforced in accordance with R.S. 22:1076 and 47:1601.

(Ord. No. 2977, §§ 1, 2, 12-12-00)

Secs. 8-42—8-60. Reserved.

ARTICLE III. MOBILE FOOD SERVICES *

Sec. 8-61. Definitions.

See City of Slidell Code of Ordinances, Appendix A: Zoning; Part 9 definitions for standard zoning definitions.

Mobile food service: An establishment primarily engaged in preparing and serving meals and snacks for immediate consumption from a motorized or non-motorized cart or other vehicle (i.e. a unit), whether or not enclosed.

- (1) *Restricted mobile food service.* Vendor is restricted to sale of prepackaged food and drinks.
- (2) *Unrestricted mobile food service.* Vendor can offer food that is packaged and/or prepared in the mobile unit.

(Ord. No. 3916, 11-27-2018; Ord. No. 4044, § I, 9-28-2021)

Sec. 8-62. Licensing and permitting.

(a) Mobile food service motorized vehicles, and mobile food service trailers or other non-motorized vehicles towed by a motorized vehicle, must be registered with the department of motor

***Editor's note**—Ord. No. 3916, adopted Nov. 27, 2018, added provisions to the Code, but did not specify manner of inclusion. Therefore, at the editor's discretion, said provisions have been included as Art. III, §§ 8-61—8-69.

Chapter 20

PEDDLERS AND SOLICITORS*

Sec. 20-1.	Legislative intent.
Sec. 20-2.	Definitions.
Sec. 20-3.	Exceptions to definitions.
Sec. 20-4.	Licensing; exemptions.
Sec. 20-5.	License eligibility.
Sec. 20-6.	License suspension and revocation.
Sec. 20-7.	License transferability.
Sec. 20-8.	Registration.
Sec. 20-9.	Prohibited activities.
Sec. 20-10.	Exclusion by placard.
Sec. 20-11.	Duty of police to enforce chapter.
Sec. 20-12.	Penalty.
Sec. 20-13.	Severability.

***Editor's note**—Ord. No. 3704, adopted Oct. 8, 2013, amended Ch. 20 to read as herein set out. Former Ch. 20, §§ 20-1—20-8, pertained to similar subject matter, and derived from Code 1966, §§ 12½-1—12½-8; and Ord. No. 3229, adopted Nov. 9, 2004.

Cross references—Businesses, ch. 8; streets, sidewalks and other public places, ch. 25.

State law references—Transient merchants, R.S. 37:1901 et seq.; itinerant vendors, R.S. 37:1920 et seq.; "peddler" defined, R.S. 47:342(8); peddlers and itinerant vendors, R.S. 47:359(C).

1 Introduced October 14, 2025, by Councilman
2 DiSanti, seconded by Councilman Brownfield,
3 (by request of Administration)

4 **RESOLUTION R25-26**

5
6 A resolution accepting the City's submission for the Legislative Auditor's
7 Compliance Questionnaire for the time period July 1, 2024, through June 30, 2025, as
8 complete and accurate.

9 WHEREAS, the office of the Legislative Auditor of the State of Louisiana
10 requires each municipality to provide a completed Compliance Questionnaire for the fiscal
11 year being audited.
12

13
14 NOW THEREFORE, BE IT RESOLVED by the Slidell City Council that the
15 City's Compliance Questionnaire for the time period July 1, 2024, through June 30, 2025,
16 as attached hereto as Exhibit A and made a part hereof, is hereby adopted as complete
17 and accurate by the Slidell City Council, as the governing authority of the City of Slidell.
18
19

20
21
22 **ADOPTED** this day of , 2025.
23
24
25
26

27 Nick Disanti
28 President of the Council
29 Councilman, District D
30

31 Thomas P. Reeves
32 Council Administrator
33
34
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39

EXHIBIT A

LOUISIANA COMPLIANCE QUESTIONNAIRE (For Audit Engagements of Governments)

Dear Chief Executive Officer:

Attached is the Louisiana Compliance Questionnaire that is to be completed by you or your staff. This questionnaire is a required part of a financial audit of Louisiana state and local government agencies. The completed and signed questionnaire must be presented to and adopted by the governing body, if any, of your organization by means of a formal resolution in an open meeting. Independently elected officials should sign the document, in lieu of such a resolution.

The completed and signed questionnaire and a copy of the adoption instrument, if appropriate, **must be given to the auditor at the beginning of the audit.** The auditor will, during the course of his/her regular audit, test the accuracy of the responses in the questionnaire. It is not necessary to return the questionnaire to the Legislative Auditor's office.

Certain portions of the questionnaire may not be applicable to your organization. In such cases, it is appropriate to mark the representation "not applicable." However, you must respond to each applicable representation. A 'yes' answer indicates that you have complied with the applicable law or regulation. A 'no' answer to any representation indicates a possible violation of law or regulation and, as such, should be fully explained. These matters will be reviewed by the auditor during the course of his/her audit. Please feel free to attach a further explanation of any representation.

Your cooperation in this matter will be greatly appreciated.

Sincerely,

Michael J Waguespack, CPA
Louisiana Legislative Auditor

Enclosure

LOUISIANA COMPLIANCE QUESTIONNAIRE
(For Audit Engagements of Government Agencies)

_____ (Date Transmitted)

_____ **Ericksen, Krentel & LaPorte** _____ (CPA Firm Name)
_____ **4227 Canal St.** _____ (CPA Firm Address)
_____ **New Orleans, LA 70119** _____ (City, State Zip)

In connection with your audit of our financial statements as of City of Slidell and for June 30, 2025 (period of audit) for the purpose of expressing an opinion as to the fair presentation of our financial statements in accordance with accounting principles generally accepted in the United States of America, to assess our internal control structure as a part of your audit, and to review our compliance with applicable laws and regulations, we confirm, to the best of our knowledge and belief, the following representations. These representations are based on the information available to us as of _____ (date completed/date of the representations).

PART I. AGENCY PROFILE

1. Name and address of the organization.

City of Slidell
2055 Second St.,
Slidell, LA 70458

2. List the population of the municipality or parish based upon the last official United States Census or most recent official census (municipalities and police juries only). Include the source of the information.

28,440 US Census estimates for 2024/2025

3. List names, addresses, and telephone numbers of entity officials. Include elected/appointed members of the governing board, chief executive and fiscal officer, and legal counsel.

See attached list.

4. Period of time covered by this questionnaire.

July 1, 2024 – June 30, 2025

5. The entity has been organized under the following provisions of the Louisiana Revised Statute(s) (R.S.) and, if applicable, local resolutions/ordinances.

Home Rule Charter – (Mayor/Council) Authority: Article VI, Sec. 5 Louisiana Constitution of 1974.

6. Briefly describe the public services provided.

Public Safety: Highways and Streets; Recreational and Cultural Arts Activities; Animal Control; Planning and Zoning; General Administration Services; Water and Sewerage; Airport.

7. Expiration date of current elected/appointed officials' terms.

June 30, 2026 & Special election for Mayor - October 11th, 2025

LEGAL COMPLIANCE

PART II. PUBLIC BID LAW

8. The provisions of the public bid law, R.S. Title 38:2211-2296, and, where applicable, the regulations of the Division of Administration, State Purchasing Office have been complied with.

A) All public works purchases exceeding \$250,000 have been publicly bid.

B) All material and supply purchases exceeding \$80,000 have been publicly bid.

See #16 below regarding Airport Fuel.

Yes ☐ No ☒ N/A ☐

PART III. CODE OF ETHICS LAW FOR PUBLIC OFFICIALS AND PUBLIC EMPLOYEES

9. It is true that no employees or officials have accepted anything of value, whether in the form of a service, loan, or promise, from anyone that would constitute a violation of R.S. 42:1101-1124.

Yes ☒ No ☐ N/A ☐

10. It is true that no member of the immediate family of any member of the governing authority, or the chief executive of the governmental entity, has been employed by the governmental entity after April 1, 1980, under circumstances that would constitute a violation of R.S. 42:1119.

Yes ☒ No ☐ N/A ☐

PART IV. LAWS AFFECTING BUDGETING

11. We have complied with the budgeting requirements of the Local Government Budget Act (R.S. 39:1301-15) R.S. 39:33, or R.S. 39:1331-1342, as applicable:

A. Local Budget Act

1. We have adopted a budget for the general fund and all special revenue funds (R.S. 39:1305).

2. The chief executive officer, or equivalent, has prepared a proposed budget that included a budget message, a proposed budget for the general fund and each special revenue fund, and a budget adoption instrument that defined the authority of the chief executive and administrative officers to make budgetary amendments within various budget classifications without approval by the governing authority, as well as those powers reserved solely to the governing authority. Furthermore, the proposed expenditures did not exceed estimated funds to be available during the period (R.S. 39:1305).

3. The proposed budget was submitted to the governing authority and made available for public inspection at least 15 days prior to the beginning of the budget year (R.S. 39:1306).

4. To the extent that proposed expenditures were greater than \$500,000, we have made the budget available for public inspection and have advertised its availability in our official journal. The advertisement included the date, time, and place of the public hearing on the budget. Notice has also been published certifying that all actions required by the Local Government Budget Act have been completed (R.S. 39:1307).

5. If required, the proposed budget was made available for public inspection at the location required by R.S. 39:1308.

6. All action necessary to adopt and finalize the budget was completed prior to the date required by state law. The adopted budget contained the same information as that required for the proposed budget (R.S. 39:1309).

7. After adoption, a certified copy of the budget has been retained by the chief executive officer or equivalent officer (R.S. 39:1309).
8. To the extent that proposed expenditures were greater than \$500,000, the chief executive officer or equivalent notified the governing authority in writing during the year when actual receipts plus projected revenue collections for the year failed to meet budgeted revenues by five percent or more, or when actual expenditures plus projected expenditures to year end exceeded budgeted expenditures by five percent or more (R.S. 39:1311).
9. The governing authority has amended its budget when notified, as provided by R.S. 39:1311. (Note, general and special revenue fund budgets should be amended, regardless of the amount of expenditures in the fund, when actual receipts plus projected revenue collections for the year fail to meet budgeted revenues by five percent or more; or when actual expenditures plus projected expenditures to year end exceed budgeted expenditures by five percent or more. State law exempts from the amendment requirements special revenue funds with anticipated expenditures of \$500,000 or less, and exempts special revenue funds whose revenues are expenditure-driven - primarily federal funds - from the requirement to amend revenues.)

Yes [☒] No [☐] N/A [☐]

B. State Budget Requirements

1. The state agency has complied with the budgetary requirements of R.S. 39:33.

Yes [☐] No [☐] N/A [☒]

C. Licensing Boards

1. The licensing board has complied with the budgetary requirements of R.S. 39:1331-1342.

Yes [☐] No [☐] N/A [☒]

PART V. ACCOUNTING, AUDITING, AND FINANCIAL REPORTING LAWS

12. We have maintained our accounting records in such a manner as to provide evidence of legal compliance and the preparation of annual financial statements to comply with R.S. 24:513 and 515, and/or 33:463.

Yes [☒] No [☐] N/A [☐]

13. All non-exempt governmental records are available as a public record and have been retained for at least three years, as required by R.S. 44:1, 44:7, 44:31, and 44:36.

Yes [☒] No [☐] N/A [☐]

14. We have filed our annual financial statements in accordance with R.S. 24:514, and 33:463 where applicable.

Yes [☒] No [☐] N/A [☐]

15. We have had our financial statements audited in a timely manner in accordance with R.S. 24:513.

Yes [☒] No [☐] N/A [☐]

16. We did not enter into any contracts that utilized state funds as defined in R.S. 39:72.1 A. (2); and that were subject to the public bid law (R.S. 38:2211, et seq.), while the agency was not in compliance with R.S. 24:513 (the audit law).

It has come to the attention of the City that the fuel at the airport has been under contract with the same company since 2011 and was not properly secured in accordance with public bid law. In 2018, the City signed an extension on this contract which again was not properly secured in accordance with public bid law. The City is terminating the current contract and putting the fuel out for bid.

Yes [☐] No [☒] N/A [☐]

17. We have complied with R.S. 24:513 A. (3) regarding disclosure of compensation, reimbursements, benefits and other payments to the agency head, political subdivision head, or chief executive officer.

Yes [☒] No [☐] N/A [☐]

18. We have remitted all fees, fines, and court costs collected on behalf of other entities, in compliance with applicable Louisiana Revised Statutes or other laws.

Yes [☒] No [☐] N/A [☐]

19. We have complied with R.S. 24:515.2 regarding reporting of pre- and post- adjudication court costs, fines and fees assessed or imposed; the amounts collected; the amounts outstanding; the amounts retained; the amounts disbursed, and the amounts received from disbursements.

Yes [☒] No [☐] N/A [☐]

PART VI. MEETINGS

20. We have complied with the provisions of the Open Meetings Law, provided in R. S. 42:11 through 42:28.

Yes [☒] No [☐] N/A [☐]

PART VII. ASSET MANAGEMENT LAWS

21. We have maintained records of our fixed assets and movable property records, as required by R.S. 24:515 and/or 39:321-332, as applicable.

Yes [☒] No [☐] N/A [☐]

PART VIII. FISCAL AGENCY AND CASH MANAGEMENT LAWS

22. We have complied with the fiscal agency and cash management requirements of R.S. 39:1211-45 and 49:301-327, as applicable.

Yes [☒] No [☐] N/A [☐]

PART IX. DEBT RESTRICTION LAWS

23. It is true we have not incurred any long-term indebtedness without the approval of the State Bond Commission, as provided by Article VII, Section 8 of the 1974 Louisiana Constitution, Article VI, Section 33 of the 1974 Louisiana Constitution, and R.S. 39:1410.60-1410.65.

Yes [☒] No [☐] N/A [☐]

24. We have complied with the debt limitation requirements of state law (R.S. 39:562).

Yes [☒] No [☐] N/A [☐]

25. We have complied with the reporting requirements relating to the Fiscal Review Committee of the State Bond Commission (R.S. 39:1410.62).

Yes [☒] No [☐] N/A [☐]

PART X. REVENUE AND EXPENDITURE RESTRICTION LAWS

26. We have restricted the collections and expenditures of revenues to those amounts authorized by Louisiana statutes, tax propositions, and budget ordinances.

Yes [☒] No [☐] N/A [☐]

27. It is true we have not advanced wages or salaries to employees or paid bonuses in violation of Article VII, Section 14 of the 1974 Louisiana Constitution, R.S. 14:138, and AG opinion 79-729.

Yes [☒] No [☐] N/A [☐]

28. It is true that no property or things of value have been loaned, pledged, or granted to anyone in violation of Article VII, Section 14 of the 1974 Louisiana Constitution.

Yes [☒] No [☐] N/A [☐]

PART XI. ISSUERS OF MUNICIPAL SECURITIES

29. It is true that we have complied with the requirements of R.S. 39:1438.C.

Yes [☒] No [☐] N/A [☐]

PART XI. QUESTIONS FOR SPECIFIC GOVERNMENTAL UNITS

Parish Governments

30. We have adopted a system of road administration that provides as follows:

- A. Approval of the governing authority of all expenditures, R.S. 48:755(A).
- B. Development of a capital improvement program on a selective basis, R.S. 48:755.
- C. Centralized purchasing of equipment and supplies, R.S. 48:755.
- D. Centralized accounting, R.S. 48:755.
- E. A construction program based on engineering plans and inspections, R.S. 48:755.
- F. Selective maintenance program, R.S. 48:755.
- G. Annual certification of compliance to the auditor, R.S. 48:758.

Yes [] No [] N/A [✓]

School Boards

31. We have complied with the general statutory, constitutional, and regulatory provisions of the Louisiana Department of Education, R.S. 17:51-400.

Yes [] No [] N/A [✓]

32. We have complied with the regulatory circulars issued by the Louisiana Department of Education that govern the Minimum Foundation Program.

Yes [] No [] N/A [✓]

33. We have, to the best of our knowledge, accurately compiled the performance measurement data contained in the following schedules and recognize that your agreed-upon procedures will be applied to such schedules and performance measurement data:

Parish school boards are required to report, as part of their annual financial statements, measures of performance. These performance indicators are found in the supplemental schedules:

- Schedule 1, General Fund Instructional and Support Expenditures and Certain Local Revenue Sources
- Schedule 2, Class Size Characteristics

We have also, to the best of our knowledge, accurately compiled the performance measurement data contained in the following schedules, and recognize that although the schedules will not be included in the agreed-upon procedures report, the content of the schedules will be tested and reported upon by school board auditors in the school board performance measures agreed-upon procedures report:

- Education Levels of Public School Staff
- Experience of Public Principals, Assistant Principals, and Full-time Classroom Teachers
- Public School Staff Data: Average Salaries

We understand that the content of the first two schedules will be tested and reported upon together.

Yes [] No [] N/A [✓]

Tax Collectors

34. We have complied with the general statutory requirements of R.S. 47.

Yes [] No [] N/A [✓]

Sheriffs

35. We have complied with the state supplemental pay regulations of R.S. 40:1667.7.

Yes [] No [] N/A [✓]

36. We have complied with R.S. 13:5535 relating to the feeding and keeping of prisoners.

Yes [] No [] N/A [✓]

District Attorneys

37. We have complied with the regulations of the DCFS that relate to the Title IV-D Program.

Yes [] No [] N/A [✓]

Assessors

38. We have complied with the regulatory requirements found in R.S. Title 47.

Yes ☐ No ☐ N/A ☒

39. We have complied with the regulations of the Louisiana Tax Commission relating to the reassessment of property.

Yes ☐ No ☐ N/A ☒

Clerks of Court

40. We have complied with R.S. 13:751-917 and applicable sections of R.S. 11:1501-1562.

Yes ☐ No ☐ N/A ☒

Libraries

41. We have complied with the regulations of the Louisiana State Library.

Yes ☐ No ☐ N/A ☒

Municipalities

42. Minutes are taken at all meetings of the governing authority (R.S. 42:20).

Yes ☒ No ☐ N/A ☐

43. Minutes, ordinances, resolutions, budgets, and other official proceedings of the municipalities are published in the official journal (R.S. 43:141-146 and A.G. 86-528).

Yes ☒ No ☐ N/A ☐

44. All official action taken by the municipality is conducted at public meetings (R.S. 42:11 to 42:28).

Yes ☒ No ☐ N/A ☐

Airports

45. We have submitted our applications for funding airport construction or development to the Department of Transportation and Development as required by R.S. 2:802.

Yes ☒ No ☐ N/A ☐

46. We have adopted a system of administration that provides for approval by the department for any expenditures of funds appropriated from the Transportation Trust Fund, and no funds have been expended without department approval (R.S. 2:810).

Yes ☒ No ☐ N/A ☐

47. All project funds have been expended on the project and for no other purpose (R.S. 2:810).

Yes ☒ No ☐ N/A ☐

48. We have certified to the auditor, on an annual basis, that we have expended project funds in accordance with the standards established by law (R.S. 2:811).

Yes ☒ No ☐ N/A ☐

Ports

49. We have submitted our applications for funding port construction or development to the Department of Transportation and Development as required by R.S. 34:3452.

Yes ☐ No ☐ N/A ☒

50. We have adopted a system of administration that provides for approval by the department for any expenditures of funds made out of state and local matching funds, and no funds have been expended without department approval (R.S. 34:3460).

Yes ☐ No ☐ N/A ☒

51. All project funds have been expended on the project and for no other purpose (R.S. 34:3460).

Yes ☐ No ☐ N/A ☒

52. We have established a system of administration that provides for the development of a capital improvement program on a selective basis, centralized purchasing of equipment and supplies, centralized accounting, and the selective maintenance and construction of port facilities based upon engineering plans and inspections (R.S. 34:3460).

Yes ☐ No ☐ N/A ☒

53. We have certified to the auditor, on an annual basis, that we have expended project funds in

accordance with the standards established by law (R.S. 34:3461).

Yes ☐ No ☐ N/A ☒

Sewerage Districts

54. We have complied with the statutory requirements of R.S. 33:3881-4159.10.

Yes ☐ No ☐ N/A ☒

Waterworks Districts

55. We have complied with the statutory requirements of R.S. 33:3811-3837.

Yes ☐ No ☐ N/A ☒

Utility Districts

56. We have complied with the statutory requirements of R.S. 33:4161-4546.21.

Yes ☐ No ☐ N/A ☒

Drainage and Irrigation Districts

57. We have complied with the statutory requirements of R.S. 38:1601-1707 (Drainage Districts); R.S. 38:1751-1921 (Gravity Drainage Districts); R.S. 38:1991-2048 (Levee and Drainage Districts); or R.S. 38:2101-2123 (Irrigation Districts), as appropriate.

Yes ☐ No ☐ N/A ☒

Fire Protection Districts

58. We have complied with the statutory requirements of R.S. 40:1491-1509.

Yes ☐ No ☐ N/A ☒

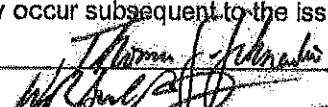
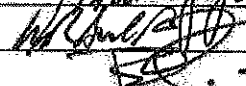
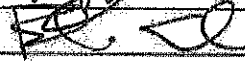
Other Special Districts

59. We have complied with those specific statutory requirements of state law applicable to our district.

Yes ☐ No ☐ N/A ☒

The previous responses have been made to the best of our belief and knowledge. We have disclosed to you all known noncompliance of the foregoing laws and regulations, as well as any contradictions to the foregoing representations. We have made available to you documentation relating to the foregoing laws and regulations.

We have provided you with any communications from regulatory agencies or other sources concerning any possible noncompliance with the foregoing laws and regulations, including any communications received between the end of the period under examination and the issuance of this report. We acknowledge our responsibility to disclose to you and the Legislative Auditor any known noncompliance that may occur subsequent to the issuance of your report.

	City Attorney	<u>9/16/25</u>	Date
	Mayor	<u>9/17/25</u>	Date
	Finance Director	<u>9/11/25</u>	Date

Bill Borchert, Mayor
P.O. Box 828
Slidell, LA 70459
985-646-4333

Vacant
Councilman at Large

Jeff Burgoyne
Councilman at Large
707 Michigan
Slidell, LA 70458
985-646-4307

Leslie Denham
Councilwoman District A
766 Stanley St.
Slidell, LA 70458
985-646-4307

David Dunham
Councilman District B
785 Kostmayer Ave.
Slidell, LA 70458
985-646-4307

Megan Haggerty
Councilwoman, District C
1742 8th St.
Slidell, LA 70458
985-646-4307

Nick DiSanti
Councilman, District D
3020 N Palm Dr.
Slidell, LA 70458
985-646-4307

Kenneth Tamborella
Councilman District E
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985-646-4307

Trey Brownfield
Councilman District F
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Slidell, LA 70458
985-646-4307

Cindi King
Councilwoman District G
345 Landon Drive
Slidell, LA 70458
985-646-4307

Randy Fandal
Chief of Police
2112 Sgt. Alfred St.
Slidell, LA 70458
985-643-3131

John Welborn
Chief Administrative Officer
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Slidell, LA 70459
985-646-4330

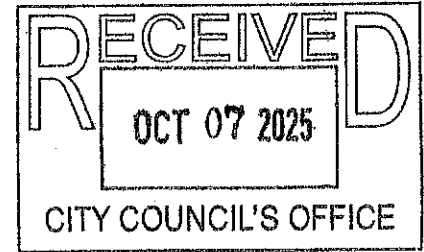
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P.O. Box 828
Slidell, LA 70459
985-646-4396

Reginald Laurent
City Prosecutor
P.O. Box 828
Slidell, LA 70459
985-646-4215

Thomas P. Reeves
Council Administrator
P.O. Box 828
Slidell, LA 70459
985-646-4307

City of Slidell
Fiscal Year 2025 - 2026
Recommendation for Reallocation



TO: John Welborn, Chief Administrative Officer
FROM: Blair Ellinwood, Director of Finance
DATE: 10/7/2025
SUBJECT: To reallocate funding for a change order on the AC at Fritchie

JUSTIFICATION: *A change order is requested for the Fritchie Park Gym Air Conditioner Replacement project due to necessary repairs to the heating system on Unit #44. The repairs include replacement of the inducer draft motor, control board, and heat exchanger.*

City Barn - \$25,249

The following is recommended:

<u>Coding</u>	<u>Account Description</u>	<u>Type of Account</u>	<u>Increase</u>	<u>Decrease</u>
92240-85002-0226	AC Fritchie Gym	<i>Expenditure</i>	15,134	
929992-45020	Transfer in from Sales Tax	<i>Revenues</i>	15,134	
20419-09135	City Barn Phase 3	<i>Expenditure</i>		15,134
209992-95092	Transfer to City Capital	<i>Expenditure</i>	15,134	
<i>Change on fund balance</i>				<u>\$ -</u>

Notes:

The above items will be incorporated into the FY 2026 1st supplemental budget

If you concur, please sign below and forward this to the council for their review.

Approved

City of Slidell
Fiscal Year 2025 - 2026
Recommendation for Reallocation

TO: John Welborn, Chief Administrative Officer

FROM: Blair Ellinwood, Director of Finance

DATE: 10/7/2025

SUBJECT: To reallocate funding for the runway sealcoat and remarking

JUSTIFICATION: *Due to a lack of grant funding for the Runway 18-36 Sealcoat and Remarking Project, the City is requesting to temporarily reallocate funds from a completed project to cover the shortfall. Additional grant funds are anticipated to become available in April 2026, at which time the City will be reimbursed for the interim funding.*

City Barn - \$150,000

The following is recommended:

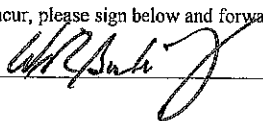
<u>Coding</u>	<u>Account Description</u>	<u>Type of Account</u>	<u>Increase</u>	<u>Decrease</u>
92310-85002-0228	Runway Sealcoat & Remarking	<i>Expenditure</i>	144,000	
92992-45020	Transfer in from Sales Tax	<i>Revenues</i>	144,000	
20416-06114	Magnolia Bridge Replacement	<i>Expenditure</i>		19,249
20419-09135	City Barn Phase 3	<i>Expenditure</i>		124,751
209992-95092	Transfer to City Capital	<i>Expenditure</i>	144,000	
<i>Change on fund balance</i>				<u>\$ -</u>

Notes:

The above items will be incorporated into the FY 2026 1st supplemental budget

If you concur, please sign below and forward this to the council for their review.

Approved



BID AND REQUEST TO PURCHASE
ACCEPTANCE PROCEDURE

1. NATURE OF BID/REQUEST TO PURCHASE:

a. Department: Engineering

b. Slidell Job Number and Bid Number: Job # 4000-67 Bid # 26-B011

c. Slidell Job Title: Rwy Sealcoat & Remarking

2. NAME OF BIDDERS/VENDORS AND AMOUNTS BID/QUOTED:

See attached memo.

3. BID/QUOTATION RECOMMENDED BY MAYOR:

a. Name of Low Bidder/Vendor: Ameriseal of Ohio, Inc.

b. Date Bid/Quote Received: September 15, 2025

c. Amount of Bid/Quotation: \$421,104.75

d. Present at Bid Opening: Mike Wolfram, Katie Gaglio, Robert Alongi

4. PURCHASING AGENT REVIEW: X YES NO Approved: YK

5. FUNDING SOURCE: DOTD, LADOTD, Sales Tax

a. TOTAL AMOUNT BUDGETED: 422,000

b. Certification of Funds by Finance Department: BE

6. CHIEF OF STAFF APPROVAL:
Signature: [Signature] Date: 10/7/2021

7. MAYOR APPROVAL:
Signature: [Signature] Date: 10/7/2025

8. IF BID IS PART OF CONSULTANT PROGRAM(S) A LETTER SHALL BE ATTACHED WITH THE RECOMMENDATION FROM THAT FIRM.

X Letter Attached Letter Not Attached N/A

9. ITEM ADVERTISED IN OFFICIAL LEGAL JOURNAL: X YES NO
(COPY ATTACHED)

All appears to be in order with the bid or request to purchase. The Mayor's recommendation may be approved by the Slidell City Council.

[Signature]
Thomas Reeves
Clerk of the Council

COUNCIL: APPROVED:
revised: 11/30/2016

REJECTED:

DATE:



The City of Slidell

ENGINEERING DEPARTMENT

250 Bouscaren Street, Suite 302, Slidell, LA 70458

P. O. Box 828, Slidell, LA 70459

Phone (985) 646-4270 • Fax (985) 646-6124 • www.myslidell.com

BILL BORCHERT

Mayor

BLAINE CLANCY

City Engineer

October 7, 2025

To: John Wellborn, CAO

From: Blaine Clancy, City Engineer

Re: RUNWAY 18-36 SEALCOAT & REMARKING

Slidell Job #: 4000-67 BID # 26-B011

Bids were received September 15, 2025. Four (4) Bids were received for the project. The Lowest responsive bidder was found to be Ameriseal of Ohio, Inc. with LA License No. 56484 with a combined bid amount of Combined bid of \$421,104.75 (Base Bid Amount of \$467,480.25 and Additive Alternate Bid No. 1 with a deduction of \$46,375.50). All bids have been reviewed. The list of bids are as follows:

CONTRACTOR	BASE BID	ADD ALT No. 1	Total Bid
Gee Asphalt Systems, Inc.	\$363,872.85	N/A	\$363,872.85
Hi-Lite Airfield Services, LLC	\$409,592.70	\$84,094.24	\$493,686.94
Ameriseal of Ohio, Inc	\$467,480.25	-\$46,375.50	\$421,104.75
Triumph Construction, LLC	\$659,280.64	\$1,569,346.92	\$2,228,627.54

Therefore, the Engineering Department recommends award Ameriseal of Ohio, Inc., in the amount of \$421,104.75.

BC/kc

1 Introduced September 9, 2025, by Councilman
2 DiSanti, seconded by Councilman Brownfield,
3 (by request of Administration)

4 **Item No. 25-09-3611**

5
6 **ORDINANCE NO.**

7
8 An ordinance amending the Code of Ordinances of the City of Slidell, Chapter
9 7, Article II, Section 7-23, Work performance requirement, to clarify contractor license
10 requirements.

11 WHEREAS, the Code of Ordinances is intended to be a living document to be
12 updated and amended as community needs and values evolve and procedural
13 improvements become practical; and
14

15 WHEREAS, the current provisions regulating construction permitting have
16 resulted in the city acting as a credentialing agency in duplication of state law for one or
17 more classifications of contractors; and
18

19 WHEREAS, the intention of ongoing code clarifications is aimed at improving
20 the application and construction permitting process for all, by guiding residents and
21 businesses in finding applicable requirements for their proposed development projects in
22 the Code of Ordinances; and
23

24 WHEREAS, the City acknowledges this amendment to the Code of
25 Ordinances is not the final opportunity to amend existing City regulations, but represents
26 another critical step in the ongoing process to align the Code of Ordinances with the Slidell
27 2040 Comprehensive Plan; and
28

29 NOW, THEREFORE, BE IT ORDAINED by the Slidell City Council that it
30 hereby amends Chapter 7, Article II, Section 7-23, Work performance requirement, to
31 clarify contractor license requirements in accordance with the following:
32
33
34
35
36
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38
39

4 * * *
5 **Chapter 7 – Buildings and Building Regulations**
6 **Article II. – Building Code**
7 * * *

8 **Sec. 7-23. - Work performance requirement.**
9

- 10 a) *Professional contractors or subcontractors.* All contractors or subcontractors in the
11 City must hold a Louisiana State Contractor's or Trade license to perform the scope
12 of work proposed. The City shall require these licenses regardless of the dollar
13 value of the scope of work. Clarification example: All plumbing, electrical, or
14 mechanical work in the City must be performed by a Louisiana State licensed
15 contractor even if it is below the state threshold requiring a licensed contractor.
- 16 b) *No City license.* The City shall not issue any contractor licenses and all existing City
17 licenses shall be considered and rendered expired effective December 31, 2025.
18 Where this Code refers to "licensed contractors," it shall mean contractors holding a
19 Louisiana State Contractor's License for the appropriate scope of work.
- 20
21 c) *Self-contracting residential property owners.* The City shall allow residents to self-
22 contract in accordance with the State of Louisiana Licensing Board requirements.
23 Sub-contractors working on a residential unit, including mechanical, electrical, and
24 plumbing, must provide proof of a Louisiana State Contractor's License for the
25 subject work.

26 * * *
27 **ADOPTED** this day of , 2025.
28
29

30 Nick DiSanti
31 President of the Council
32 Councilman, District D

33
34 Bill Borchert
35 Mayor
36

37 Thomas P. Reeves
38 Council Administrator
39

DELIVERED

to the Mayor

RECEIVED

from the Mayor

Building Code Congress International, Inc. 2000, Edition, with the exception of Chapter 1, Sub-Section 105.2 Work Exempt from permit, Chapter 29, Plumbing Systems, but including Appendixes A, C, E and F and any subsequent amendments and revisions is hereby adopted as the building code for the city.

(b) The International Residential Code published in cooperation with Building Officials and Code Administrators International, Inc., International Conference of Building Officials, and Southern Building Code Congress International, Inc. 2000 Edition, including Appendixes A, C, E and F and any subsequent amendments and revisions is hereby adopted as the building code for the city.

(Code 1966, § 7-1; Ord. No. 3076, 6-25-2002; Ord. No. 3157, 12-16-2003)

Sec. 7-22. Reserved.

Editor's note—Ord. No. 3604, adopted Apr. 12, 2011, repealed § 7-22 which pertained to appeals; building code board of appeals, and derived from Code 1966, § 7-1.1.

Sec. 7-23. Work performance requirement.

Any subcontractor licensed by the city may subcontract to another licensed subcontractor, provided that the second subcontractor co-signs the original permit. The original subcontractor is to notify the city building official, in writing, of any such agreement. In addition, in order to verify permit fees, the city building official shall require a copy of all subcontractors names and contract prices from the general contractor prior to the issuance of a building permit.

(Code 1966, § 7-2)

Sec. 7-24. Certificate of occupancy issuance.

No certificate of occupancy shall be issued to any establishment unless such establishment has current approval from the state department of health and hospitals when required to by law to have such approval.

In the event any establishment fails to have such current approval from the state department of health and hospitals, its certificate of occupancy shall not be valid until approval is attained.

(Code 1966, § 7-3; Ord. No. 3046, 12-11-2001)

Secs. 7-25—7-45. Reserved.

ARTICLE III. MECHANICAL CODE*

Sec. 7-46. Adopted.

(a) The International Mechanical Code published in cooperation with Building Officials and Code Administrators International, Inc., International Conference of Building Officials, and Southern Building Code Congress International, Inc. 2000 Edition and any subsequent amendments and revisions is hereby adopted as the mechanical code for the city.

(b) *Scope.* The purpose of this code is to provide minimum standards to safeguard life or limb, health, property and public welfare by regulating and controlling the design, installation, quality of materials, use and maintenance of all air conditioning, heating, mechanical, refrigeration and ventilating systems. No provision of this code shall be held to deprive any federal or state agency of any power of authority which it had on the effective date of this code or of any remedy there existing for the enforcement of its orders. Where in any specific case different sections of this code specify different materials, methods of installation or other requirements, the most restrictive shall govern.

(c) *Board members.* There is hereby created a board of air conditioning, heating, mechanical, refrigeration and ventilation. The board shall consist of six members: The building official, one mechanical inspector, one licensed building contractor, two licensed air conditioning and heating contractors, and one layman. At the first board meeting the members shall elect a chairman and any other necessary officers. The board shall meet once each quarter of the calendar year.

(d) *Appointment and term of office.* With the exception of the city building official, all other members of the board shall be appointed by the city council upon the recommendation of the city building official. The city building official and mechanical inspector shall serve throughout their term of employment with the city. The four other

*Cross reference—Utilities, ch. 28.

1 Introduced September 23, 2025, by Councilman
2 DiSanti, seconded by Councilman Brownfield,
3 (by request of Administration)

4 **Item No. 25-09-3612**

5 **ORDINANCE NO.**

6
7
8 An ordinance authorizing the City of Slidell's acquisition of certain lands in
9 Sec. 17, T8S-R14E, as part of the Slidell Airport's Capital Improvement Plan, and to
10 provide for ancillary matters in connection therewith.

11 WHEREAS, as part of the Slidell Airport's Capital Improvement Plan, the City
12 has been working with local electric utilities, the Louisiana Public Service Commission, the
13 Louisiana DOTD Aviation Division, and the FAA on a plan to relocate and maintain certain
14 transmission lines in the area around the Slidell Airport; and

15
16
17 WHEREAS, there are 3.271 acres of land +/- in Sec. 17, T8S-R14E, in an area
18 adjacent to the Slidell Airport, described as follows:

19
20
21 A certain tract of land situated in St. Tammany Parish, Louisiana, located in
22 the Southeast ¼ of the Northwest ¼ of Section 17, Township 8 South, Range
23 14 East, on property belonging to William C. Dewberry, III. et al containing
24 3.271 acres.

25
26 Commencing from NGS Monument L 393, having coordinates X:
27 3,779,941.312 Y: 679,735.248 US State Plane NAD83, Louisiana 1702
28 South Zone; THENCE S 81°22'39" W a distance of 20,419.31' to a point,
29 BEING THE POINT OF BEGINNING. THENCE N 39°23'19" W a distance of
30 283.28' to point A; THENCE N 01°14'10" W a distance of 703.25' to point FF;
31 THENCE, N 89°05'36" E a distance of 175.00' to point EE; THENCE, S
32 01°14'10" E a distance of 925.00' to THE POINT OF BEGINNING.

33
34 All as shown on a plat prepared by Providence Engineering and
35 Environmental Group LLC, under the supervision of Terral J. Martin, Jr.,
36 P.L.S. No. 5030, titled: "PLAT SHOWING PROPOSED TRANSMISSION
37 LINE SERVITUDE FOR THE CITY OF SLIDELL (TOTAL ACRES 66.781)
38 LOCATED IN SECTIONS 7, 8, & 17 T8S-R14E ST. TAMMANY PARISH,
39

1 **ORDINANCE NO.**
2 **ITEM NO. 25-09-3612**
3 **PAGE 2**

4 LOUISIANA GREENSBURG LAND DISTRICT", and dated April 6, 2021,
5 Revised March 29, 2022, Revised May 5, 2025.

6
7 that have been determined to be a suitable location for a portion of the proposed
8 transmission line relocation (exact acreage and description subject to adjustment as
9 deemed necessary in title review); and
10

11
12 WHEREAS, the City desires to acquire fee title to the said lands, on the terms
13 and conditions set forth below.
14

15 NOW THEREFORE, BE IT ORDAINED by the Slidell City Council that it does
16 hereby authorize the Mayor of the City of Slidell to acquire, on behalf of the City of Slidell,
17 the following land in fee title:
18

19 Approximately 3.271 acres of land +/- in Sec. 17, T8S-R14E, in an area adjacent to
20 the Slidell Airport, described as follows:
21

22
23 A certain tract of land situated in St. Tammany Parish, Louisiana, located in
24 the Southeast ¼ of the Northwest ¼ of Section 17, Township 8 South, Range
25 14 East, on property belonging to William C. Dewberry, III. et al containing
26 3.271 acres.
27

28 Commencing from NGS Monument L 393, having coordinates X:
29 3,779,941.312 Y: 679,735.248 US State Plane NAD83, Louisiana 1702
30 South Zone; THENCE S 81°22'39" W a distance of 20,419.31' to a point,
31 BEING THE POINT OF BEGINNING. THENCE N 39°23'19" W a distance of
32 283.28' to point A; THENCE N 01°14'10" W a distance of 703.25' to point FF;
33 THENCE, N 89°05'36" E a distance of 175.00' to point EE; THENCE, S
34 01°14'10" E a distance of 925.00' to THE POINT OF BEGINNING.
35

36 All as shown on a plat prepared by Providence Engineering and
37 Environmental Group LLC, under the supervision of Terral J. Martin, Jr.,
38
39

1 **ORDINANCE NO.**
2 **ITEM NO. 25-09-3612**
3 **PAGE 3**

4 P.L.S. No. 5030, titled: "PLAT SHOWING PROPOSED TRANSMISSION
5 LINE SERVITUDE FOR THE CITY OF SLIDELL (TOTAL ACRES 66.781)
6 LOCATED IN SECTIONS 7, 8, & 17 T8S-R14E ST. TAMMANY PARISH,
7 LOUISIANA GREENSBURG LAND DISTRICT", and dated April 6, 2021,
8 Revised March 29, 2022, Revised May 5, 2025.
9

10
11 (exact acreage and description subject to adjustment as deemed necessary in title review)
12 on the following terms:
13

14 The sales/purchase price shall be \$12,176 per acre, which shall be inclusive of a right of
15 first refusal in favor of the City on the remainder of airport-adjacent lands of the sellers.
16

17 The City may also cover any closing costs associated with the transaction.
18

19 BE IT FURTHER ORDAINED that the Mayor of the City of Slidell shall be
20 authorized to execute any documents related to the noted transaction on the terms noted
21 above, including any binding letter agreement or purchase agreement and any closing
22 documents and, in connection with same, the Mayor shall be authorized to agree to
23 restrictions on the future disposition of the lands, the reservation of mineral rights, rights of
24 passage across the lands, and any other contractual conditions the Mayor determines to
25 be reasonable or necessary in connection with the transaction. The prior execution of the
26 Mayor of any of the foregoing documents is hereby ratified and confirmed.
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1 **ORDINANCE NO.**
2 **ITEM NO. 25-09-3612**
3 **PAGE 4**

4 **ADOPTED** this day of , 2025.

6
7 Nick DiSanti
8 President of the Council
9 Councilman, District D

10
11 Bill Borchert
12 Mayor

13
14 Thomas P. Reeves
15 Council Administrator

DELIVERED

to the Mayor

RECEIVED

from the Mayor

1 Introduced September 23, 2025, by Councilman
2 DiSanti, seconded by Councilman Brownfield,
3 (by request of Administration)

4 **Item No. 25-09-3613**

5 **ORDINANCE NO.**

6
7 An ordinance amending the Code of Ordinances of the City of Slidell, Chapter
8 1 – General Provisions, Chapter 2 – Administration, Chapter 13 – Environment, Chapter
9 16 – Health and Sanitation, and Appendix F – Fees, to establish an Administrative Hearing
10 option to more effectively process code violations, to streamline and clarify related
11 standards and sections of the Code and add associated processing fees, penalties, and to
12 provide for related matters.

13 WHEREAS, to support implementation of the Comprehensive Plan, improve
14 quality of life in the city, and advance economic development initiatives, the city desires to
15 mitigate the effects of code violations by establishing an Administrative Hearing procedure
16 and clarifying the citation, notice, and abatement procedures for code violations occurring
17 on private property; and

18
19 WHEREAS, Louisiana State law [LA R.S. 13:2575, et seq.] enables
20 municipalities to establish Administrative Hearing procedures to resolve open violations;
21 and

22
23 WHEREAS, there is no Administrative Hearing process in the city that
24 addresses code violations; rather, such violations are generally handled as misdemeanor
25 criminal/quasi-criminal matters, which, at times, can result in a backlog of cases in court,
26 delays in processing time, and less effective and consistent code enforcement outcomes;
27 and

28
29 WHEREAS, current regulations would also benefit from increased clarification
30 regarding civil vs. criminal cases, minimum requirements for due process, code navigation,
31 enforcement, responsible authorities, procedures, and interpretations; and
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1 **ORDINANCE NO.**
2 **ITEM NO. 25-09-3613**
3 **PAGE 2**

4 WHEREAS, more effective and manageable code enforcement and abatement
5 actions are possible with streamlined standards that prevent illegal storage, clearly identify
6 minimum property maintenance standards, prohibit accumulations of waste, and limit the
7 spread of unsafe structures and premises; and
8

9
10 WHEREAS, providing for due process and streamlining code violations
11 through an Administrative Hearing process would further enhance the timeliness of
12 violation correction, improve code enforcement, and support the public's health, safety,
13 and welfare.
14

15
16 NOW, THEREFORE, BE IT ORDAINED by the City of Slidell City Council that
17 it hereby amends the Code of Ordinances of the City of Slidell to establish an
18 administrative adjudication hearing process to assist in more effectively processing code
19 violations, to streamline and clarify related standards and sections of the Code, add
20 associated processing fees, penalties, and provide for related matters (citywide), as
21 reflected in the sections set forth below:
22

23 * * *

24 **Chapter 1 – GENERAL PROVISIONS.**

25 * * *

26
27 Sec. 1-12. – General penalty.

- 28 (a) It shall be unlawful for any person to violate or fail to comply with any provision of the
29 Code or commit any act declared to be unlawful.
30
31 (b) When processed as a criminal or quasi-criminal matter in a court of competent
32 jurisdiction, and penalty provisions are not otherwise provided, the violation of any
33 provision of this Code is punishable by a fine not exceeding \$1,000.00 or imprisonment
34 for a term not exceeding six months, or by both fine and imprisonment, within the
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1 **ORDINANCE NO.**
2 **ITEM NO. 25-09-3613**
3 **PAGE 3**

4 discretion of the court. Each day any violation of any provision of this Code shall
5 continue constitutes a separate offense.

6 (c) When processed as a civil matter through an Administrative Hearing, the violation of
7 any provision of this Code is subject to a penalty not exceeding \$500.00 per violation or
8 \$500.00 per day for up to seven (7) days for continuing violations.

9 (d) Nothing in this section shall be construed to prevent the City from handling any
10 violation of this Code as a criminal or quasi-criminal matter through the courts and as a
11 civil matter through the courts or an Administrative Hearing process, or from exercising
12 any other power granted to it under the law.

13 * * *

14 **Chapter 2. – ADMINISTRATION**

15 * * *

16 **ARTICLE V. - FINANCE**

17 * * *

18 **Secs. 2-265-2.599. Reserved.**

19 * * *

20
21 **ARTICLE VI. - CODE ENFORCEMENT BY ADMINISTRATIVE ADJUDICATION**

22 **Division 1. Authority and Establishment.**

23 **Sec. 2-600 - Purpose.**

24 This article is established to provide alleged code violators due process, increase the
25 frequency and timeliness of corrective actions, and authorize city abatement activities
26 through the enactment of an Administrative Hearing procedure and associated authorities,
27 standards and procedures, all of which support the city's quality of life, safety, and welfare.

28
29 **Sec. 2-601 - Definitions.**

30 The following definitions support interpretation of this Code. Whenever applicable, terms
31 may be used interchangeably and are to be generally applied inclusive of related terms
32 and properties so affected.

33 *Abatement* means any action taken to reduce, relieve, or suppress another continuing act.

34 *Administrative Hearing* means a civil hearing that is authorized to take place outside the
35 judicial process before an authorized Hearing Officer vested with the authority to
36 conduct such hearings and make binding decisions thereon, held in-person and/or by
37 remote means.
38
39

1 **ORDINANCE NO.**
2 **ITEM NO. 25-09-3613**
3 **PAGE 4**

4 *Boat* means a vehicle for traveling in or on the water, not exceeding 32 feet in body
5 length, eight feet in width, or 12 feet in overall height from ground level. If the boat is
6 mounted on a trailer, the height limit also includes the trailer. When together, a boat
7 and a trailer are treated as one (1) vehicle.

8 *Code Enforcement Inspector or Code Enforcement Officer* means a person employed by
9 the Department of Building Safety to administer and enforce the Code. Reference to
10 the code enforcement inspector may be construed to enforcement of various city
11 codes, including building inspector, plumbing inspector, electrical inspector, and the
like, where applicable.

12 *Decision or order* means an act of the Administrative Hearing Officer authorized by this
13 article.

14 *Director* means the head of a city agency or department.

15 *Hearing Officer or Administrative Hearing Officer*, means an administrative law judge,
16 acting as a government official who reviews records, conducts hearings, determines
17 issues, and renders decisions on various code violations involving agencies or the
18 public as authorized by applicable laws and regulations.

19 *Immovable property* means any unimproved land, any improved land, and any buildings,
20 structures or other things, of whatever nature or description, that are permanently
21 attached to such land.

22 *Interested person* means any person with an interest in the Administrative Hearing or
23 nuisance violation process.

24 *Licensee* means any person in receipt of or seeking a city license or permit of any kind.

25 *Nuisance* means anything that interferes with the use or enjoyment of property, endangers
26 personal health or safety, or is offensive to the senses.

27 *Movable property* means property that is not defined as immovable.

28 *Occupant* means any person occupying immovable property by permission or
29 accommodation of the owner, lessor, lessee, tenant, or another occupant. *Occupant*
30 does not refer to those unlawfully occupying a premises. See definition of *Vacant or*
31 *not lawfully occupied premises*.

32 *Owner*, see the definition of "Owner" in Chapter 13.

33 *Permittee* means any person seeking and/or in receipt of a permit. *Permittee* is
34 synonymous with *Applicant*.

35 *Person* means any individual or legal entity with the power to sue or be sued, and any
36 individual or legal entity with the power to own, alienate and/or encumber immovable
37 property.

38 *Property* means movable and immovable property.
39

1 **ORDINANCE NO.**
2 **ITEM NO. 25-09-3613**
3 **PAGE 5**

4 *Registration and license* may be used interchangeably; each refers to official
5 documentation from a local, state or federal agency that provides permission to act;
6 documents compliance with laws; and / or assigns rights to the holder.

7 *Respondent or alleged violator* means any person given a notice of violation in accordance
8 with this article.

9 *Tenant or lessee* means any person who rents or otherwise lawfully occupies or uses a
10 building, structure or property owned or leased by another.

11 *Vacant or not lawfully occupied property* includes, but is not limited to any property:

- 12 • Not actually occupied by its owner, lessee, or other invitee; or
- 13 • Without utilities and inadequately secured from unauthorized entry to the extent that
- 14 the property could be entered and utilized by uninvited persons; or
- 15 • Inadequately secured property that has become infested or impacted by issues
- 16 associated with stray animals, rodents, insects, and other vermin; or
- 17 • That endangers the public safety, health or welfare and has been condemned for
- 18 reason of dilapidation, deterioration, and/or state of disrepair.

19 *Vehicle*, see definition of "vehicle" in Chapter 13.

20 *Violation* means any action taken not in conformance with this Code.

21 *Violator* means a person found liable for a violation or ordered to correct a violation.
22
23

24 **Sec. 2-602 - Authorization and establishment.**

- 25 (a) *City authority to abate.* By authority of the Louisiana Constitution, the City's Home
26 Rule Charter, and other applicable law, the City of Slidell does hereby exercise the
27 power and authority to abate all ordinance violations determined to be noncompliant
28 with the minimum property standards established by this Code.
- 29 (b) *Hearing process and hearing officer position.* Pursuant to the Louisiana Constitution,
30 the City's Home Rule Charter, LA R.S.13:2571, et seq., and other applicable law, a
31 procedure for administrative adjudication of ordinance violations and the position of
32 Administrative Hearing Officer(s) are hereby established.
- 33 (c) *Extent of decision-making authority.* Hearing Officers who have been duly appointed
34 and sworn in, in accordance with the provisions of this article, have the authority to
35 hear and decide any alleged Code violations concerning: public health, housing
36 (which shall also encompass the terms and applicable provisions of LA R.S.
37 13:2575.2.1), building codes, zoning, vegetation, nuisance regulations, fire codes,
38 environmental regulations, historic district regulations, licensing and permit matters,
39 and any other Codal provisions that may be authorized by the City Council for hearing

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4 and decision pursuant to the procedures for Administrative Hearing established in this
5 article.

7 **Sec. 2-603 – Article’s relationship to the rest of the Code of Ordinances and other**
8 **court proceedings.**

- 9 (a) *Incorporation of all rules and standards.* All rules, regulations, fines, and penalties of
10 this Code, including but not limited to any amendments thereto and supplements, are
11 hereinafter adopted and included.
- 12 (b) *Conflicts.* Where there exists any conflict with any provision of this article and another
13 section of the Code, the more restrictive provision applies. When unclear, the
14 Administrative Hearing Officer will interpret the intent of the Code after receipt of a
15 recommendation by the Department of Building Safety and Planning Department.
- 16 (c) *Non-exclusivity of procedures.* The procedures and remedies established by this
17 article are not exclusive and may be employed before, during or after the employment
18 of an enforcement action of a civil or criminal court.

19
20 **Sec. 2-604 - Administrative Hearing Officer(s).**

- 21 (a) Hearing Officer(s) are appointed by the Mayor, confirmed by the City Council, and
22 serve at the pleasure of the Mayor but have the authority and duty to decide matters
23 before them with independence.
- 24 (b) All Hearing Officers must be sworn in by a notary to uphold the Constitution of the
25 United States, the laws and Constitution of the State of Louisiana, and the Charter
26 and ordinances of the city, and to abide by the provisions of the Louisiana Code of
27 Governmental Ethics before assuming office.
- 28 (c) *Minimum qualifications.* A Hearing Officer must be an attorney licensed to practice
29 law in the State of Louisiana for at least two years and must also be in good standing
30 with any and all courts in the State of Louisiana.

31 **Sec. 2-604.1 – General powers of the Hearing Officer.**

32 The Hearing Officer has all power and authority set forth in the applicable provisions of LA
33 R.S. 13:2575, et seq. and other applicable law; and the following nonexclusive powers to:

- 34 (a) Administer oaths and affirmations; and
35 (b) Order repair, restoration, remediation and/or correction of any violation; and
36 (c) Issue orders compelling the attendance of witnesses and defendants and the
37 production of documents; and
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- 4 (d) Take such actions and assume such inherent powers as are necessary to protect the
5 safety, health and welfare of the citizens and property in the city.
6

7 **Sec. 2-604.2 – Hearing Officer authorities regarding corrective action, fines, and**
8 **penalties.**

9 The Hearing Officer shall have the authority to:

- 10 (a) Suspend, revoke and/or rescind any permit issued or application under review by the
11 city; and
12 (b) Make the respondent comply with all ordinances so affected by the violation prior to
13 permit issuance;
14 (c) Assess and levy a separate penalty to any respondent for each offense committed in
15 violation of city ordinances, the total of which shall not exceed \$500.00 per violation
16 or \$500.00 per day for up to seven days for continuing violations;
17 (d) Authorize the Department of Building Safety to direct crews or a city contractor to
18 enter a property where a violation is occurring and remedy the violation, and assess
19 such costs to the violator, should corrective action not be taken within the required
20 period of time;
21 (e) Levy fines, processing fees, penalties, and hearing costs including, but not limited to,
22 the costs as authorized and provided for in LA R.S. 33:4754;
23 (f) Order violators to correct violations within a stipulated time;
24 (g) Take necessary and lawful measures to affect correction of a violation if the violator
25 fails to do so within the time allocated by the Hearing Officer;
26 (h) To place, or cause to be placed, liens against immovable property located within the
27 city in or on which the violation occurred, if the violator fails to remit payment for any
28 cost and/or fines, within the required time period, and to add, or cause to be added,
29 such amounts to the ad valorem tax bill of the owner;
30 (i) To order the detainment of animals and refer subject animal(s) to the office of animal
31 services for proper disposition, as per law, where there exists a finding that a
32 respondent has violated an ordinance as to any animal; and
33 (j) To issue seizure orders as are necessary to seize and take control of subject
34 movable property for safekeeping, retention purposes or disposal, all as permitted in
35 law, where there exists a violation of any ordinance and the matter involves a
36 movable susceptible of seizure; and
37 (k) To declare property blighted and/or abandoned and order the correction thereof.
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4 **Sec. 2-605 - Minimum processing fees.**

5 (a) Minimum processing fees described in this section shall be applicable to each
6 violation case, in addition to any penalty or abatement costs authorized by this Code.

7 (b) *Minimum processing fee.*

8 (1) When there is a finding of a violation, all alleged violators whose case is
9 brought to an Administrative Hearing will be assessed a minimum processing
10 fee, which shall be in addition to any penalty assessed. The Hearing Officer has
11 the authority to waive payment of this fee, or reduce such fee, if an alleged
12 violator demonstrates an inability to pay. Fees shall be charged by the city in
13 accordance with Appendix F – Fees of this Code.

14 (2) If the Hearing Officer determines that there is no violation, the minimum
15 processing fees shall be waived.

16 (c) *Additional reasonable related costs and fees.* Additional reasonable, related costs
17 and fees may be assessed, and shall be established and made publicly available.
18 Such costs and fees may include tabulation of reasonable out-of-pocket costs
19 expended by the city, including but not limited to:

20 (1) Signage, postage, certified mailing, and advertisement costs;

21 (2) Printing, video, or other costs to document case materials and evidence;

22 (3) City employee time expended to prosecute a matter; and

23 (4) Subpoena service charges, expert fees, consultant fees, professional service
24 expenses, attorney fees, and such other reasonably related expenses necessary
25 to prosecute a matter.

26 (d) *Disposition of fees.* All minimum processing fees collected as part of a code violation
27 processed as part of an Administrative Hearing case must be credited to the Department
28 of Building Safety and dedicated to supporting ongoing code enforcement activities.

29 **Secs. 2-606- Sec. 2-610. Reserved**

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31
32 **Division 2. Hearing Procedures.**

33 **Sec. 2-611 - Administrative Hearing case referral and file minimum requirements.**

34 (a) *Generally.* After violation notice requirements are met and the violation remains
35 uncorrected after deadlines have expired in accordance with this Code, the city may
36 set the matter for an Administrative Hearing.
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4 (b) *Case file development and minimum requirements.* The Department of Building
5 Safety must compile and send to the Hearing Officer for review a report and case file
6 including all the following minimum information:

- 7 (1) The docket number of the case and the date the department received the
8 request for a hearing in the form of "In the matter of" or in the form of "The City
9 of Slidell versus" followed by the name of the alleged violator;
- 10 (2) The ordinance or ordinances allegedly violated;
- 11 (3) Evidence substantiating a determination of noncompliance with the Code;
- 12 (4) The date or dates of the alleged violation(s);
- 13 (5) The address(es) or other description of the property on which the alleged
14 violation(s) occurred;
- 15 (6) Documentation supporting the identification of the person charged with the
16 alleged violation(s);
- 17 (7) Record of completed, required notice procedures;
- 18 (8) If applicable, a statement as to whether any known, relevant, civil or criminal
19 court proceedings pertaining to the alleged violations are or were pending;
20 including:
- 21 i. A statement as to the dates of any hearing and of any final order in the case
22 and as to whether and when any lien was filed; and
- 23 ii. A statement as to the date of filing and disposition of any appeal.

24 (c) *Hearing Officer review.* Once the Hearing Officer has reviewed and determined the
25 case file's completeness, he or she will refer the case for inclusion on their next
26 available hearing agenda and advise the city department of the hearing time and date
27 the case is scheduled.

28 (d) *Records management.* The Hearing Officer shall maintain records pertaining to each
29 proceeding as a separate file in a manner similar to the fashion in which the clerks or
30 court maintain the records of civil cases.

31
32 **Sec. 2-612 – Hearing notice requirements.**

33 (a) *Posted public meeting notice, 24 hours.* Administrative Hearings are open to the
34 public and require posted notice, in accordance with open meetings laws, at least
35 twenty-four (24) hours in advance at the location of the hearing.

36 (b) *Minimum alleged violator notice, 15 days.* The Administrative Hearing Officer must
37 notify the alleged violator, who has been identified as the Responsible Party, either
38 through certified mail, commercial carrier with delivery confirmation, by personal or
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4 domiciliary service, or by providing on-site notification (evidenced by documentation
5 of posted notice on site) at least fifteen (15) days before the hearing and state the
6 time, date, location of the hearing, and the alleged violation(s). Where:

7 (1) The notice of hearing, as much as possible, is in laymen's language able to be
8 understood by a person of normal capacity and informs the person noticed of the
9 need to appear at the hearing and the risk of penalties and liens which may be
10 imposed.

11 (2) The alleged violator means the property owner as shown in the latest
12 assessment roles of St. Tammany Parish Government. Where this data is not
13 available or determined to be incomplete or inaccurate, the city may conduct
14 additional research that identifies a more accurate responsible party and may
15 utilize this research to send notice to other persons not shown in the latest
16 assessment roles of St. Tammany Parish Government. This additional research
17 shall not be required for notice to be complete.

18 (3) The date of the postmark serves as the date of delivery.

19 (4) Should a notification sent by the United States Post Office or commercial carrier
20 be returned as a result of recipient refusal, it shall constitute a fulfilled notification
21 requirement.

22 (c) *Mailed alleged violator notice for blight or abandonment of property, 30 days.* For
23 cases involving blight or abandonment of property, all conditions and requirements
24 associated with subsection (b) of this section apply, except the minimum notification
25 period is thirty (30) days and notice must be provided to both the property owner and
26 each mortgagee of record in the parish mortgage records.

27 **Sec. 2-613 – Attendance and hearing proceedings.**

28 Each Administrative Hearing provides alleged violators due process and supports the
29 resolution of open code violations in the city with participation of the following persons in
30 accordance with the following conditions and minimum standards:

31 (a) *Hearing Officer.* Every hearing must be held, either in-person and/or through remote
32 means, before a duly authorized Administrative Hearing Officer who presides over
33 hearing proceedings and where testimony by any person is taken under oath and
34 recorded in accordance with the rules of evidence of the Administrative Procedure
35 Act. The Hearing Officer or other authorized representative shall swear in testifying
36 participants.

37 (b) *Code Enforcement Division representative.* A representative of the Code
38 Enforcement Division of the Department of Building Safety must be in attendance,
39 whether in-person or through remote means, for every hearing to address the
Hearing Officer's questions regarding the alleged violation(s). However, the city staff

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4 person who issued the notice of violation is not required to appear at the hearing,
5 unless the Administrative Hearing Officer determines that the city staff person's
6 presence is required, in which case the Hearing Officer may grant one postponement
7 if the city staff person is unavailable at the time of the hearing.

8 (c) *Representation.* Either party may, but is not required, to be represented by counsel.

9 (d) *Proprietary person charged with alleged violation or alleged violator.*

10 (1) The person(s) charged with a violation of this Code may present any relevant
11 evidence and testimony at the hearing.

12 (2) The physical presence of the person(s) charged with a violation of this Code is
13 not required at the hearing if documentary evidence is submitted to the
14 Administrative Hearing Officer prior to the date of the hearing.

15 (3) Failure to appear at a hearing, whether in-person or through remote means,
16 without advanced delivery and communication of documentary evidence or by
17 submission may constitute an admission of liability of the violation and subject
18 the person charged with the violation to fines and abatement costs assessed by
19 the Administrative Hearing Officer in remedying the violation.

20 (e) *Witnesses.* Witnesses subpoenaed to testify before the Hearing Officer only to
21 provide an opinion founded on special study or experience in any branch of science,
22 or to make scientific or professional examinations, and to state the results thereof,
23 shall receive such additional compensation from the party who wishes to subpoena
24 such witness as may be fixed relative to the professional expertise with reference to
25 the value of the time employed and the degree of learning or skill required according
26 to the rules of the Administrative Procedures Act Title 49. Any order compelling the
27 attendance of witnesses, or the production of documents is mandatory and may be
28 enforced in a court of competent jurisdiction.

28 **Sec. 2-614 – Hearing Officer decision-making and determination of penalties.**

29 (a) *Decision.*

30 (1) *Timeframe and contents.* Within five (5) business days of the close of the
31 hearing, the Hearing Officer must issue a final order stating whether the
32 charged person is liable for the violation or declaring the violation unproven or
33 invalid; the amount of any processing costs, penalties or abatement costs
34 assessed against them; a date by which the violation must be corrected; and
35 the amount of the Administrative Hearing fee due.

36 (2) *Notice of final order.* The final order or decision of the Hearing Officer must be
37 served in the same fashion as the original notice of violation or, if the violator
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4 has counsel of record, by mailing or delivering the order to counsel. The final
5 order must notify the violator of their right of appeal.

6 (3) *Suspension.* The Hearing Officer, for good cause, may suspend all or a portion
7 of his or her final order and may make any suspension contingent on the
8 fulfillment of some reasonable condition.

9 (4) *Direct resolution.* Nothing in this article shall prevent the city from reaching a
10 settlement on an alleged or adjudicated violation with the alleged violator or
11 violator at any point in the proceedings.

12 (b) *Reasonable determination of penalties.*

13 (1) Fines and/or penalties for each offense may be assessed in accordance with
14 **Section 2-604.2** of this Article.

15 (2) Unless otherwise precluded by applicable law, there is no limit on the
16 combined value of separately processed violations and the associated
17 assessed processing fees, fines, penalties, or abatement costs. Separately
18 processed violations shall be determined by the building official and
19 distinguished from continuing violations by unique code enforcement case
20 numbers and Administrative Hearing docket numbers.

21 (c) *Multiple/repeat offenses.*

22 (1) Within one (1) year of a final determination by the Hearing Officer that a
23 respondent has violated an ordinance that the respondent is cited for the same
24 or similar violation of the city ordinance, the Hearing Officer is authorized to
25 then assess and levy up to and including twice or double the fine and/or
26 penalty.

27 (2) After the first year, and in the event of repeated violations thereafter, the
28 Hearing Officer may assess and levy triple or three (3) times the fine and/or
29 penalty.

30 **Sec. 2-615 – Disposition of case via payment of the civil penalty and fees; and**
31 **verification of correction.**

32 For uncontested violations and citations, payment of associated processing fees, fines,
33 and penalties; and verification of the violation's correction will result in final disposition or
34 closing of the case.

35 (a) *Payment of penalty and fees.* Payment of processing fees, fines,
36 penalties, and abatement costs stipulated in a final notice, including invoiced charges,
37 may be made either in-person or by mailing to the agent designated by the city in the
38 final notice, provided the payment is made to the order of the city.
39

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4 (b) *Violation and correction and verification.* Uncontested and remedied
5 violations are subject to a final inspection by the Department of Building Safety,
6 who—after request and verification of compliance—will officially close the violation
7 case.

8 (c) *Payment without remedy.* Failure to remedy a nuisance violation in
9 conjunction with the payment of penalties, fines, processing fees, any abatement
10 costs, will result in the payment being forfeited and the matter being abated by the
11 city in accordance with the provisions of this Code.

12 (d) *Violation remedied without payment.* Abatement of the nuisance without
13 payment of penalties and processing fees will result in corrective actions described in
14 Sec. 2-623 of this article.

15 **Sec. 2-616 - Appeals.**

16 Any person determined by the Hearing Officer to be in violation of city ordinances may
17 petition the district court of the Parish within thirty (30) calendar days after the filing of the
18 decision of the Hearing Officer, in accordance with LA. R.S. 13:2575.2.1.

19
20 **Secs. 2-617 - Sec. 2-621. Reserved**

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22
23 **DIVISION 3. ENFORCEMENT.**

24 **Sec. 2-622 - Generally.**

25 (a) Any order assessing a fine, penalty, or cost and/or stipulating a correction date where
26 Administrative Hearing proceedings have been exhausted without remedy or payment;
27 remedies, processing fees, fines, and penalties may be referred to and enforced by any
28 court of competent jurisdiction.

29 (b) *Power and duties of the Director of the Department of Building Safety.* The Director of
30 the Department of Building Safety or their representative is responsible for determining
31 whether an alleged code violation hereunder is occurring, providing for required notice
32 procedures, documenting costs associated with code violation procedures, and
33 facilitating abatement in coordination with corresponding city departments.

34 (c) *Power and duties of the city attorney's office.* The city attorney's office is responsible
35 for: (1) determining when cases require referral to the courts of the City of Slidell, (2)
36 determining when emergency procedures are needed to address immediate threats to
37 life and safety, (3) documenting, and facilitating notification to alleged violators in
38 emergency situations, and (4) processing and recording liens.
39

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4 (d) *Powers and duties of code enforcement and law enforcement officers with jurisdiction*
5 *over the area.* Code enforcement officers and law enforcement officers with jurisdiction
6 over the area have the power and duty to:

- 7 (1) Initiate, receive, and investigate reports of violations associated with
8 minimum standards established by this Code;
9 (2) Conduct investigations and determine compliance or noncompliance with
10 minimum property standards established by this Code;
11 (3) Serve notice to support alleged violation correction; and
12 (4) Initiate enforcement actions when (1) investigative efforts demonstrate
13 noncompliance with minimum property standards established by this Code and
14 (2) any warnings or required notices fail to result in code compliance.
15 (5) Enter upon subject property, at all reasonable times, to perform duties
16 whenever it is necessary to inspect or administer the provisions of this Code. If
17 such property is occupied, they shall first present proper credentials and request
18 entry. If entry is refused, then they shall have every recourse to every remedy
19 provided by law to secure entry onto the property or entrance to the structure.

20 **Sec. 2-623 - Corrective actions.**

21 When corrective action ordered by the Hearing Officer is not completed by the respondent
22 within the period specified, and the applicable case has not been continued to the next
23 Administrative Hearing, the following actions are hereby authorized to protect the city's
24 health, safety, and welfare:

- 25 (a) *Direct, onsite abatement.* The City of Slidell may authorize city crews or a city
26 contractor to enter the property where the violation is occurring and remedy the
27 violation after the allotted compliance period.
28 (b) *Assessment of and responsibility for abatement costs.* When the city or its contractor
29 remedies a violation, all additional fines, minimum processing fees, city labor and
30 equipment costs, the amount charged by the contractor, and all other expenses
31 incurred in providing additional notice and abating the violation must be paid by the
32 respondent within thirty (30) days upon invoicing by the city. The thirty (30) days
33 commence upon the date of the mailed invoice postmark.
34 (c) *Failure to pay abatement costs; property lien authorized.* If the respondent has not
35 paid the abatement costs incurred within thirty (30) days, the city attorney's office is
36 authorized to file a certified copy of the final notice and invoiced charges with the
37 recorder of mortgages. Such recording will operate as a lien and privilege in favor of
38 the city against the property and be added by the City of Slidell's tax collector to the
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4 annual ad valorem tax bill of the property involved. Legal proceedings to enforce the
5 lien and collect the charges may be filed in a court of competent jurisdiction.

- 6 (d) *Payment of penalties and liens.* All costs associated with payment of a code violation
7 penalty and liens must be submitted to the City of Slidell and dedicated to supporting
8 ongoing code enforcement activities.
9

10 **Sec. 2-624 - Liens.**

- 11 (a) The city shall have a lien and privilege against the immovable property in, on, or upon
12 which violation(s) occurred. The lien and privilege secures all fines, processing fees,
13 abatement costs, fines, and penalties that are assessed by the city and described in
14 the order, judgment, or notice of judgment and the notice or statement of costs. The
15 recordation of the order, judgment, or notice of judgment and the notice or statement
16 of costs in the St. Tammany Parish Clerk of Court shall constitute a lien and privilege
17 against the land upon which violation(s) exists.
18 (b) Any lien and privilege recorded against an immoveable property under this article
19 may be included in the next annual ad valorem tax bill.
20 (c) The city, after recordation of the order, judgment, notice of judgment, or lien, may
21 institute a suit against the owner of record in any court of competent jurisdiction to
22 enforce the order, judgment, notice of judgment, or lien.
23 (d) In order for the lien and privilege to arise, the order, judgment, notice of judgment or
24 lien must be final and not subject to appeal when recorded in the St. Tammany Parish
25 Clerk of Court.
26 (e) Any monies collected pursuant to this Code must first satisfy all outstanding municipal
27 liens recorded against an immovable property and only when all outstanding
28 municipal liens are satisfied in full shall monies be applied towards an immovable
29 property's ad valorem taxes.
30 (f) Enforcement of liens; additional requirements.
31 (1) Upon the city instituting legal proceedings to obtain a writ to cause the seizure
32 and sale of a property with outstanding liens, the property must be unoccupied.
33 (2) Any person with a legally protected interest in a property must be provided
34 notice that is reasonably calculated to apprise them of the seizure and upcoming
35 sale of the property.

36 * * *

37 **ARTICLE II. - RESERVED.**

38 **Secs. 16-21—16-45. Reserved.**

39 * * *

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4 **Chapter 16. – HEALTH AND SANITATION**

5 * * *

6 **ARTICLE V. - NUISANCES ON PRIVATE PROPERTY.**

7 **Division 1. – IN GENERAL**

8 **Sec. 16-71. - Definitions.**

9 The following words, terms, and phrases, when used in this Code, have the meanings
10 ascribed to them in this section, except where the context clearly indicates a different
11 meaning:

12 *Abandoned vehicle* means, for the purposes of this article, a vehicle that has remained
13 illegally or without the consent of the owner or person in control of subject private
14 property for more than three (3) days. For private property, the state of abandonment
15 must be verified by a written statement to this effect signed and dated by the property
16 owner or person or entity in control of the property.

17 *Antique vehicle* means any motor vehicle that:

- 18 • Is twenty-five (25) years or older;
- 19 • Operable;
- 20 • Is registered as an antique with the Louisiana Office of Motor Vehicles; and
- 21 • Displays antique license plates.

22 *Building* means any building, structure, or portion thereof used for residential, business, or
23 industrial purposes.

24 *Code enforcement inspector or officer*, see definition of "Code enforcement inspector or
25 officer" in Sec. 2-601.

26 *Graffiti* means any unauthorized writing, printing, marks, signs, symbols, figures, designs,
27 inscriptions, or other drawings that are scratched, scrawled, painted, drawn, or
28 otherwise placed on any exterior surface of building, wall, fence, sidewalk, curb, or
29 other permanent structure on public or private property, and which have the effect of
defacing the property.

30 *Junk* means any:

- 31 • Discarded material or article, not placed for collection and disposal in accordance
32 with all laws and regulations and all specifications and requirements of the
33 collector of solid waste; or
- 34 • Material or article which has no further useful life in its original form and has not
35 been converted to another useful purpose; or
- 36 • Unused appliance and/or parts thereof, including but not limited to a washing
37 machine, clothes dryer, refrigerator, and freezer; or

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- 4 • Machinery and/or equipment or parts thereof, which, by reason of deterioration
5 through rusting, rotting or otherwise, have become inoperable and/or unusable for
6 the purpose for which they were intended; or
7 • Construction and other debris, including, but not limited to, railroad cross ties
8 (when not incorporated into railroad track beds and not used for landscaping);
9 excess or remnant building materials; vegetative matter; and trees, shrubs, and
10 other debris resulting from land clearing, construction site preparation, or
11 construction site modification; or
• Wastepaper, boxes, and crates and/or parts thereof.

12 *Junk, maintenance of*, means the placement, keeping, leaving, or storage of "junk" and
13 does not include any of the following:

- 14 • Placement, keeping, leaving or storage of junk by a lawfully permitted salvage
15 yard or junkyard, provided that such salvage yard or junkyard is in full compliance
16 with all laws and regulations applicable to its operations.
17 • Placement, keeping, leaving, or storage of junk in an enclosed building, including
a garage permanently attached to a residential dwelling.

18 *Junk, vehicle* means a vehicle having any of the following states or conditions:

- 19 • Wrecked;
20 • Dismantled,
21 • Partially dismantled;
22 • Inoperative;
23 • Burned or partially burned;
24 • Abandoned or discarded;
25 • A total loss; or
• Rusted.

26 The term "junk vehicle" does not include:

- 27 • Any motor vehicle in operable condition specifically adapted or constructed for
28 racing or operation on privately owned raceways, which is maintained or kept on
29 private property.
30 • Any operable motor vehicle retained by the owner on private property for antique
31 collection purposes rather than for salvage or for transportation, provided that such
32 vehicle is at least twenty-five (25) years old or has a current and valid Louisiana
33 antique license plate and certificate of registration.
34 • Parts from antique vehicles maintained on private property are being used for
35 restoration purposes.
36 • Any motor vehicle stored on private property as the property of a member of the
37 armed forces of the United States who is on active-duty assignment.
38 • Any motor vehicle stored in a garage.
39 • Storage of a motor vehicle by a lawfully permitted tow truck operator, salvage yard,
or junkyard, provided that such storage is in full compliance with all laws and
regulations applicable to such storage.

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4 *Inoperative vehicle* means a vehicle that cannot start on its own and move forward and
5 backward at least ten (10) feet.

6 *Litter* means garbage, cigarette or cigar butts, refuse, waste materials, or any other
7 discarded, used, or unconsumed substance that is not handled in accordance with
8 this this article. Litter includes snipe signs not in conformance with the city's sign
9 ordinance.

10 *Placard* means a sign for public display, either fixed to a wall or post.

11 *Premises* means land and the buildings upon it.

12 *Property, abandoned*, means property that is vacant or not lawfully occupied.

13 *Property, blighted*, means lots and/or the improvements made thereon that are declared to
14 be not lawfully occupied, in need of repair, in violation of the property maintenance
15 code, uninhabitable, hazardous, dangerous, or unsafe. Characteristics of blighted
16 property includes, but are not limited to a building or premises that is or may become:

- 17 • A public nuisance; or
- 18 • A harborage of rodents; or
- 19 • A prime location for illegal activities; or
- 20 • An increased fire hazard; or
- 21 • A site of increased dumping of garbage and trash; or
- 22 • A serious threat to the public's health and safety.

23 *Property, developed*, means any tract, parcel or lot containing a structure, including any
24 industrial or commercial tract, parcel or lot having onsite facilities relating to an
25 industrial or commercial use.

26 *Property, undeveloped* means property with no primary structure constructed on site or
27 active land use (temporary or not) operating on site.

28 *Regular grass maintenance* means the process of entering upon any developed
29 residential, or nonresidential, tract, parcel, or lot of land and removing or cutting all tall
30 grass with equipment designated specifically for that purpose.

31 *Responsible party* means the person, group, or organization responsible for corrective
32 actions prescribed in this Code. In the context of this article this means the property
33 owner, persons with an interest in subject property, the alleged violator or
34 respondent, or proprietary person cited with an alleged violation.

35 *Secure structure* means a vacant or not lawfully occupied property where all exterior
36 openings have been temporarily secured in a neat, workmanlike manner according to
37 at least the following minimum standards:

- 38 • No less than one-half inch thick CDX weather resistant plywood is used;
- 39 • Plywood is fit within openings;

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- 4 • Plywood is securely fastened with two and one-half-inch wood screws, four to six
5 inches on center or with one-half by eight-inch round head bolt with washer, through
6 the center of the plywood with two by four back up;
- 7 • The plywood is coated with two coats of exterior paint. Color blends with or
8 harmonizes with the exterior colors of the building to be inconspicuous as possible.
9 All bare wood siding, windows, overhand, and trim is coated with exterior paint.

10 *Tall grass or weeds* means any grass or weed more than 12 inches long measured from
11 grade perpendicular to the ground.

12 *Total loss* means a condition where the cost to repair a damaged or dismantled motor
13 vehicle exceeds the junk value for such vehicle, as determined by a recognized
14 national appraisal book.

15 *Trash or debris* means ordinary household or other objects of a flammable character such
16 as barrels, cartons, boxes, crates, furniture, rugs, clothing, rags, mattresses,
17 blankets, rubber tires; lumber, brick, stone, and other building materials no longer
18 intended or in condition for ordinary use; any and all tangible personal property no
19 longer intended or in condition for ordinary and customary use; refuse, garbage, car
20 parts, scrap metal, or other vehicle remnants; and rubbish, shopping carts, and any
21 other accumulation of deleterious, discarded or noxious matter.

22 *Trash, residential*, means small kitchen, food, and household discards.

23 *Trash, bulk waste* means items such as furniture, mattresses, and yard trimmings.

24 *Trash, white goods*, refers to items such as refrigerators, stoves, and water heaters.

25 *Underbrush* means small trees, shrubs, vines, and weeds or unruly vegetation that grows
26 beneath taller trees.

27 *Vacant*, is synonyms with "not lawfully occupied" and includes but shall not be limited to
28 any premises not actually occupied by its owner, lessee, or other invitee. If occupied,
29 it may be without utilities, or may be left unsecured or inadequately secured from
30 unauthorized entry to the extent that the premises could be entered and utilized by
31 vagrants or other uninvited persons as a place of harborage.

32 **Sec. 16-72. – Responsibility for property maintenance.**

33 All owners and occupants of any building, house, structure, or grounds are responsible for
34 the cleanliness of their premises and of the private alleys and neutral grounds immediately
35 adjacent to their premises, and all owners and occupants of any building, house, structure
36 or grounds and all business owners and managers of stores, restaurants, markets or
37 stands are responsible for keeping sidewalks and parking areas servicing their building
38 occupied by them in a clean condition.
39

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4 **Sec. 16-73. – Purpose and prohibited nuisance activities established.**

- 5 (a) Notwithstanding procedures established in Chapter 2 – Article VI. – Code
6 Enforcement by Administrative Adjudication, this article establishes the definitions,
7 policies, procedures, and authority of the city to establish noncompliance with
8 minimum property standards, issue violations, notify property owners of the need to
9 correct a violation and of their right to request an Administrative Hearing.
- 10 (b) The city hereby establishes in this article certain minimum standards for the use of
11 property in the city.
- 12 (c) The city further declares that the violation of minimum property standards
13 established by this article is contrary to the health, safety, and welfare of the citizens
14 of the city, constitutes a public nuisance, is subject to abatement, removal, penalties,
15 and liabilities established by this Code.
- 16 (d) The city does hereby exercise the power and authority to abate the existence of all
17 nuisances, as defined in this Code, and in doing so, the city may employ its own
18 personnel, equipment, and facilities for the purposes of abating such nuisances, or
19 may employ other persons, equipment, and facilities for this purpose.

20 **Sec. 16-74.- Adoption and application of the International Property Maintenance**
21 **Code.**

- 22 (a) The city hereby adopts the 2021 International Property Maintenance Code published
23 by the International Code Council, Inc.
- 24 (b) The Property Maintenance Code may be utilized to evaluate nuisance conditions,
25 and, should the city Code not be consistent, the more stringent standard shall apply.
26

27 **Sec. 16-75. - Standard notice conditions applicable to all nuisance violations.**

- 28 (a) *Generally.* Upon its own motion or after the complaint of any person, the city through
29 its division of code enforcement will assess, determine the validity of a violation, and
30 (when valid) provide notice of violation in accordance with the following general
31 provisions. More specific notice requirements are prescribed within each division of
32 this article and reflect the severity and unique characteristics of violations processed.
- 33 (b) *Mailed notice.* Whenever a notice under this Code is required to be mailed to the
34 owner of immovable property, the owner(s) are the name and address of the
35 person(s) listed as owner of such property on the current records of the St. Tammany
36 Parish Tax Assessor or the St. Tammany Clerk of Court.
- 37 (c) *Refused or returned notice, effect.* Any notification sent and returned by U.S. Post
38 Office is considered as having fulfilled the notification requirement.
39

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- 4 (d) *Multiple violations.* Once an owner or responsible party has been notified of a
5 violation by one of the required methods stipulated in this article, future mailed
6 notices for similar violations during that calendar year may be sent through the United
7 States Postal Service by first class mail properly addressed and postage prepaid to
8 the address and person as shown on the latest assessment rolls of the parish. Notice
9 mailed by the United States Postal Service shall be deemed received five business
10 days after being deposited into the mail, if going within the State of Louisiana, ten
11 days if being delivered to another state within the continental United States, and 15
12 days if being delivered outside of the continental United States.
- 13 (e) *Published notice.* If the owner of property is unknown and cannot be ascertained,
14 or if attempts to serve notice and citation by certified mail have been unsuccessful,
15 notice of the nature and location of the violation may be published once in the official
16 journal utilized by the city and such publication shall be deemed to be notice to the
17 owner of the property upon which the violation is found to occur. Notice to one co-
18 owner by any method shall be deemed to be notice to all other co-owners. If notice is
19 given by publication, then the owner shall have five (5) days from the date of
20 publication to correct the violation.
- 21 (f) *Emergency procedures.* The required notice procedures established by this Code
22 are the maximum required for compliance with this Code. Should a violation of a
23 property standard of this Code pose an imminent threat to life, health, or safety, the
24 city may immediately remedy, remove, and/or abate such a violation, including, but
25 not limited to, immediate removal or abatement of anything or condition which is part
26 of such a violation.

27 **Sec. 16-76. – Failure to correct; notice of Administrative Hearing.**

- 28 (a) When an alleged violator of this Code fails to correct the violation in accordance with
29 the notice of violation, the responsible party must be given 15 days notice to appear
30 at an Administrative Hearing. The Hearing shall be held in accordance with Chapter 2
31 – Article VI. – Code Enforcement by Adjudication to allow the alleged violator the
32 opportunity to provide testimony and/or refute the violation determination.
- 33 (b) In accordance with Chapter 2, a judgment or final order may be rendered by the
34 Hearing Officer whether or not the owner or their representative is present at an
35 Administrative Hearing.
- 36 (c) The Administrative Hearing Officer is empowered to direct the correction of a
37 violation within a specified period of time, as well as require payment of processing
38 fees, abatement costs, fines, and penalties in accordance with this Code.
- 39

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4 **Sec. 16-77. - Responsibility for minimum processing fees, penalties, abatement**
5 **costs; collection of outstanding invoices.**

6 Refer to Chapter 2, Article VI. - Code Enforcement by Administrative Adjudication for
7 requirements and standards related to minimum processing fees, enforcement, corrective
8 actions, and liens.

10 **Sec. 16-78. Placard removal a separate violation of this article.**

11 The removal of a violation placard by the owner, agent, or responsible party with a vested
12 interest in the resolution of an open code violation referred to in this section is a separate
13 violation of this article subject to separate violation proceedings, processing fees, and
14 penalties.

16 **Sec. 16-79. - Penalty for violation of article.**

17 Penalties for the violation of this article are set forth herein specificity, as well as in
18 Chapter 2 – Article VI. – Code Enforcement by Administrative Adjudication.

20 **Secs. 16-80 – 16-85. Reserved.**

23 **DIVISION 2. ABANDONED, INOPERABLE, AND JUNKED VEHICLES STORED ON**
24 **PRIVATE PROPERTY.**

25 **Sec. 16-86. - Purpose.**

26 This division establishes definitions, minimum property standards, and abatement
27 procedures to mitigate the negative effects of abandoned, inoperable, and junked vehicles
28 on private property in the city.

30 **Sec. 16-87. - Declaration of nuisance.**

31 Abandoned, inoperable, or junked vehicles, and the placement, leaving, keeping,
32 disposition, or storage of an abandoned or junk vehicle on private property, is contrary to
33 the public's health, safety and welfare and such activity is hereby declared a public
34 nuisance and prohibited for the following non-exclusive reasons, where such vehicles:

- 35 (a) May attract children who may play in and about them and become injured;
36 (b) Are exposed to the elements, deteriorate and are unsightly and become more
37 unsightly when left unaddressed, promoting blight and being detrimental to and
38 depreciating the value of nearby properties and properties in the city as a whole;
39

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- 4 (c) Invite vandalism;
5 (d) Create fire hazards and attract rodents and insects;
6 (e) Interfere with the free, safe, and unobstructed use of the public or private
7 property in the vicinity of their location.
8
9

10 **Sec. 16-88. - Prohibition on private property.**

- 11 (a) *Temporary storage within the front yard.* Except as otherwise provided for in this
12 article, only one junked, or inoperable vehicle may be temporarily stored within the
13 front yard of a residential dwelling for a period of seven (7) calendar days within a
14 calendar year, provided the vehicle is stored on a hard surface that is maintained in
15 good condition, free of weeds, trash, and debris.
16 (b) *Relocation after initial observation.* After this seven (7) day period, should any junked
17 or inoperable vehicle be moved and returned to the front yard in the same calendar
18 year, and continue to meet the criteria of a junked or inoperable, motor vehicle, the
19 vehicle will be in violation of this Code immediately upon relocation to the front yard
20 area.

21 **Sec. 16-89. - Notice requirements, Administrative Hearing, abatement, and penalties.**

- 22 (a) *On-site notification.* For the purposes of determining the status of any abandoned,
23 inoperable, or junked, vehicle on private property; code enforcement officers will
24 inspect any such vehicle(s), record the location, the type, make, color, and license
25 registration of the vehicle—if one exists—and shall post a notice on the windshield of
26 the abandoned or junk vehicle and photograph such vehicle(s). Should the vehicle be
27 inaccessible, code enforcement officers shall post the notice on site in a location both
28 near to the vehicle and visible from the street. The notice shall be sufficient notice to
29 the owner to remove the vehicle and advise them of their right to request a hearing.
30 (1) *Minimum ten (10) days.* The time for compliance begins on the date of the
31 receipt of notice.
32 (2) *Contents.* The notice of violation must include the words "Notice of Violation" in
33 print greater than 36 pt font size, and inform the person of all the following
34 information in standard font size:
35 i. The date and time of posting or notice;
36 ii. The violation and requirement that the owner must remove the vehicle
37 within ten (10) days of the date of posting;
38 iv. Contact information for the city department posting the notice; and
39

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- 4 v. Statement that advises failure to remove the vehicle within ten (10) days
5 will result in the violation being brought to an Administrative Hearing, where
6 the Hearing Officer may issue an order that results in the vehicle being
7 removed, destroyed, or sold by the city, or by a tow truck operator acting on
8 behalf of the city, and that in such event, the owner or occupant shall be
9 assessed for the costs of removal and abatement, and associated
processing fees and penalties.

- 10 (b) *Administrative Hearing consideration.* If the 'total loss' junked vehicle criteria is
11 refuted within the testimony heard as part of an Administrative Hearing, the property
12 owner, or person or entity in control of the property is responsible for providing
13 evidence in the form of three (3) cost estimates to repair the vehicle, as well as the
14 junk value of the vehicle as determined by a recognized national appraisal book.

15
16 **Sec.16-90. - Removal; tow truck operator to notify and work with code enforcement,**
17 **re: vehicle storage, sale, or disposal.**

- 18 (a) Both city administration and code enforcement officers are authorized to use
19 whatever means and methods available for vehicle removal, and it may proceed to
20 have this accomplished either by its own employees or by an independent contractor.
21 (b) No other action by the city shall be required and the procedures provided in this
22 section shall constitute a request of the city to the tow truck operator to remove the
vehicle.
23 (c) The tow truck operator shall tow, store, dispose, or sell the vehicle pursuant to the
24 Louisiana Towing and Storage Act. The city shall have no civil or criminal liability for
25 the acts or omissions committed by the tow truck operator, salvage yard and/or
26 independent contractor.

27
28 **Sec.16-91.- Redemption by owner.**

29 The owner of an abandoned, inoperable, derelict, junked, or otherwise unlawfully parked or
30 stored motor vehicle seized or impounded by the city may redeem such vehicle at any time
31 after its removal but prior to an order of sale or destruction thereof, upon proof of
32 ownership and by paying all processing fees, accrued storage and towing fees, and
33 penalties.

34
35 **Secs. 16-92 - 16-95. Reserved**
36
37
38
39

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4 **DIVISION 3. WEEDS, NOXIOUS ACCUMULATIONS, LITTER, AND JUNK**

5 **Sec. 16-96. Purpose.**

6 This division establishes definitions, minimum property standards, and abatement
7 procedures to mitigate the negative effects of weeds, noxious accumulations, litter, and
8 junk in the city.
9

10
11 **Sec. 16-97. Declaration of nuisance.**

- 12 (a) The growth of weeds, grass, and other underbrush, to a height of greater than twelve
13 (12) inches, as well as the placement of trash, debris, refuse, garbage and discarded
14 or noxious matter—including unmaintained vegetative growth that collects trash or
15 debris within such growth—on any developed lot, place, area or sidewalk, or sidewalk
16 area in the city is hereby declared to be a public nuisance and detrimental to the
general health of the city.
- 17 (b) Litter and the maintenance of junk is contrary to the public's health, safety, and
18 welfare and is hereby declared to be a public nuisance.
19

20 **Sec. 16-98. Prohibition on private property.**

- 21 (a) *Littering.* Violation of the following property standards is hereby defined as "littering"
22 for purposes of this article:
- 23 (1) All owners of land within the city, or the duly authorized agents of such
24 owners, must remove all trash, debris and refuse, garbage and discarded or
25 noxious matter on any lot, place, area and the sidewalks and sidewalk areas
26 adjacent to their property.
- 27 (2) It is unlawful to sweep, blow, deposit, throw, allow or permit paper, trash,
28 litter, all forms of solid waste, dirt, yard waste or other material into the streets,
29 sidewalks, parking lots, drains, ditches, swales, or other drainage mechanisms,
30 or other public ways adjacent to such stores, restaurants, homes and structures
or to allow such forms of solid waste to accumulate on private property.
- 31 (3) Garbage, trash, bulk waste, electronics, and yard waste cannot be left in
32 the yard and debris must be properly disposed of, including small kitchen, food,
33 and household discards, which must be bagged or placed in a proper container
34 and placed street-side for pick up.
- 35 (b) *Outdoor storage, maintenance of junk, and associated unmaintained vegetative*
36 *growth.* Maintenance of junk and associated unmaintained vegetative growth that
37 collects trash, debris, or prevents the free movement of air, water, or open space is a
38 violation of this article and is hereby prohibited. Outdoor storage of equipment,
39

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4 materials or furnishings is prohibited on residential property. Likewise, indoor
5 furniture, household appliances, auto parts or building materials may not be stored
6 outside.

- 7 (c) *Yard maintenance standards.* All owners of developed land within the city, or the duly
8 authorized agents of such owners, shall cut and remove all the rank growth of weeds,
9 grass and other underbrush, in excess of twelve (12) inches, as well as unmaintained
10 vegetative growth that collects trash, debris, or prevents the free movement of air,
11 water, or open space in required front, side or rear yards of any developed property in
12 the city.

13 **Sec. 16-99. Notice requirements.**

- 14 (a) *Generally.* For the purposes of determining noncompliance of any litter, high grass, or
15 junk violation; code enforcement officers will inspect such conditions, record evidence
16 of noncompliance, including a picture of the violation with both the time and date
17 noted, and provide both mailed and posted notice to the property owner in
18 furtherance of violation correction.
- 19 (b) *On-site notification.* On site notification includes posting the notice on a structure
20 must be in a location both near to the violation, visible from the street, and contain
21 required contents in subsection (d) below.
- 22 (c) *Mailed notice.* The city will send to the owner or occupant of the premises where the
23 violation exists a letter containing required contents in subsection (d) below.
- 24 (d) *Required contents.* Both mailed and on-site notifications must include or address:
25 (1) The date and time of posting or notice;
26 (2) The violation and requirement that the owner must correct the violation (i.e.,
27 clear trash, cut grass) within ten (10) days of the date of posting;
28 (3) Notice of minimum processing fees and penalties due; and
29 (4) Contact information for the city department posting the notice, and
30 (5) Statement that advises failure to correct the violation will result in the violation
31 being brought to an Administrative Hearing, where the Hearing Officer may issue
32 an order that results in abatement by the city. In such an event, the owner or
33 occupant shall be assessed for the costs of removal and abatement, as well as
34 any additional associated processing fees and penalties.

35
36 **Sec. 16-100. Removal; litter, junk, high grass, and debris.**

- 37 (a) Both city administration and code enforcement officers are authorized to use
38 whatever means and methods it has available at its disposal to abate and remove
39

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4 litter, junk, high grass and debris, and it may proceed to have this accomplished
5 either by its own employees or by an independent contractor.

- 6 (b) No other action by the city shall be required and the procedures provided in this
7 section shall constitute a request from the city to independent contractors to provide
8 such services.

9
10 **Secs. 16-101 -16-110. Reserved.**

11
12 **DIVISION 4. GRAFFITI AND UNSAFE SIGNS.**

13 **Sec. 16-111. Purpose.**

14 This division establishes definitions, minimum property standards, and abatement
15 procedures to mitigate the negative effects of graffiti and unsafe signs in the city.
16

17
18 **Sec. 16-112. Declaration of nuisance.**

- 19 (a) *Graffiti.* Graffiti undermines property owner's rights to maintain their site in a
20 predictable manner, and—when visible from the public right of way—can cause
21 devaluation of the property impacted and/or the devaluation of the corridor and
22 community. Further, when graffiti is not quickly removed, it is more likely that nearby
23 properties will become the target of graffiti, and entire areas become affected and
24 less desirable places in which to be, all to the detriment of the city. For these reasons,
25 graffiti is hereby declared a public nuisance and a threat to the public's health, safety,
and welfare.

- 26 (b) *Unsafe signs.* Unsafe signs, as described in Appendix A, Part 2, Sec. 2.2305 of this
27 Code, are hereby declared a public nuisance and a threat to the public's health,
28 safety, and welfare because of their likely interference with traffic and likelihood to fall
29 or blow down or cause possible injuries to passersby or property.

30
31 **Sec. 16-113. Prohibition on private property.**

- 32 (a) *Maintenance of graffiti prohibited.* It shall be unlawful for any person to maintain or
33 fail to remove graffiti on any public or private building structure or any other real
34 property within view of the public right-of-way.
35 (b) *Unsafe signs prohibited.* It shall be unlawful for the owner of any property to allow a
36 sign existing on such property to become structurally unsafe, endanger the safety of
37 a building or premises, or endanger the public's safety.
38
39

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4 **Sec. 16-114. Notice requirements.**

- 5 (a) *Generally.* For the purposes of determining noncompliance of any graffiti or unsafe
6 sign violation; code enforcement officers will inspect such conditions, record evidence
7 of noncompliance, including a picture of the violation with both a time and date noted,
8 and provide both mailed and posted notice to the property owner in furtherance of
9 violation correction.
- 10 (b) *On-site notification.* On site notification must be in a location both near to the
11 violation, visible from the street, and contain required contents in subsection (d)
12 below.
- 13 (c) *Mailed notice.* The city will send to the owner or occupant of the premises where the
14 violation exists a letter containing required contents in subsection (d) below.
- 15 (d) *Required contents.* Both mailed and on-site notifications must include or address:
16 (1) The date and time of posting or notice;
17 (2) The street address or other description of the property sufficient for property
18 identification;
19 (3) The violation and requirement that the owner must correct the violation within
20 seven (7) days of the date of posting;
21 (5) Contact information for the city department posting the notice, and
22 (6) Statement that advises failure to correct the violation within seven (7) days of the
23 date of posting will result in the violation being brought to an Administrative
24 Hearing, where the Hearing Officer may issue an order that results in abatement
25 by the city. In such an event, the owner or occupant will be assessed for all
26 removal and abatement costs, as well as any associated fines, penalties, and
27 processing fees.

28 **Secs. 16-115-16-125. Reserved.**

30
31 **DIVISION 5. – BLIGHTED, UNSAFE, AND ABANDONED PROPERTY.**

32 **Sec. 16-126. Purpose and authority.**

- 33 (a) *Purpose.* This division establishes definitions, minimum property standards, and
34 abatement procedures to mitigate the negative effects of blighted and abandoned
35 property, including dangerous and unsafe structures, in the city to provide for the
36 safety, health, protection, and general welfare of persons and property in the city by
37 requiring such buildings and premises to be repaired, made safe, secured, or
38 demolished and removed in accordance with any and all provisions of state law.
39

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4 (b) *Authorization.* The city is hereby authorized to demolish and/or remove dangerous or
5 unsafe structures in accordance with any and all provisions of law now or hereinafter
6 existing, including, but not limited to, La. R.S. 33:4761 through 4767, inclusive. The
7 city is further authorized to recover its costs of demolition, removal, and/or
8 maintenance, along with administrative fees, attorney's fees and interest, in
9 accordance with any and all provisions of law now or hereinafter existing, including,
10 but not limited to, La. R.S. 33:4766.

11 **Sec. 16-127. Declaration of nuisance, detrimental to, or endangerment of the public**
12 **safety, health, and welfare.**

13 Abandoned, blighted, or dangerous and unsafe buildings and premises are declared a
14 nuisance and threat to life and property in the city. Buildings, structures, and premises may
15 become unsafe by reason of damage by fire, the elements, age, or general deterioration.
16 Vacant buildings not properly secured at doorways and windows also serve as an
17 attractive nuisance for young children who may be injured therein. A dilapidated building or
18 unkept premises may also serve as a place of rodent infestation thereby creating a health
19 concern for the city.

20 **Sec. 16-128. Minimum standards for securing blighted, abandoned, dangerous, or**
21 **unsafe property.**

- 22 (a) *Vacant buildings and premises; requirement to secure.* The owner of any vacant
23 building that has been declared an unsafe structure is responsible for maintaining the
24 building and premises by boarding and securing the structure at all times until the
25 structure is reoccupied. See definition of "secure structure" in Sec. 16-71.
- 26 (b) *Buildings noncompliant with minimum building code requirements.* Blighted
27 residential or commercial buildings and premises kept in a dangerous or unsafe
28 condition, shall be secured until such time as the building and premises is brought
29 into full compliance with applicable codes or until such time as the structure is
30 demolished and removed. Boarding and securing of the structure or condition does
31 not relieve the owner of the requirement to diligently repair, rehabilitate or demolish
32 and remove the structure or condition.
- 33 (c) *Buildings with open, pending code violations.* Secured structures must be maintained
34 until all code violations have been addressed or until the structure has been
35 demolished according to code requirements.

36 **Sec. 16-129. Complaint, investigation, and report.**

- 37 (a) After receipt of a complaint, a code enforcement officer must inspect the alleged
38 abandoned, blighted, or unsafe and dangerous structure or premises and make a
39

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4 report in writing, documenting their findings and recommendations regarding its
5 repair, security, demolition and removal, to the building official.

6 (b) The building official, upon review of a code enforcement officer's written report, shall
7 assess whether the premises is blighted, vacant, uninhabitable, or/and hazardous
8 and unsafe, when the structure or premises:

9 (1) May become dangerous or unsafe to the general public; or

10 (2) Is open at the doorways and windows making it accessible to and an object of
11 attraction to minors under 18 years of age, as well as other trespassers;

12 (3) Is or may become a place of rodent infestation; or

13 (4) Presents any other danger to the health, safety, and general welfare of the
14 public; or

15 (5) Is unfit for the purposes for which it may lawfully be used.

16 (c) If the building official determines that the structure or premises is an imminent danger
17 to the public, he or she shall prepare a report for City Council consideration in
18 accordance with Sec. 16-130 with a recommendation to condemn or demolish.

19 (d) If the building official determines that the structure or premises is not an imminent
20 danger to the public, but has characteristics of blight or abandoned property, he or
21 she shall proceed with processing the violation in accordance with this section.

22 **Sec. 16-130. Review of imminent danger report and determination by City Council.**

23 (a) *Determination of imminent danger, 24 hours' notice authorized.* If the City Council
24 determines that said premises, building, part of building, etc., are in imminent danger
25 of collapse and constitute a menace to public health and safety, the Council—by
26 voting to condemn and remove the structure(s) on site—shall direct the property
27 owner to cause the demolition of said premises, building, part of building, etc. The
28 Council shall also direct and authorize the city administration, in coordination with city
29 departments and private contractors, to cause the demolition of said premises,
30 building, part of building, etc.—if, after 7 days' notice to any person who may have a
31 vested or contingent interest in said premises, building, or part of building, etc.—no
32 action has been taken by the property owner.

33 (b) *Determination of abandoned, blighted, unsafe building or premises, regular notice*
34 *authorized.* If the City Council fails to condemn or require the demolition of a
35 premises, building, part of building, etc., the City Council shall direct the city
36 administration to process the violation in accordance with this section.

37 **Sec. 16-131. Review of blight and abandoned property cases, required notice, and**
38 **determination.**

39 (a) *First notice of violation.* Upon finding a property is blighted or abandoned, code
enforcement officers shall provide the property owner(s) notice to repair, secure, or

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4 remove the abandoned, blighted, or unsafe building or to make the premises safe by
5 certified mail, by personal service to those residing on the property, and through on
6 site notification affixed to the site.

7 (b) *On-site notification.* On site notification must include a securely affixed copy of such
8 notice upon the building or premise, visible from the street, and contain required
9 contents in subsection (e) below.

10 (c) *Personal service.* Personal service must include a copy of such notice served upon
11 any adult person residing in or occupying said building or premises if such person can
12 be reasonably found.

13 (d) *Certified mailed notice.* The city must also send a copy of such notice containing
14 required contents in subsection (e) below by certified mail to the owner, executor,
15 administrator, agent, lessee, or any person having a vested or contingent interest in
16 such unsafe building as shown by the records of the assessor or of the clerk of court;
17 or if no such person can be reasonably found to the owner directed to his last known
18 address. Notice to one co-owner by any method shall be deemed to be notice to all
19 other co-owners. If the certified mail is returned for failure to obtain a signature on the
20 return receipt form or returned due to refusal of delivery, service may be
21 accomplished by first class mail, with a certificate of mailing.

22 (e) *Required contents.* Both mailed, personally served, and on-site notifications must
23 include or address:

- 24 (1) The date and time of posting or notice;
- 25 (2) The street address or other description of the property sufficient for property
26 identification;
- 27 (3) A statement explaining the code violation, including that the building or premises
28 is abandoned, blighted, unsafe or dangerous;
- 29 (4) The notice of violation outlining the way the building or premises are to be made
30 safe and secure, or demolished and removed within a minimum timeframe of at
31 least 30 days; and
- 32 (5) Notice that if the violation is not corrected within 30 days, the violation will be
33 brought to an Administrative Hearing, where the Hearing Officer may issue an
34 order that results in abatement by the city. In such an event, the owner will be
35 assessed for all repair, removal, and abatement costs, as well as any associated
36 fines, penalties, and processing fees.
- 37 (6) Contact information for the city department posting the notice, as well as the
38 phone number to request information about the Administrative Hearing or make
39 inquiries.

38 **Sec. 16-132. Second notice to persons with interest in premises.**

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- 4 (a) *Failure to resolve violation after first notice.* If persons fail to comply with the
5 requirements of the first notice, a second published notice must be served notifying
6 the public that unless the demolition, improvements, or repair work is commenced
7 within five (5) days of published notice, the city will place the case on the next
8 Administrative Hearing Officer's docket and that the public works director will be
9 authorized to enter upon the premises, close up and barricade all entrances, prevent
10 further occupation of any or all parts of the building, and protect the sidewalks with
11 fences or otherwise provide safety for the occupants and the public.
- 12 (b) *Published notice.* A copy of the notice must be published once in the official journal of
13 the city and such publication satisfies notice to the property owner and all others with
14 a vested interest in the property.
- 15 (c) After five (5) days of published notice, the city may proceed with notice requirements
16 for Administrative Hearings in accordance with in Sec. 2-612 – Hearing notice
17 requirements of this Code, and employ such labor, furnish such material, and take
18 such steps as may be necessary to restore the premises to a safe condition. In this
19 regard, the city may advertise bids that shall be submitted to the appropriate
20 department for final disposition.

21 **Secs. 16-133 - 16-140. Reserved.**

22 **DIVISION 6. – GARBAGE CANS AND VEHICLE STORAGE.**

23 **Sec. 16-141. - Purpose.**

24 This division establishes definitions, minimum property standards, and abatement
25 procedures to mitigate the negative effects of delayed trash can pick up and temporary
26 vehicle storage on vacant or undeveloped lots in the city.
27

28 **Sec. 16-142. - Declaration of nuisance.**

- 29 (a) *Garbage cans.* Garbage cans that remain on street or within the public
30 right-of-way for extended periods of time are hereby declared a public nuisance
31 because such trash containers can become obstacles for on-street pedestrian,
32 bicycle, and vehicular traffic; promote a negative appearance for the community and
33 how it is maintained; and—without limitation—may remain and collect in public
34 spaces designed to intermittently and temporarily allow their placement, all of which
35 undermines nearby property owner's right to maintain their site in a predictable
36 manner, and—when visible from the public right of way—can cause devaluation of
37 neighboring properties impacted, as well as the corridor and community as a whole.
38
39

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- 4 (b) *Vehicle storage on vacant or undeveloped lots in the city.* Parking is an
5 accessory land use activity except in the case where a lot is an approved off-street
6 parking facility pursuant to the requirements of this Code. Parking of vehicles—
7 including cars, trucks, SUVs, motorcycles, semi-trucks, motorhomes, RVs, boats,
8 trailers, travel trailers, fifth wheels, campers, ATVs, golf carts, or similar means of
9 transport, whether operable or not—on vacant property or undeveloped lots in the
10 city, is hereby declared a public nuisance because such vehicles and equipment tend
11 to block the view of other vehicles and children playing in these neighborhoods
12 creating public safety issues, as well as negatively impact the aesthetics of corridors
13 and the community.

14 **Sec. 16-143. – Prohibition on private property.**

- 15 (a) *Garbage pickup, container retrieval and container storage; no dumpster provided.*
16 To mitigate the detrimental effects of garbage cans visible and obstructing the right-
17 of-way, where private property is maintained and garbage is collected within
18 garbage containers or cans, not dumpsters, the following minimum property
19 standards apply:
20 (1) *Pickup.* All garbage containers must be placed near the on-street collection
21 point no earlier than 3:00pm on the day proceeding the day upon which refuse
22 collection is customarily made.
23 (2) *Retrieval.* All garbage containers must be removed from the collection point
24 on the same day collection is made.
25 (3) *Storage.* Garbage containers must be stored behind the front building line or
26 within 3 feet of the front building line.
27 (b) *Parking on vacant or undeveloped lots in the city prohibited.* It shall be unlawful for
28 the owner of any vehicle—including cars, trucks, SUVs, motorcycles, semi-trucks,
29 motorhomes, RVs, boats, trailers, travel trailers, fifth wheels, campers, ATVs, golf
30 carts, or similar means of transport, whether operable or not—to park or leave
31 standing such vehicle upon any vacant lot or undeveloped lot, except for approved
32 off-street parking facilities and the following circumstances:
33 (1) When a vehicle is stopped or parked for the temporary loading or unloading of
34 persons or property; or
35 (2) When a vehicle is stopped or parked in connection with a properly permitted
36 special event or function, but for no longer than twenty-four (24) hours; or the
37 length time permitted for the special event or function; or
38 (3) When a vehicle is stopped or parked in connection with a properly permitted
39 construction project or event.

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4

5 **Sec. 16-144. – Inspection and notice requirements.**
6

- 7 (a) *Generally.* For the purposes of determining noncompliance of any garbage can or
8 vehicle storage violation; code enforcement officers will inspect such conditions after
9 receipt of a complaint, record evidence of noncompliance, including a picture of the
10 violation with both a time and date noted, and provide both posted notice to the
11 property owner in furtherance of violation correction.
12
13 (b) *On-site notification.* On site notification must be in a location both near to the
14 violation, visible from the street, and include or address:
15
16 (1) The date and time of posting or notice;
17
18 (2) The street address or other description of the property sufficient for property
19 identification;
20
21 (3) The violation and requirement that the owner must correct the violation within a
22 fixed number of hours or days from the date of posting. The time allowed shall
23 depend on the nature of the violation and the time necessary to comply with the
24 provisions of this subsection;
25
26 (5) Contact information for the city department posting the notice, and
27
28 (6) Statement that advises both:
29
30 i. Failure to correct the violation may result in abatement by the city. In such
31 event, the property owner or occupant will be assessed for all removal and
32 abatement costs.
33
34 ii. If the property owner fails to timely remove or store the garbage or vehicle,
35 as applicable, and if the property owner receives a second on-site written
36 notice by the Code Enforcement Division within five (5) days of the first
37 notice, the Code Enforcement Division may place the violation on the
38 docket of the next Administrative Hearing, where the Hearing Officer may
39 issue an order that may result in abatement by the city. In such an event,
the property owner or occupant will be assessed all removal and
abatement costs, as well as any associated fines, penalties, and
processing fees.

34 **Sec. 16-145. – Penalties.**

- 35 (a) *In general.* The city reserves the right to seek penalties and/or remedies through civil
36 and/or criminal means described herein.
37
38
39

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4 (b) *Garbage containers.* Garbage can violations subject the respondent(s) to civil
5 penalties pursuant to the total number of adjudicated violations during 1 calendar
6 year within the city by the property owner, as follows:

- 7 (1) First offense: \$25.00
8 (2) Second offense: \$50.00.
9 (3) Third offense and on: \$75.00

10 (c) *Vehicle storage on vacant or undeveloped property.* Violations for illegal vehicle
11 storage on vacant or undeveloped property subject the respondent(s) to civil
12 penalties pursuant to the total number of adjudicated violations during 1 calendar
13 year within the city by the property owner, as follows:

- 14 (1) First offense: \$100.00
15 (2) Second offense: \$200.00.
16 (3) Third offense and on: \$300.00
17

18
19 **Secs. 16-146 - 16-155. Reserved.**

20 * * *

21 **Chapter 23 – SOLID WASTE.**

22 * * *

23 **Section 23-13. - Storage locations of dumpsters and trash receptacles.**

24 (a) Multi-family, commercial and industrial areas.

25 * * *

26
27 **APPENDIX A - ZONING**

28
29 **PART 3. ADMINISTRATION AND ENFORCEMENT**

30 **Section 3.1. Administration and Enforcement.**

31 The Department of Planning and the Department of Building Safety are responsible for the
32 administration and enforcement of this ordinance with the assistance of other city
33 departments and procedures, as applicable and described in this Part. Should authorized
34 departments or their designated representatives find that any of the provisions of this
35 ordinance are being violated, the Department of Building Safety is authorized to notify in
36 writing the persons responsible for such violations, indicating the nature of the violation,
37 and ordering the action necessary to correct it. Should the alleged violator elect to attend
38
39

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4 an Administrative Hearing, provisions for such hearing must be met as prescribed in
5 Chapter 2, Article VI. - Code Enforcement by Administrative Adjudication.
6

7
8 **APPENDIX F – FEES**

9 * * *

10 **Part 3. – Administrative Fees.**

11 **Section 3.1 Administrative Adjudication Hearing Fees.**

12 **3.1.1 Administrative Adjudication Hearing Fees.**

14	Minimum Processing Fee	\$250.00
15	Signage, postage, certified mailing, and	
16	advertisement costs	Maximum of \$25.00
17	Printing, video, or other costs to document	
18	case materials and evidence	Maximum of \$25.00
19	City Employee Time	Equal to the cost of hours billed and
20		employee rates
21	Subpoena service charges, expert fees,	
22	consultant fees, professional service	Equal to documented receipts
23	expenses, attorney fees	

24
25
26 **ADOPTED** this day of , 2025.

27
28 Nick DiSanti
29 President of the Council
30 Councilman, District D

31
32 Bill Borchert
33 Mayor

34
35 Thomas P. Reeves
36 Council Administrator

DELIVERED

to the Mayor

RECEIVED

from the Mayor

of Slidell, Louisiana, is hereby amended by adding a section, to be numbered _____, which section reads as follows: . . . " The new section shall then be set out in full as desired.

(d) All sections, divisions, articles, chapters or other provisions desired to be repealed shall be specifically repealed by section, division, article or chapter number, as the case may be.
(Code 1966, § 1-6)

Sec. 1-10. Supplementation of Code.

(a) A supplement to this Code shall include all substantive permanent and general parts of ordinances adopted during the period covered by the supplement and all changes made thereby in the Code. The pages of a supplement shall be so numbered that they will fit properly into the Code and will, where necessary, replace pages which have become obsolete or partially obsolete, and the new pages shall be so prepared that, when they have been inserted, the Code will be current through the date of the adoption of the latest ordinance included in the supplement.

(b) In the preparation of a supplement to this Code, all portions of the Code which have been repealed shall be excluded from the Code by the omission thereof from reprinted pages.

(c) When preparing a supplement to this Code, the codifier (meaning the person, agency or organization authorized to prepare the supplement) may make formal, nonsubstantive changes in ordinances and parts of ordinances included in the supplement, insofar as it is necessary to do so to embody them into a unified Code. For example, the codifier may:

- (1) Organize the ordinance material into appropriate subdivisions;
- (2) Provide appropriate catchlines, headings and titles for sections and other subdivisions of the Code printed in the supplement, and make changes in such catchlines, headings and titles;
- (3) Assign appropriate numbers to sections and other subdivisions to be inserted in the Code and, where necessary to accommodate new material, change existing section or other subdivision numbers;

(4) Change the words "this ordinance" or words of the same meaning to "this chapter," "this article," "this division," etc., as the case may be, or to "sections _____ to _____" (inserting section numbers to indicate the sections of the Code which embody the substantive sections of the ordinance incorporated into the Code); and

(5) Make other nonsubstantive changes necessary to preserve the original meaning of ordinance sections inserted in the Code; but in no case shall the codifier make any change in the meaning or effect of ordinance material included in the supplement or already embodied in the Code.

Sec. 1-11. Altering Code.

It shall be unlawful for any person to violate or fail to comply with the provisions of this Code of Ordinances, and these shall be civil violations. Civil violators shall be subject to civil penalties and civil fines up to, but not exceeding, \$1,000.00 plus legislatively approved costs, expenses and legal interest from the date of violation, at the court's discretion, per violation. Each day any violation of, or failure to comply with, any provision of this Code of Ordinances shall constitute a violation.

Any penalty heretofore adopted prior to the effective date of this section is hereby repealed.
(Code 1966, § 1-7; Ord. No. 3557, 2-9-2010)

Sec. 1-12. General penalty.

It shall be unlawful for any person to violate or fail to comply with any provision of the Code or commit any act declared to be unlawful. The violation of any provision of this code, with the exception of Chapters 11 and 27, which penalty provisions are provided therein, shall be punished by a fine not exceeding \$1,000.00 or imprisonment for a term not exceeding six months, or by both fine and imprisonment, within the discretion of the court. Each day any violation of any provision of this Code shall continue constitutes a separate offense.

Any penalty heretofore adopted prior to the effective date of this section is hereby repealed. (Code 1966, § 1-8; Ord. No. 3557, 2-9-2010; Ord. No. 3677, 3-26-2013; Ord. No. 3954, 8-13-2019)

Charter reference—Power to provide penalties for the violation of ordinances, § 2-17.

State law reference—Maximum penalty for violating ordinances, R.S. 33:362(A)(2)(b).

Primarily engaged. the majority of patients, 51 percent or more of the patients seen on any day a clinic is in operation, are issued a narcotic prescription for the treatment of chronic non-malignant pain. A physician who in the course of his practice, treats patients with chronic pain, shall not be considered primarily engaged in the treatment of chronic non-malignant pain by prescribing narcotic medications provided that the physician:

- (1) Treats patients within their areas of specialty and who utilizes other treatment modalities in conjunction with narcotic medications;
 - (2) Is certified by a member board of the American Board of Medical Specialties, or is eligible for certification based upon his completion of an ACGME (Accreditation Council for Graduate Medical Education) certified residency training program;
 - (3) Holds medical staff privileges that are in good standing at a hospital in this state; and
 - (4) holds current federal and Louisiana controlled substance licenses.
- (Ord. No. 3522, (16-46), 1-27-2009)

Sec. 16-62. Ownership.

(a) Except as specified in subsection (b), each clinic shall be 100 percent owned and operated by a physician or physicians qualified or certified in the subspecialty of pain management by a member board of the American Boards of Medical Specialties.

(b) A clinic in operation on or before January 1, 2009, is exempt from subsection (a) if all of the following requirements are met.

- (1) The clinic is not owned, either in whole or in part, by independent contract, agreement, partnership, or joint venture with a physician who during the course of his practice has:
 - a. Been denied the privilege of prescribing, dispensing, administering, supplying, or selling any controlled dangerous substance; and

b. Had board action taken against his medical license as a result of dependency on drugs or alcohol.

- (2) The clinic is not owned, either in whole or in part, by an individual who has been convicted of, pled guilty or nolo contendere to a felony.
- (3) The clinic is not owned, either in whole or in part, by an individual who has been convicted of, pled guilty or nolo contendere to a misdemeanor, the facts of which relate to the use, distribution, or illegal prescription of any controlled substance.
- (4) The clinic shall operate as an urgent care facility offering primary or acute health services, in addition to caring for patients with chronic pain, and shall have held itself out to the public as an urgent care facility.

(c) Any change of ownership shall be reported in writing to the city finance department within five working days of the transfer of ownership by any lawful means. The license of a clinic is not transferable or assignable between individuals, clinics or both. A license cannot be sold. The new owner shall submit all documents required for a new license including the licensing fee. Once all application requirements are completed and approved by the department, a new license shall be issued to the new owner.

(Ord. No. 3522, (16-47), 1-27-2009)

Secs. 16-63—16-70. Reserved.

ARTICLE V. NUISANCES AND PROPERTY STANDARDS

DIVISION 1. IN GENERAL

Sec. 16-71. Violation of minimum property standards established by this article declared nuisance and prohibited conduct.

(a) The City of Slidell (hereinafter "city"), acting pursuant to its power and responsibility to preserve and protect the health, safety, and wel-

fare of the citizens of the city, and acting pursuant to the power vested in the City by the State of Louisiana and Section 1-06 of the Charter of the City of Slidell, hereby establishes in this article certain minimum standards for the use of property in the city.

(b) The City of Slidell further declares that the violation of the minimum property standards established by this article is contrary to the health, safety, and welfare of the citizens of the city, shall constitute a public nuisance, shall be subject to abatement and removal as provided in this article, and shall subject the violator to the penalties and liabilities established by this article.

(Ord. No. 3547, 10-13-2009)

Sec. 16-72. General penalty for violation of article.

In addition to any penalty or liability which may be established by this article or other provisions of law, the violation of this article shall be punishable by the penalty set forth in section 1-12.

(Ord. No. 3547, 10-13-2009)

Sec. 16-73. Penalties and abatement procedures established by this article not exclusive; power of city to abate nuisances, impose penalties, and recover costs of abatement under other provisions of law.

The penalties and abatement procedures established by this article shall not constitute the exclusive remedies available to the city for a violation of this article, and no specification of penalties or abatement procedures in this article shall constitute a limitation on the power of the city to abate nuisances, impose penalties, and recover costs of abatement under any other provision of law or jurisprudence now in effect or hereinafter adopted. The imposition of a penalty or institution of a demand or proceeding authorized by this article shall not constitute an election of remedies and shall not limit the power or authority of the city to seek further penalties or to

institute further demands or proceedings under any other provision of law or jurisprudence now in effect or hereinafter adopted.

(Ord. No. 3547, 10-13-2009)

Sec. 16-74. Adoption of International Property Maintenance Code.

The city hereby adopts the 2006 International Property Maintenance Code published by the International Code Council, Inc. including any amendments thereto which may be published from time to time.

(Ord. No. 3547, 10-13-2009)

Sec. 16-75. Powers and duties of city property inspector; duties of other city employees to assist and cooperate with city property inspector.

(a) The city property inspectors have the following powers and duties:

- (1) To receive and investigate reports of violations of the minimum property standards established by this article.
- (2) To enforce the minimum property standards established by this article and to initiate such enforcement actions under this article as he may deem necessary.
- (3) To issue such notices as may be required or permitted by this article or other governing law.
- (4) To enter into and/or upon public and/or private property to the maximum extent permitted by law for any purpose related to the exercise of his powers or the performance of his duties.
- (5) To request and obtain the assistance and cooperation of St. Tammany Fire Protection District No. 1, and employees of the city, including, but not limited to, the, the public works department, and law enforcement officials for the exercise of his powers or the performance of his duties.
- (6) To act through duly authorized agents or designees.

- (7) To perform such additional duties and tasks as may be assigned.

(b) The employees of the city, including, but not limited to, the employees of the public works department, and law enforcement officials shall at all times, upon request of the city property inspector or otherwise, assist and cooperate with the city property inspector in the performance of his powers and duties. At the discretion of the city, other employees of the city may be designated to carry out certain powers and duties of the city property inspector from time to time, and the validity of a notice, enforcement action, or abatement action shall not be subject to challenge because it was issued, initiated, maintained, or pursued by an employee of the city other than the city property inspector.

(Ord. No. 3547, 10-13-2009)

Sec. 16-76. Emergency provisions.

The delays and procedures established by this article shall be the maximum required for compliance with the property standards specified herein. In the event that a violation of a property standard of this article poses an imminent threat to life, health, or safety, the city may immediately remedy, remove, and/or abate such a violation, including, but not limited to, immediate removal or abatement of anything or condition which is part of such a violation.

(Ord. No. 3547, 10-13-2009)

Sec. 16-77. Constructive notice by failure or refusal to accept or claim registered or certified mail; constructive notice to landowner.

Whenever a notice under this article is given by registered or certified mail and the addressee of such registered or certified mail fails or refuses to accept or claim such registered or certified mail, the notice contained in such registered or certified mail shall be deemed to have been given to the addressee. Whenever a notice under this article is required or permitted to be given to the owner of immovable property, notice shall be deemed to be given to such owner when it is mailed to the name and address of the person or persons listed as owner of such property on the

then current records of the St. Tammany Parish Tax Assessor or the St. Tammany Clerk of Court. (Ord. No. 3547, 10-13-2009)

Secs. 16-78—16-80. Reserved.

DIVISION 2. ABANDONED VEHICLES

Sec. 16-81. Definition of "abandoned vehicle" and "abandonment of a vehicle."

(a) For purposes of this article, "abandoned vehicle" means any of the following:

- (1) A vehicle which is inoperable and is left unattended on public property for more than 24-hours; or
- (2) A vehicle which inoperable and is left unattended on the shoulder of a right-of-way of highway or street for more than three days; or
- (3) A vehicle which has remained illegally on public property for more than three days; or
- (4) A vehicle that has remained on private property without the consent or person in control of the property for more than three days.

(b) For purposes of this article, "abandonment of a vehicle" means the placement, leaving, keeping, disposition, or storage of a vehicle under the conditions specified in any of the subsections (1), (2), (3) or (4) of this section.

(Ord. No. 3547, 10-13-2009)

Sec. 16-82. Prohibition of abandonment of vehicle; declaration of abandonment of a vehicle and abandoned vehicle as nuisance.

The abandonment of a vehicle is a violation of this article and is hereby prohibited. The abandonment of a vehicle, and an abandoned vehicle, are contrary and inimical to the public health, safety and welfare, for the following non-exclusive reasons: abandoned vehicles may attract persons of tender years, who, being so attracted, may play in and about them and be injured in so doing; and

any other type of container are to be picked up by a designated carrier for the purpose of removal of recyclable materials. Materials referred to, and to be left at curbside in specifically marked containers, will include recyclable materials included in the city's recycling program.

(b) *Penalty.* Each removal of items from a location shall constitute a separate violation of this section. Unauthorized persons removing materials or bins other than those persons designated in subsection (a) of this section shall be fined as follows:

- (1) Upon first conviction of violation of this section, the person shall be fined \$25.00 for each such violation.
- (2) Upon second conviction of violation of this section, the person shall be fined \$100.00 for each violation.
- (3) Upon third and subsequent convictions of violation of this section, the person shall be fined \$200.00 for each such violation.

(Ord. No. 3178, 4-27-2004)

Sec. 23-10. Disposal of refrigerators, deep freezers and similar air-tight containers.

It shall be unlawful for any person, organization, firm or corporation to abandon or place out-of-doors on any lot, tract, parcel of ground, right-of-way, or area where children may be playing or have access in the city limits, any icebox, refrigerator, deep freezer or any other container of any kind which has an airtight door, or which may not be released for opening from the inside of such icebox, refrigerator, deep freezer or container, or any abandoned, unattended or discarded icebox, refrigerator, deep freezer or any other container of any kind which is airtight and has a snap lock or other device thereon without first removing such snap lock or door from such icebox, refrigerator or container.

(Ord. No. 3178, 4-27-2004)

State law reference—Similar provisions, R.S. 14:324.

Sec. 23-11. Hauling swill through streets.

All persons hauling or conveying swill, slop and like refuse through the streets of the city shall carry the same in closed metal containers, securely covered, so that the contents may not be spilled or odors emitted therefrom.

(Ord. No. 3178, 4-27-2004)

Sec. 23-12. Christmas tree lots.

(a) Every person who engages in the sale of non-artificial Christmas trees shall remove all trees from the premises upon which they are offered for sale which are remaining on such premises on December 27 of the year they are offered for sale.

(b) The tree removal required in subsection (a) shall be accomplished no later than seven days from the said December 27 date.

(c) In addition to the persons engaged in the sale of non-artificial Christmas trees, the owner of the property upon which such trees are offered for sale shall be subject to the provisions of this section.

(d) Failure of any person who is subject to this section to comply with the provisions hereof shall result in the denial of a permit to engage in the sale of Christmas trees the following year in addition to all other applicable penalties.

(e) All persons who apply for a permit to engage in the sale of Christmas trees shall deposit with the city the sum of \$1,000.00 in the form of cash or cashier's check made payable to the city. In the event remaining trees are not removed as required by this section, the deposit shall be automatically forfeited. The deposit shall be returned to the person to whom the permit was issued within 24 hours of verification by the city of compliance with this section.

(Ord. No. 3178, 4-27-2004)

Sec. 23-13. Storage locations of dumpsters and trash receptacles.

➤ (a) *Residential areas.* All containers for residential solid waste, yard waste and recyclables shall be stored on the premises within five feet of the principal building and extending to both side lot lines.

Street and Daney Street go north along the west right-of-way of Ninth Street 560 feet to a point on the north right-of-way of Brakefield Street, thence go in a westerly direction along the north right-of-way of Brakefield Street to a point of the east right-of-way of Fourth Street continuing this line to a point along the northeast boundary line of Pine Crest Subdivision; thence go along this boundary line in a southeasterly direction approximately 1,300 feet to a point on the west right-of-way of Lincoln Avenue; thence go east approximately 500 feet on a line that is 110 feet off the south right-of-way of Tupelo Street and which parallels Tupelo Street to a point which is 100 feet east from the eastern right-of-way of Washington Street; thence go south approximately 100 feet to a point 110 feet southwest of the southwest right-of-way of Louis Street; thence go approximately 670 feet in a line paralleling Louis Street to a point on the southeast right-of-way on Adams Street; thence go approximately 180 feet northeast to a point on the northeast right-of-way of Louis and Adam Streets; thence go 350 feet southeast in a line continuing from the northeast right-of-way of Louis Street to a point

130 feet from the southern right-of-way of Elder Street; thence go east approximately 100 feet to a point 110 feet west of the western right-of-way of Terrace Avenue; thence go north on a line which parallels Terrace Avenue and is a distance of 110 feet from the west right-of-way of Terrace Avenue to a point which is 110 feet north of the north right-of-way of Ash Street; thence go east to the Slidell city limits which is 110 feet east of the east right-of-way of Terrace Avenue; thence go north along the city limits boundary to a point on the north right-of-way of Daney Street; thence to west along the north right-of-way of Daney Street to the point of beginning.

(Ord. No. 1010, 9-14-1976; Ord. No. 1538, 8-24-1982; Ord. No. 3020, 7-24-2001; Ord. No. 3131, 6-10-2003; Ord. No. 3519, 1-13-2009; Ord. No. 3454, 2-12-2008; Ord. No. 4154, § 1(Exh. A), 1-23-2024; Ord. No. 4175, Exh. 1, 5-28-2024; Ord. No. 4199, 10-8-2024)

PART 3. ADMINISTRATION AND ENFORCEMENT*

Section 3.1. Administration and enforcement.

An administrative official designated by the mayor shall administer and enforce this ordinance. He may be provided with the assistance of such other persons as the mayor may direct. If the administrative official shall find that any of the provisions of this ordinance are being violated

*Cross reference—Administration, ch. 2.

he shall notify in writing the persons responsible for such violations, indicating the nature of the violation and ordering the action necessary to correct it. He shall order discontinuance of illegal use of land, buildings, or structures; removal of illegal buildings or structures or of additions, alterations, or structural change thereto; discontinuance of any illegal work being done; or shall take other action authorized by law to ensure compliance with or to prevent violation of its provisions.

(Ord. No. 1846, 6-25-1985)

Section 3.2. Duties of administrative official, board of adjustment, city council, and courts on matters of appeal.

It is the intent of this ordinance that all questions of interpretation and enforcement shall be first presented to the administrative official and that such questions shall be presented to the board of adjustment only on appeal from the decision of the administrative official and that recourse from the decision of the board of adjustment shall be to the courts as provided by law.

- 3.201 Enforcing officer and building permit districts. For the purpose of administering and enforcing this ordinance there is hereby created a department of permits. The chief of this department, who shall be appointed by the mayor, shall be charged with the responsibility of administering and enforcing the provisions of this ordinance.

(Ord. No. 1846, 6-25-1985)

Section 3.3. Permits and certificates.

Building permits required: No building or other structure shall be erected, moved, added to, or structurally altered without a permit therefor, issued by the administra-

tive official. Nor shall any man-made change begin on improved or unimproved real estate including, but not limited to, mining, dredging, filling, grading, paving excavations or drilling operations, without a permit therefor, issued by the administrative official. No building permit shall be issued except in conformity with the provisions of this ordinance except after written order from the board of adjustments.

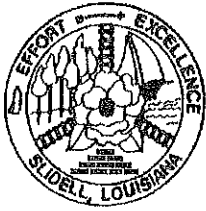
3.301

Application for building permits: All applications for building permits shall be accompanied by plans in duplicate, drawn to a scale of not less than one-eighth inch to one foot, showing the actual dimensions and shape of the lot to be built upon; the exact size and location of the buildings already existing, if any; and for the location and dimensions of the proposed building or alteration. The application shall include such other information as lawfully may be required by the administrative official including existing or proposed building or alteration; existing rental units the building is designated to accommodate; conditions existing on the lot; and such other matters as may be necessary to determine conformance with and provide for enforcement of this ordinance.

One copy of the plans shall be returned to the applicant by the administrative official after he shall have marked such copy either as approved or disapproved and attested to same by his signature on such copy. The second copy of the plans, similarly marked, shall be retained by the administrative official.

3.302

Certificates of occupancy for new, altered, or nonconforming uses: It shall be unlawful to install



SLIDELL CITY COUNCIL

2045 SECOND STREET
SLIDELL, LA 70458
(985) 646-4307

P. O. BOX 828
SLIDELL, LA 70459-0828
FAX (985) 643-1854

REQUEST FOR EXECUTIVE SESSION

Name of Official(s) making request: Thomas Schneidau, City Attorney

For City Council meeting on: October 14, 2025

Reason for request:

1. _____ Personnel
2. X Strategy Session/Collective Bargaining
3. _____ Security
4. _____ Misconduct
5. _____ Extraordinary Emergencies
6. X Prospective Litigation

Brief Description:

Michael Koch- Worker's Compensation Claim (Executive Session;
Prospective Litigation / Strategy)

Signature: Thomas J. Schneidau

Date Requested: October 2, 2025