



## *The City of Slidell*

Bill Borchert, Mayor

2045 Second St., Suite 214, 70458

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### **APPLICATION FOR MOBILE FOOD SERVICE PERMIT**

#### Contact Information

Name of Vendor: \_\_\_\_\_

Address: \_\_\_\_\_

Phone No: \_\_\_\_\_

Email: \_\_\_\_\_

Primary  
Contact Person: \_\_\_\_\_

#### Permit Request Information

Duration of Permit (Check One): \_\_\_\_\_ SINGLE EVENT (valid up to 72 HOURS) (\$75.00)  
Dates: \_\_\_\_\_

\_\_\_\_\_ ANNUAL (valid January 1-December 31)  
(\$500.00; \$350.00 if secured after July 1)

Please submit evidence of:

1. Current DMV registration for unit \_\_\_\_\_
2. Current inspection certificate for unit \_\_\_\_\_
3. Current Vendor occupational license \_\_\_\_\_
4. Parish sales tax number and  
confirmation sales taxes are current  
for Vendor \_\_\_\_\_
5. Current LDH Food Safety Certificate \_\_\_\_\_
6. Current "Acceptable for Use"  
certification from STPFD #1 for unit  
(unrestricted units) \_\_\_\_\_
7. Current comprehensive general liability  
insurance covering Vendor's operations \_\_\_\_\_

In submitting this application, Vendor certifies it shall abide by Chapter 8, Article III of the City of Slidell's Code of Ordinances, along with all other applicable law, with respect to its mobile food service operations within the City of Slidell.

If signing in a representative capacity, the individual executing this request hereby represents he/she is authorized to submit this application for the noted Vendor.

Vendor:

\_\_\_\_\_

(Print Name)

By:

\_\_\_\_\_

(Signature)

\_\_\_\_\_

(Printed Name of Individual Signing)

Title: \_\_\_\_\_

Date:

\_\_\_\_\_

1 Introduced September 28, 2021, by  
2 Councilwoman Denham, seconded by  
3 Councilman Dunham, (by request of  
4 Administration)

5 **Item No. 21-08-3384**

6  
7 **ORDINANCE NO. 4044**

8 An ordinance to amend and restate certain provisions of the City of Slidell's mobile  
9 food services ordinance, found in Chapter 8, Article III of the City's Code of Ordinances,  
10 and to add a provision concerning mobile food service uses to/within the zoning appendix  
11 of the Code.

12 WHEREAS, the City of Slidell currently provides a permitting process for mobile  
13 food service, which is generally defined as an establishment primarily engaged in  
14 preparing and serving meals and snacks for immediate consumption from a motorized or  
15 non-motorized cart (or other vehicle); and  
16  
17

18  
19 WHEREAS, the City desires to clarify, amend, and restate certain provisions of its  
20 mobile food services ordinance, and to reference same specifically within the zoning  
21 appendix of the Code.  
22

23  
24 WHEREAS, these amendments have been presented to the Slidell Zoning  
25 Commission for review (Case No. T21-04).  
26

27 NOW THEREFORE, BE IT ORDAINED by the Slidell City Council that it does  
28 hereby amend the City's Code of Ordinances as follows:  
29

- 30  
31 I. The provisions of Article III of Chapter 8 of the Code are amended and  
32 restated in full to read as follows:  
33

34 **ARTICLE III. – MOBILE FOOD SERVICES.**

35  
36 **Sec. 8-61. – Definitions.**  
37  
38  
39

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4 See City of Slidell Code of Ordinances, Appendix A: Zoning; Part 9  
5 definitions for standard zoning definitions.  
6

7 *Mobile food service:* An establishment primarily engaged in preparing and  
8 serving meals and snacks for immediate consumption from a motorized or  
9 non-motorized cart or other vehicle (i.e. a unit), whether or not enclosed.

- 10 (1) *Restricted mobile food service.* Vendor is restricted to sale of  
11 prepackaged food and drinks.  
12 (2) *Unrestricted mobile food service.* Vendor can offer food that is  
13 packaged and/or prepared in the mobile unit.  
14

15 Sec. 8-62. – Licensing and Permitting.  
16

- 17 (a) Mobile food service motorized vehicles, and mobile food service  
18 trailers or other non-motorized vehicles towed by a motorized vehicle,  
19 must be registered with the department of motor vehicles for the state  
20 where they are domiciled, be street ready, and have a valid safety  
21 inspection.  
22  
23 (b) Operators of mobile food service motorized vehicles, or of mobile food  
24 service trailers or other non-motorized vehicles towed by a motorized  
25 vehicle, must possess a valid driver's license.  
26  
27 (c) Mobile food service operators must apply for and be issued a permit  
28 by the city's finance department to operate in those locations  
29 permitted in Section 8-64 herein, within city limits. Permits can be  
30 issued for a single event or for an entire year. Permit fees are:  
31

32 Single Event: \$75.00 for up to a 72-hour period  
33

34 Annual: \$500.00 (valid Jan. 1 to Dec. 31 each year; if secured  
35 after July 1, \$350.00)  
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4 Along with submission of the permit fee, permit applicants shall  
5 complete and submit the application and certification form required by  
6 the finance department. The submission of false information in  
7 connection with a permit application shall be considered a violation of  
8 this Article III and grounds for non-issuance, non-renewal, or  
9 revocation of a permit.

10  
11 Sec. 8-63. – Sales tax and occupational license.

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13 Mobile food service owners are required to remit sales tax for all sales made within  
14 the City of Slidell's jurisdiction. The applicant must present proof of a current sales  
15 tax account with the St. Tammany Parish Sheriff Department before a single event  
16 or annual permit will be issued. If the mobile food service owner fails to remit sales  
17 tax they will not be issued any new single event or annual permits until all past  
18 taxes have been paid. Owners must also maintain a valid occupational license.

19  
20 Sec. 8-64. – Location.

21  
22 (a) *Commercial and industrial districts.* Subject to all other requirements of this  
23 Article III, and notwithstanding anything in the city's zoning ordinance to the  
24 contrary, a mobile food service qualified and permitted under this Article III may  
25 operate in city commercial and/or industrial zoning districts, subject to the following:

26 (1) *Private property operation.* A qualified and permitted mobile food  
27 service unit may operate on private property in commercial and/or  
28 industrial zoning districts, subject to the following:

- 29  
30 a. Mobile food services can operate on private property with  
31 written permission of the property owner or an authorized  
32 lessee of the property;
- 33 b. Mobile food services operating in a private off-street parking lot  
34 may only occupy up to ten percent of the parking spaces in  
35 such a lot, including vehicle, temporary seating, and trash  
36 receptacles;
- 37  
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- c. No seating shall be permanently installed and all seating shall be removed when mobile food service is not open for business. No seating shall be located on any street;
- d. Electricity, water, and any sewer services must be self-contained with the mobile unit. No temporary or permanent attachments to separate infrastructure for any utilities is allowed;
- e. Service from the mobile food service unit may only be between 7 a.m. and midnight. The mobile food service unit may stage at the premises no earlier than 1 hour before the start of its service, and must depart the premises within 1 hour after the close of its service or after midnight, whichever is earlier; and
- f. Operations remain subject to other applicable law, including noise restrictions.

(2) *Public street operation.* A qualified and permitted mobile food service unit may operate on city-owned public streets in commercial and/or industrial zoning districts, subject to the following:

- a. When parking on city streets the mobile food service can take up no more than two parking spaces;
- b. Unless part of a permitted special event, the mobile food service shall not operate within 150 feet of a permanent food establishment.
- c. Mobile food services can park on public streets in permitted parking areas. However, public parking spaces cannot be reserved for mobile food services;
- d. Electricity, water, and any sewer services must be self-contained with the mobile unit. No temporary or permanent attachments to separate infrastructure for any utilities is allowed;
- e. Service from the mobile food service unit may only be between 7 a.m. and midnight. The mobile food service unit may stage on the street space(s) no earlier than 1 hour before the start of its

4 service, and must depart the street space(s) within 1 hour after  
5 the close of its service or after midnight, whichever is earlier;

6 f. Operations on streets are subject to street closures by the city  
7 from time to time, including closures for parades and other  
8 special events; and

9 g. Operations remain subject to other applicable law, including  
10 noise restrictions.  
11

12 (3) *City park or city lot operation.* A qualified and permitted mobile  
13 food service unit may operate in city parks or city lots in commercial and/or  
14 industrial zoning districts, subject to the following:

15 a. Mobile food services can set up and operate within a city-  
16 owned park or lot only with written permission of the director of  
17 parks and recreation or when taking part in a permitted event  
18 with the permission of the person or organization that has  
19 reserved the park or lot for the permitted event;

20 b. Outdoor seating may be provided on-site when operating in city  
21 parks or lots. No seating shall be permanently installed and all  
22 seating shall be removed when mobile food service is not open  
23 for business;

24 c. Electricity, water, and any sewer services must be self-  
25 contained with the mobile unit. No temporary or permanent  
26 attachments to separate infrastructure for any utilities is  
27 allowed;

28 d. Service from the mobile food service unit may only be during  
29 the regular operational hours of the park (or from 7 a.m. until  
30 midnight if on a non-park city lot) or, when applicable, during  
31 the length of the permitted event, if longer. The mobile food  
32 service unit may stage no earlier than 1 hour before the start of  
33 its service, and must depart the premises within 1 hour after the  
34 close of its service or after midnight, whichever is earlier  
35 (subject to park operational hours). Notwithstanding the  
36 foregoing, mobile food service units participating in a permitted  
37 event in a city park or on a city lot may begin staging when the  
38 permitted event so allows and remain staged overnight during  
39

4 the course of the permitted event, though no sleeping in a unit  
5 is allowed; and

- 6  
7 e. Operations remain subject to other applicable law, including  
8 noise restrictions.

9 (b) *Residential District Private Event Operation.* Notwithstanding anything in the  
10 city's zoning ordinance to the contrary, a mobile food service qualified and  
11 permitted under Article III can operate on private property in a residential  
12 district provided that:

- 13 (1) Permission is granted by the property owner or authorized lessee of  
14 the property;  
15  
16 (2) Service is provided in support of a specific event/party;  
17  
18 (3) Service is provided on the private property and does not encroach  
19 onto public property;  
20  
21 (4) Items sold and/or provided are only available to guests attending the  
22 event;  
23  
24 (5) No seating shall be permanently installed and all seating shall be  
25 removed when mobile food service is not open for business. No  
26 seating shall be located on any street;  
27  
28 (6) Service concludes at the end of the event (which shall only be for a  
29 single day period) or by midnight at the end of the day on which the  
30 event/party started, whichever time is earlier. The mobile food service  
31 unit may stage 1 hour before the start of the service, and must depart  
32 the premises within 1 hour after the end of the event or after midnight,  
33 whichever is earlier. Service may not begin before 8:00 a.m.; and  
34  
35 (7) Operations remain subject to other applicable law, including noise  
36 restrictions.

37 Mobile food service operations in city parks in residential districts shall be  
38 subject to the conditions set forth in Section 8-64(a)(3).  
39

Sec. 8-65. – Health and safety.



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- 4 (a) Mobile food services vehicles must be parked, oriented, and operated  
5 in locations so as not to create a safety hazard. Queue lines and sales  
6 windows at the point of exchange should be afforded sufficient space  
7 so that they do not block the street travel lanes, impede public  
8 sidewalks, block driveways, or cross on to private property.
- 9 (b) Motorized and non-motorized carts or other vehicles must abide by all  
10 applicable traffic laws and regulations and shall not block public  
11 sidewalk or building entrances and exits.
- 12 (c) Mobile food service operations will comply with all Louisiana  
13 Department of Health and Hospitals regulations, and applicants for a  
14 permit must provide a copy of their health certificate with their permit  
15 application. The health certificate must be available upon request  
16 when the mobile food service is operating.
- 17 (d) Unrestricted mobile food service motorized and non-motorized  
18 vehicles must acquire an inspection report from Fire District 1  
19 indicating the mobile unit is "acceptable for use". The report must be  
20 provided to the city before a permit can be issued and must be  
21 available upon request when the mobile food service is operating.

22 **Sec. 8-66. – Insurance.**

23  
24 Mobile food services applying to operate on city property must provide proof of  
25 comprehensive general liability insurance covering the applicant's business  
26 operations before a permit can be issued. City property includes all streets, rights-  
27 of-way, parks, lots, and city-owned buildings.

28 **Sec. 8-67. – Waste.**

29 (a) *Trash receptacles.* Mobile food services establishments will provide at least  
30 one trash receptacle large enough to contain all refuse generated and are  
31 responsible for cleaning and removing all trash and garbage related to their  
32 operation.

33 (b) *Trash and garbage disposal; waste.* The mobile food service  
34 owner/operator is responsible for proper disposal of its/his/her trash and garbage. In  
35 no case will trash and garbage be placed in a property owner's dumpster without  
36 the property owner's permission. No oil or other waste from mobile food service  
37 operations shall be dumped in any city sewers or drains. Oil, grease, and any  
38 blackwater or greywater shall be disposed of in accord with applicable law.  
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5 Sec. 8-68. – Signage.

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7 *Temporary A-frame signs/menu boards.* Temporary A frame signs/menu boards can  
8 be set up on or adjacent to the mobile food service vehicles. The sign cannot  
9 impede public sidewalk, block driveways, take up a parking space, or in any way  
10 distract drivers. Temporary signs must be removed when the mobile food service is  
11 not open for business.

12 Sec. 8-69. – Penalties

13 Notwithstanding anything in the Code to the contrary, penalties for a violation of any  
14 provision of Article III of Chapter 8 of the Code shall be those set forth in Section 1-  
15 12 of Chapter 1 of the Code. Additionally, submission of false information in  
16 connection with a permit application or multiple or unresolved violations of any other  
17 provisions of this Article III shall be grounds for non-issuance, non-renewal, or  
18 revocation of a permit hereunder. Permit revocation hereunder shall be by majority  
19 vote of the authorized membership of the city council in legal session convened  
20 after an opportunity for the permit holder to be heard. Administrative non-issuance  
21 or non-renewal of a permit hereunder may be appealed by the applicant to the city  
22 council, such request to be made, in writing, to the council administrator within  
23 fifteen (15) days of the denial, the appeal to be heard by the council within thirty (30)  
24 days of the written request. Reversal of an administrative non-issuance or non-  
25 renewal of a permit hereunder shall be by majority vote of the authorized  
26 membership of the city council in legal session convened after an opportunity for the  
27 applicant to be heard.

- 28 II. Appendix A, Part 10, Section 10.1 of the Code is hereby amended and  
29 restated to read as follows:

30 Section 10.1. – Qualified and Permitted Mobile Food Service

31 Notwithstanding anything in this Appendix A (zoning ordinance) of the Code  
32 to the contrary, a mobile food service qualified and permitted under Article III  
33 of Chapter 8 of the Code shall be permitted to operate within the city under  
34 the terms and conditions set forth in said Article III of Chapter 8 of the Code,  
35 and subject to the penalty provisions referenced therein.

36 BE IT FINALLY ORDAINED by the Slidell City Council that this ordinance  
37 shall be effective upon adoption.  
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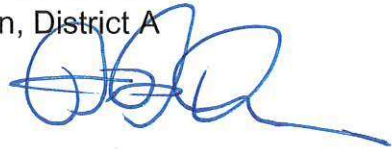
4  
5 **ADOPTED** this 28<sup>th</sup> day of September, 2021.

6 

7  
8 Leslie Denham  
9 President of the Council  
10 Councilwoman, District A

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12 Thomas P. Reeves  
13 Council Administrator

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Greg Cromer  
Mayor



DELIVERED	9/30/21
8:10 am	to the Mayor
RECEIVED	10/4/21
10:30 am	from the Mayor