

MINUTES
CITY COUNCIL MEETING
SEPTEMBER 28th, 1982
6:30 P.M.

The meeting was called to order by the President of the Council, Lionel J. Washington. All Council Members and Mayor Hart were present with the exception of Councilman Martinez.

Councilman Singletary, seconded by Councilwoman Williams moved for the removal of Item #3 from the Consent Calendar.

ROLL CALL 8 Yeas 0 Nays 1 Absent CARRIED

Councilman Singletary, seconded by Councilman Salvaggio moved that the following Consent Calendar be adopted as amended:

CONSENT CALENDAR

1. Approval of September 8th and September 14th, 1982 Minutes
2. Proposed Ordinances: (Public Hearing - October 26th, 1982)
 - a. Item No. 82-9-490 (An Ordinance amending Ordinance No. 1153, Division 2. Board of Zoning Adjustment Section 2-151. Requirements, manner of appointment)(Van Sandt/Berault)
 - b. Item No. 82-9-491 (An Ordinance amending Chapter 17, Taxation and Licenses, Section 17-71. Interest on unpaid taxes)(Williams/Callahan)
 - c. Item No. 82-9-492 (Annexation and zoning from Parish to C-2 Neighborhood Commercial)(Berault/Washington by request)
 - d. Item No. 82-9-493 (An Ordinance amending Ordinance No. 1191 and Chapter 10, Fire Protection and Prevention)(Williams/Salvaggio)

3. Removed

ROLL CALL 8 Yeas 0 Nays 1 Absent CARRIED

Item number 3, which was removed from the Consent Calendar, is the Systems Survey and Compliance Questionnaire. This is required by the Legislative Auditors Office of all municipalities. There are three mistakes that the auditors must correct before submittal of this form to the State Legislative Auditors.

Councilman Singletary, seconded by Councilman Callahan moved that upon the recommendation of the Director of Finance we certify that the Systems Survey and Compliance Questionnaire has been properly and correctly answered.

ROLL CALL 8 Yeas 0 Nays 1 Absent CARRIED

Moved by Councilwoman Williams, seconded by Councilman Berault for Suspension of the Rules.

ROLL CALL 8 Yeas 0 Nays 1 Absent CARRIED

Councilwoman Williams, seconded by Councilman Singletary moved to bring up item number 6 on the agenda which is the 1982 Audit Report.

ROLL CALL 8 Yeas 0 Nays 1 Absent CARRIED

At this time the auditors, Williams & Frenz (A professional Corporation, Certified Public Accountants) distributed to all Council Members a copy of the Annual Financial Report for the City of Slidell. It was decided to take the report at this time and come back with questions for the auditors at a later date.

Mayor Hart reported that on September 16, 1982 at 10:00 A.M. sealed bids were opened in the presence of Virginia Roe, Barry Brupbacher and Gerri Ingrao for one (1) 1983 Half Ton Pickup Truck. The following bids were received:

Dan Quirk Ford	\$ 7,934.56
Bill Garrett Chevrolet	\$ 7,887.64
Slidell Sales & Service	\$ 7,999.00

It was the recommendation of the Mayor and Barry Brupbacher to accept the low bid from Bill Garrett Chevrolet.

CITY COUNCIL MINUTES
SEPTEMBER 28th, 1982
PAGE 2

Councilman Singletary, seconded by Councilman Berault moved that on the recommendation of the Mayor the Council accept the low bid from Bill Garrett Chevrolet in the amount of \$7,887.64 for one (1) 1983 Half Ton Pickup Truck.

ROLL CALL	8 Yeas	0 Nays	1 Absent	CARRIED
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After comments regarding the bids for the Drainage Improvements - Dellwood Pump Station and Bayou Vincent Pump Station, it was recommended to delay any action on these two bids until the next meeting due to Mr. Bob Smith, City Engineer, wanting to obtain pertinent information before giving a recommendation.

Councilman Martinez joined the meeting at 6:45 P.M.

Tabled item for Application for Liquor/Beer Permit - Charlotte Moran and William I. Hays d/b/a Arista Ristorante, 326 Pontchartrain Drive was brought before the Council and after discussion and the letter from the ABC Board stating that the conviction of Mr. Hays was a misdemeanor the following action was taken:

Councilman Martinez announced that the property where the Liquor license is to be located is owned by him and for that reason he will abstain.

Councilman Salvaggio announced that since he is in competitive business, he will abstain.

Councilman Berault announced that he was not prepared and had not been apprised of this situation and he would abstain.

Councilman Barthelemy, seconded by Councilman Van Sandt moved that on the recommendation of the ABC Board and our City Attorney that we grant the Liquor/Beer Permit to Charlotte Moran and William I. Hays, d/b/a Aristia Ristorante. The actual memorandum received from the ABC Board is to be made a part of these minutes.

Councilman Salvaggio spoke that if the Council has no choice but to grant this license since Arista Ristorante is in compliance with the laws, then he would not abstain.

ROLL CALL	7 Yeas	0 Nays	2 Abstain (Martinez) (Berault)	CARRIED
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 Tabled Item Number 82-8-479 (Ordinance amending Ordinance No. 795, a Zoning Ordinance)(Callahan/Williams) was brought back before the Council with a prepared amendment.

Councilman Callahan, seconded by Councilman Singeltary moved for the adoption of the amendment.

ROLL CALL	9 Yeas	0 Nays	0 Absent	CARRIED
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Councilman Singeltary, seconded by Councilman Salvaggio moved for the adoption of item no. 82-8-479 as amended. This will become Ordinance No. 1545.

ROLL CALL	9 Yeas	0 Nays	0 Absent	CARRIED
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Reinhard Dearing announced that the follow up letters inviting Ramada Inn and Holiday Inn to consider annexation had been sent. As of this date, no response.

Councilman Van Sandt reported that the Committee on Lafayette Street has completed finding members and the first action they are undertaking will be doing a traffic count as to where the cars go when they enter the subdivision. Councilman Van Sandt requested that this item be removed from the proceeding agendas until such time as they have a report.

1 Steve Buser will give a report on the change orders for the
2 Log Cabin being built in John Slidell Municipal Park at the next Council
3 meeting.

4
5 Mr. Bob Smith, City Engineer, announced that a Traffic Engineer
6 had been hired. He will be introduced at the next Council meeting.

7
8 Barry Brupbacher, Director of Planning and Permits, talked to
9 the Council on Annexations. He recommended that a committee be developed
10 for the expansion of the City Limits. This committee should consist of
11 Councilwoman Williams, Councilman Berault, Councilman Van Sandt, Barry
12 Brupbacher, Bob Smith and a representative from the Planning Commission.

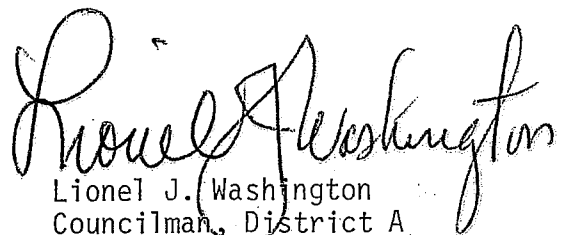
13
14 Councilman Van Sandt reported on the 201 Sewerage Improvement
15 Project. It seems after a meeting in Baton Rouge with the Department of
16 Natural Resources, that going to the West Pearl would not be feasible.
17 After a great deal of discussion from the Council, the following statement
18 was to be made a part of these minutes.

19
20 The City Council of Slidell requests that it be known to the
21 State of Louisiana, Department of Natural Resources, that when and if
22 the time ever comes to pay for additional treatment which would be
23 required for the effluent line to go to Fritchie Marsh, the City of Slidell
24 is going to return to the State for Funds to help in the payment.

25
26 Mr. Mayfield spoke regarding the effluent line going to the
27 Fritchie Marsh. He was not opposed to this, however, he stated that if
28 it is not done properly, the persons responsible would have a fight on
29 their hands. Mr. Mayfield requested that one or two persons from the
30 8th Ward be advised at all times of all proceedings regarding this
31 effluent line. It was so agreed.

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33 As there was no further business, the meeting was adjourned
34 at 7:50 P.M.

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45 Gerri G. Ingrao
46 Clerk of the Council

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Lionel J. Washington
Councilman, District A
President of the Council

AMENDMENT

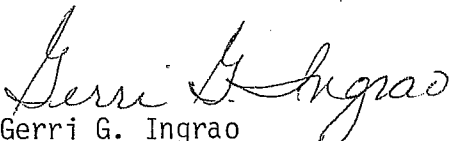
An amendment amending Item No. 82-8-479, An ordinance amending Ordinance No. 795, a Zoning Ordinance.

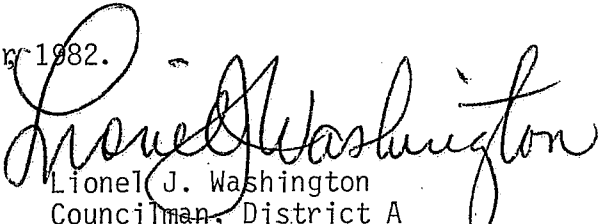
BE IT ORDAINED by the Slidell City Council, in legal session convened, that Item No. 82-8-479 is amended as follows:

Page 1, Line 15: Delete the word "eight" and replace with the word twelve.

Page 1, Line 17: Delete the word "thirty-two" and replace with the word sixty.

ADOPTED this 28th day of September 1982.


Gerri G. Ingrao
Clerk of the Council


Lionel J. Washington
Councilman, District A
President of the Council

SYSTEMS SURVEY AND COMPLIANCE QUESTIONNAIRE

LOUISIANA MUNICIPALITIES

NOTE: This questionnaire is based on the premise that a municipality is incorporated under the Lawrason Act. Please make appropriate changes in your answers if your municipality has different officials' titles or any other exceptions to the Lawrason Act.

PART I - INFORMATION

1. Name and address of municipality.

City of Slidell, Louisiana

2. List the date and population of the last official U.S. Census or most recent official census.

1980 - 26,718

3. Names, addresses and telephone numbers of officials. (Include elected officials and chief administrative officer (clerk or treasurer and City Attorney)).

4. Period of time covered by this questionnaire.

From 7/1/81 to 6/30/82

5. Municipality incorporated under: (check one)

a) Lawrason Act

b) Special Charter X

c) Other

NOTE: If municipality has special charter, attach copy of charter to this questionnaire. (Initial Filing Only)

6. What form of municipal government is used: (check one)

a) Mayor-Board of Aldermen (R.S. 33:321-48)

b) Commission-Manager Plan (R.S. 33:611-851)

c) Other (Mayor-Council) Home Rule Charter (Give R.S. or Special Act number and date)

7. Effective date of present form of government.

7/1/78

8. Expiration date of current elected officials' term.

6/30/82

9. Are Municipal ordinances formally codified?

a) Are ordinances indexed to minutes?

b) Are ordinances indexed in each meeting's minutes?

X	
Yes	No
X	
Yes	No
X	
Yes	No

SYSTEMS SURVEY AND COMPLIANCE QUESTIONNAIRE

LOUISIANA MUNICIPALITIES

(Check appropriate column)

PART II - INTERROGATORY SECTION

(Answer questions in space provided or attach explanation if needed.)

Not
Appli- Yes No
cable

- | | Not
Appli-
cable | Yes | No |
|---|------------------------|-----|----|
| 1. Has any property or thing of value been loaned, pledged or granted to anyone? Article 7, Section 14, Constitution 1974. | | | X |
| 2. Does the accounting system make it possible to show that all applicable legal provisions have been complied with? | | X | |
| 3. Are all major accounting entities separated by Funds? | | X | |
| 4. Is there a deficit in any Fund?
Of less than \$5,000 in the Special Assessment's fund which should be removed when assessments are collected over the next several years. | | X | |
| 5. Has any municipal employee or official accepted anything of value, whether in the form of service, loan, thing or promise, from anyone dealing with the municipality? | | | X |
| 6. Are there any persons on the payroll who are not performing work for the municipality? R.S. 14:138
A police officer is assigned to the District Attorney's office to facilitate investigations. | | X | |
| 7. Have any public officials or employees used influence or their vote to obtain expenditures of public funds for himself or a concern in which he is interested? R.S. 14:140 | | | X |
| 8. Have all critical audit comments (management letter comments from previous audit) been corrected? If not, list each comment and why no action has been taken. | | X | |
| 9. Are there formal established personnel policies? | | X | |
| If so, are cumulative leave records maintained for all staff for: | | X | |
| a) Annual leave? | | X | |
| b) Sick leave? | | X | |
| c) Compensatory leave? | | X | |
| 10. Are municipal employees under a civil service system? | | X | |

CITY OF SLIDELL

3.	Mayor:	M. W. Hart 935 9th ST. Slidell, La. 70458	643-2913
	Council:	Lionel Washington 2730 Lincoln St. Slidell, La. 70458	643-1265
		Gerry E. Hinton 707 Abney Dr. Slidell, La. 70458	643-6744
		Salvatore A Caruso 3842 Brookwood Dr. Slidell, La. 70458	641-7962
		Linwood P. Barthelemy 1118 Pine St. Slidell, La. 70458	643-5509
		Judith Wood 1113 Michigan Slidell, La. 70458	641-1223
		Richard R, Martin 209 Melody Lane Slidell, La. 70458	641-7343
		Wilma Gallinghouse Hoppe 443 Country Club Blvd. Slidell, La. 70458	643-8446
		Alvin Singletary P.O. Box 1158 Slidell, La. 70458	643-3800
		Joe Martinez 3638 Peachtree St. Slidell, La. 70458	643-1191
	Clerk of Council:	Emily M. Mills 238 Scott Dr. Slidell, La. 70458	
	City Attorney:	Lloyd Walters Rt. 2 Box 321 Pearl River, La. 70452	
	Director of Finance:	Virginia L. Roe 1050 Rue Toulouse Slidell, La. 70458	
	Chief of Police:	Max Rodriguez 223 Oriole DR. Slidell, La. 70458	

L.A. 11-15-78

SYSTEMS SURVEY AND COMPLIANCE QUESTIONNAIRE

LOUISIANA MUNICIPALITIES

(Check appropriate column)

PART III - GENERAL

1. Is the municipality involved in any law suit, either as a plaintiff or defendant? R.S. 33:361
2. Are minutes taken at all meetings of the Council Act 665 of 1976
3. Is all action taken by the Council done at public meetings? Act 665 of 1976
4. Are the private meetings of the Council announced at public meetings? Act 665 of 1976
5. Do all municipal vehicles have public license plates and side markings? R.S. 49:121
Unmarked Police and leased automobiles used by chief of Police & Mayor are not marked.
6. Are municipal records open to the public and retained for at least six years? R.S. 44:36:39
7. Is there surety bond coverage for all persons receiving or disbursing funds? If not, please identify those persons not covered. R.S. 33:386
8. Do you advertise for bids on the sale or disposal of surplus materials and equipment?
9. Have the financial records been maintained in accordance with guidelines established in the Louisiana Municipal Audit and Accounting Guide? R.S. 24:517B

Not Appli- cable	Yes	No
	X	
	X	
	X	
X		
		X
	X	
	X	
	X	

SYSTEMS SURVEY AND COMPLIANCE QUESTIONNAIRE

LOUISIANA MUNICIPALITIES

(Check appropriate column)

PART IV - CASH AND BANK ACCOUNTS

Not
Appli- Yes No
cable

- | | Not
Appli-
cable | Yes | No |
|--|------------------------|-----|----|
| 1. Is there security pledged for the balances in the bank accounts? R.S. 39:1225
For amounts over \$100,000. Citizens Bank had \$100,000 unsecured at 6-30-82. This has been corrected. | | | X |
| 2. Do you pay a monthly service charge or any other fee for the bank accounts maintained by the municipality? R.S. 39:1220(4) | | | X |
| 3. Are funds in excess of those needed for normal operation invested in interest bearing securities? | | X | |
| 4. Is the rate of interest earned on investments equal to the average rate of interest on Treasury bills? R.S. 39:462E
Or higher | | X | |
| 5. Are restricted funds (those provided for special purposes other than general support) loaned to other funds? AG 42-44:1250 (See <u>Louisiana Municipal Audit and Accounting Guide</u> , Chapter 3, page 1.10) | | | X |
| 6. Are petty cash funds properly accounted for? | | X | |
| Are receipts for all disbursements attached to reimbursements? | | X | |
| 7. Are petty cash funds used to: | | | |
| a) Cash personal checks? | | | X |
| b) Hold NSF checks? | | | X |
| c) Make loans or cash advances? | | | X |

SYSTEMS SURVEY AND COMPLIANCE QUESTIONNAIRE

LOUISIANA MUNICIPALITIES

(Check appropriate column)

PART V - TAXES, BONDS AND LOANS

Not
Appli- Yes No
cable

1. Are ad valorem taxes in excess of the seven mills, as adjusted by Article 7, Section 23 of the 1974 Constitution and Act 617 of 1977, allowed for general purposes, approved by:
 - a) A majority of the voters?
 - b) The State Bond Commission? (1974 Constitution, Article 7, Section 8)
2. Do ad valorem taxes levied for special purposes:
 - a) Specify the purpose of the tax?
 - b) Specify the time period the tax is to remain in effect? (1974 Constitution, Article 6, Section 27)
3. Are the proceeds from special ad valorem taxes:
 - a) Used solely for the purpose specified?
 - b) Accounted for separately? (1974 Constitution, Article 6, Section 27)
4. Are ad valorem taxes for debt retirement levied in amounts which exceed the estimated requirements for maturing principal and interest during the year?
5. Is the valuation of property for tax purposes taken from the parish rolls? R.S. 33:461
6. Are all bond issues approved:
 - a) By the State Bond Commission?
 - b) By a majority of the voters? (1974 Constitution, Article 6) R.S. 47:1804
7. Are paid bonds and coupons reconciled to the Trust paying agent?
8. Are bonds and coupons outstanding for ten years remitted to the State Collector of Revenue to be deposited in an Unknown Owners' Fund? (Act 146 of 1972) Remitted at Bond Maturity.
9. Is consent and approval of the State Bond Commission obtained prior to:
 - a) Borrowing money (except purchases made in the ordinary course of administration on terms not to exceed 90 days)?
 - b) Incurring debt (except purchases made in the ordinary course of administration on terms not to exceed 90 days)?
 - c) Issuing bonds or other evidences of debt?
 - d) Levying taxes?
 - e) Pledging uncollected taxes or revenues for the payment thereof? R.S. 47:1803
10. Are municipal sales tax levies approved by a majority of the voters?

		X	
		X	
	X		
	X		
		X	
		X	
			X
		X	
		X	
		X	
		X	
		X	
	X		

SYSTEMS SURVEY AND COMPLIANCE QUESTIONNAIRE

(Check appropriate column)

Not Appli- cable	Yes	No

1. Are deposits made intact and promptly?
R.S. 39:1212
2. Are full and complete records maintained on all receipts? R.S. 42:282
3. Are internal controls, both physical and clerical, adequate to protect cash collections?

125.

SYSTEMS SURVEY AND COMPLIANCE QUESTIONNAIRE

(Check appropriate column)

Appli- cable	Yes	No
Not		

13.	Is there a physical inventory taken on:		
	a) Movable equipment and furnishings?		X
	b) Consumable materials and supplies?		X
14.	Are there established policies for:		
	a) Clothing reimbursements and allowances?		X
	b) Paying informants? Rarely done.		X
	c) Telephone credit cards?	X	
15.	Have payments been made for political advertisement for public officials? R.S. 43:111		X
16.	Have expenditures been made for grants to beauty pageants?		X
17.	Have expenditures been made for:		
	a) Floral or memorial gifts? AG 42-44:1145		X
	b) Contributions to private organizations?		X
	c) Federal excise taxes?		X
18.	For all construction projects, have the contractor and architect or engineer executed affidavits that no person was employed or paid to secure the contract other than regular employees and that no part of the contract price was paid or will be paid to any person, firm, etc., for soliciting the contract? R.S. 38:2220	X	
19.	On all municipal public works projects, has affidavit been executed by the architect or engineers that they do not own a substantial financial interest in any firm furnishing materials for construction of a public building or project for which they rendered services? R.S. 38:219D	X	
20.	Have any closed specifications been submitted on a project where a person or group possesses rights to exclusive distribution? R.S. 38:2290-2296		X
21.	Have cost plus contracts been awarded during year? R.S. 38:2216-2217		X
22.	Has bond been furnished by all contractors for one-half of the contract amount? R.S. 38:2213	X	
23.	Are change orders to projects properly approved by the architect or engineer and the governing authority of the municipality? AG 1-15-71 and AG 73-37	X	

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SYSTEMS SURVEY AND COMPLIANCE QUESTIONNAIRE

LOUISIANA MUNICIPALITIES

(Check appropriate column)

PART VII - EXPENDITURES

1. Control of estimated revenue and appropriations:
 - a) Are estimated revenues and appropriations adopted by ordinance and/or budget? R.S. 33:462
 - b) Did expenditures exceed estimated revenue? R.S. 33:2921
 - c) Are expenditures made pursuant to a specific appropriation? R.S. 33:462
2. Are disbursements made only by check or supported bank memoranda, except for petty cash?
3. Are all payroll changes, including pay increases, approved by the Municipal Governing Board and properly supported?
4. Were there any salary bonuses or retroactive pay increases? AG 42-44:1182
5. Are wages or salaries ever advanced to employees?
6. Do employees receive pay for their annual leave in lieu of taking it? Constitution 4:3; AG 56-58:641
Police YES - Other employees NO
7. Do you have an established travel reimbursement policy which requires:
 - a) Approval by responsible official
 - 1) in writing?
 - 2) verbally?
8. When reimbursing travel expenses, do you require receipts for hotels, commercial airplane tickets, etc?
9. Is there documented justification for any lump sum allowances paid to elected officials or employees?
10. Are there established policies for the use of municipal gasoline credit cards?
11. Is gasoline from municipal gas pumps used for privately owned vehicles?
12. Is there a perpetual inventory maintained for bulk gasoline?

Not Appli- cable	Yes	No
	X	X
	X	
	X	
		X
		X
	X	
	X	
X		
	X	
X		
	X	
		X
	X	

L.A. 11-15-78

SYSTEMS SURVEY AND COMPLIANCE QUESTIONNAIRE

LOUISIANA MUNICIPALITIES

PART VIII - PURCHASING AND RECEIVING

(Check appropriate column)
Not
Appli- Yes No
cable

- | | Not
Appli-
cable | Yes | No |
|---|------------------------|-----|----|
| 1. Are there established purchasing procedures? | | X | |
| 2. Do all departments, divisions or employees comply with existing procedures? | | X | |
| 3. Does municipality have central purchasing department? | | X | |
| 4. Purchase orders: | | | |
| a) Is purchase order required for purchase? | | X | |
| b) Are purchase orders prenumbered and adequately controlled? | | X | |
| c) Does purchase order require adequate approval before funds are obligated? | | X | |
| d) Does approval include verification of availability of funds? | | X | |
| 5. Can each division or department purchase its own materials, supplies, etc., direct from vendors? | | | X |
| 6. Are bids properly advertised for materials and supplies purchases in excess of \$2,500 or when materials and labor exceed \$10,000? La. R.S. 38:2212 | | X | |
| 7. Are purchases ever split in order to avoid advertising for bids? (Refer to La. R.S. 38:2212 if applicable) | | | X |
| 8. Do receiving reports on items purchased and/or delivered include: | | | |
| a) Detail of items received at time of delivery? | | X | |
| b) Verification and certification of items received by responsible municipal employee? | | X | |
| 9. Is the receiving report included in the documentation in support of disbursement of cash? R.S. 38:2254 | | X | |



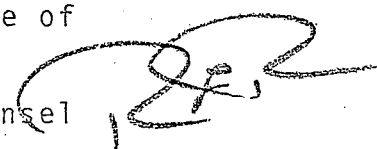
Department of Public Safety

OFFICE OF THE SECRETARY, LEGAL SECTION

September 23, 1982

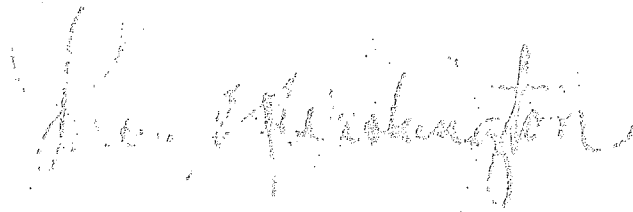
M E M O R A N D U M

TO: Charlie Weaver, State Supervisor, Office of
Alcoholic Beverage Control

FROM: Robert L. Roshto, Assistant General Counsel 

RE: William Hays

The defendant was convicted under R.S. 14:106 on March 23, 1981 at which time a conviction under said statute constituted a misdemeanor. In the legislative session of 1981 the statute was amended to make such a conviction a felony; however, this would not apply to Mr. Hays.



Introduced August 10th, 1982 by
Councilman Callahan, seconded by
Councilwoman Williams

Item No. 82-8-479
Amended September 28th, 1982

ORDINANCE NO. 1545

An ordinance amending Ordinance No. 795, a Zoning Ordinance.

BE IT ORADINED by the Slidell City Council, in legal session
convened, that Ordinance No. 795, a Zoning Ordinance is amended as follows:

Part 9. Definitions, Add:

9.31c Trailer, Manufactured Housing: a structure, transportable
in one or more sections, which is twelve body feet or more in width and is
sixty body feet or more in length, and which is built on a permanent chassis,
and designed to be used as a dwelling with or without permanent foundation,
when connected to the required utilities, and includes the plumbing, heating,
air-conditioning, and electrical systems contained therein.

ADOPTED this 28th day of September, 1982.

~~RECEIVED~~ 9-30-82

9:30 A.M. in the Mayor

~~RECEIVED~~ 10-7-82

11:43 A.M. from the Mayor

Gerri G. Ingrao
Gerri G. Ingrao
Clerk of the Council

Lionel J. Washington
Councilman, District A
President of the Council

M.W. "Webb" Hart
Mayor