

POSITION DESCRIPTION

Class Title: Treatment Plant Operator in Training
(Job Class Code: 0091)

Division: Wastewater Treatment

Department: Public Operations

Effective Date: March 4, 2015

Pay Grade: 5

FLSA Status: NE

GENERAL PURPOSE

Assists operators in day-to-day operations, maintenance, and upkeep of plant processes, equipment, and structures.

SUPERVISION RECEIVED

Close supervision by Senior Treatment Plant Operator/Superintendent and Operators.

SUPERVISION EXERCISED

May supervise laborers.

ESSENTIAL DUTIES AND RESPONSIBILITIES

1. Monitoring of plant processes and equipment.
2. Assisting in all plant operations and maintenance.
3. Assisting in facility upkeep – mowing lawn, weed eating, washing and cleaning tanks, etc.
4. Work a variety of shifts as required to maintain DEQ staffing.

DESIRED MINIMUM QUALIFICATIONS

Education and Experience:

1. Graduation from an high school or GED equivalent; and
2. Six (6) months related experience or six (6) months as a City of Slidell Employee.

Necessary Knowledge, Skills and Abilities:

1. Ability to use hand tools, power tools, and equipment necessary to maintain plant equipment, processes, and facilities.
2. Ability to follow all safety practices and procedures.
3. Ability to communicate technical information clearly and concisely
4. Ability to pass Wastewater Operator I Test within two years of filling position.

SPECIAL REQUIREMENTS

1. Must posses valid State Driver's License.
2. Must have demonstrated record of exceptional attendance.

TOOLS AND EQUIPMENT USED

Hand tools, power tools, and equipment necessary to maintain plan and structures.

PHYSICAL DEMANDS AND WORK ENVIROMENT

The physical demands described here are representative of those that must be met by an

employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is required to reach with hands and arms. The employee constantly is required to stand; walk; and use hands to finger, handle, feel or operate objects, tools, or controls. The employee is occasionally required to sit; climb or balance; stoop, kneel, crouch, or crawl; and talk or hear. The employee is required to climb stairs and ladders up to 35 feet on a regular basis. The employee may have to enter tanks at depths of 35 feet.

The employee must occasionally lift and/or move up to 100 pounds. .

The employee regularly works near operating mechanical and electrical equipment. The employee is frequently exposed to wet and/or humid conditions. The employee is frequently exposed to wastewater. Hearing protection is occasionally needed. Specific vision abilities required by this job include close vision, distance, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus.

SELECTION GUIDELINES

Formal application, rating of education and experience; oral interview and reference check; job related tests may be required.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Approval: 
Civil Service Director

Approval: 
Department Director