

POSITION DESCRIPTION

Class Title: Senior Equipment Operator
(Job Class Code: 3009)

Department: Public Operations

Effective Date: July 1, 2014

Pay Grade: 11

FLSA Status: NE

GENERAL PURPOSE

This is manual work in which the employee performs a variety of skilled maintenance work and operates a variety of medium-sized power equipment and machinery utilized in the maintenance and repair of public Drainage, streets, parkways, and easements.

SUPERVISION RECEIVED: Works under the general supervision of a Heavy Equip. Operator, Sr. Crew Chief, Assistant Superintendent, or Superintendent.

SUPERVISION EXERCISED: Serves as lead worker over other personnel as assigned (Equipment Operator, Maintenance Tech, and/or Laborer).

ESSENTIAL DUTIES AND RESPONSIBILITIES

1. Utilizes medium-sized power equipment remove weeds, brush, and debris from City-owned property; spreads sand, dirt, gravel, and limestone; puts up street signs; loads and unloads trucks.
2. Uses High pressure jetter/inductor truck and culvert cleaning equipment to clean and inspect subsurface drainage and dewater worksites as needed.
3. Works with and assists work crews in digging ditches, repairing cave-in's, Pump station cleaning, culvert installation, pole holes, hoisting material, tools and equipment, working on streets, easements, drainage and any related work.
4. Uses Leak detection materials and techniques to determine drainage and/or sewer/water leaks.
5. Performs routine inspection and preventive maintenance on assigned equipment and refers defects or needed repairs to supervisor; cleans equipment.
6. Performs all duties in conformance to appropriate safety and security standards.
7. Performs the duties of equipment operator, maintenance worker or laborer as required or assigned.
8. Controls traffic at work sites by flagging to guide traffic through work areas, as required or assigned.
9. Perform safe operation of chainsaws
10. Loads, unloads, and transports medium and heavy equipment via tractor trailer(low boy), 6yd dump truck with equipment trailer
11. Operate 12 yd tandem dump trucks to haul materials to and from jobsites and dumpsites.
12. Maintain accurate logs and records(Log Book and Daily Worksheets)
13. Assists with any other job related duties as assigned.

DESIRED MINIMUM QUALIFICATIONS

Education and Experience:

1. High school diploma or GED.
2. Two (2) years experience in the operation of medium-sized mechanical equipment.
3. An equivalent combination of education and experience. Additional full-time related experience may be substituted, year for year, for the required education or has proven he/she can operate all required equipment through written and practical exams.

Necessary Knowledge, Skills and Abilities:

1. Considerable knowledge of light/medium equipment operating principles; considerable knowledge of the hazards and safety precautions common to light/medium equipment operations; considerable knowledge of the methods, materials and tools used in maintenance work for municipal streets, roadways, and drainage systems and other facilities.
2. Skill in operation of listed tools and equipment according to specific Departmental requirements.
3. Ability to issue, understand and follow oral or written instructions; Ability to communicate effectively verbally and in writing; Ability to observe proper safety precautions; Ability to establish effective working relationships with other employees, supervisors and the public; Ability to perform heavy manual tasks under varying weather conditions; Ability to drive and operate a variety of equipment under varying conditions; Ability to work from construction specifications; Ability to work overtime.

SPECIAL REQUIREMENTS

Valid Louisiana Class "A" or Class "B" commercial driver's license (will require air brake endorsement).

Depending upon Departmental requirements may be required to obtain CPR and/or First Aid training.

TOOLS AND EQUIPMENT USED

Include, but not limited to: Medium-sized motorized vehicles and equipment, including backhoe loaders, pavement breakers, High Pressure Jetter/ Inductor trucks (Vac-Con), small tracked excavator, tandem dump trucks, dump trucks w/ debris body, knuckle boom loader, tractor trailers(lo-boy),skid steer loaders, stump grinders, tractors, tractor mounted side-arm rotary cutter, street sweeper, pickup truck with trailer, chainsaws, leaf blowers, hedge cutters, watering equipment, and other lawn care maintenance equipment. Maintenance and repair equipment, including saws, compressors, generators, common hand and power tools, shovels, wrenches, detection devices, mobile radio and phone.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to use hands to finger, handle, feel or operate objects, tools, or controls and reach with hands and arms. The employee frequently is required to stand and talk or hear. The employee is occasionally required to walk; sit; climb or balance; stoop, kneel, crouch, or crawl; and taste or smell.

The employee must frequently lift and/or move up to 25 pounds and occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee regularly works in outside weather conditions, including inclement weather. The employee frequently works near moving mechanical parts and is frequently exposed to wet and/or humid conditions and vibration. The employee occasionally works in high, precarious places and is occasionally exposed to fumes or airborne particles, toxic or caustic chemicals, and risk of electrical shock.

The noise level in the work environment is usually loud.


SELECTION GUIDELINES

Formal application, rating of education and experience; oral interview and reference check; job related tests may be required.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Approval:


Civil Service Personnel Director

Approval:


Department Director