Introduced December 16, 2008, by Councilman Canada, seconded by Councilman Hursey (by request of Administration)

RESOLUTION R08-67

A resolution by the Slidell City Council adopting procedures to be used while participating in the State of Louisiana Community Development Block Grant (CDBG) Disaster Recovery Program administered by the Division of Administration.

WHEREAS, the City of Slidell has been afforded the opportunity to participate in the State of Louisiana Community Development Block Grant (CDBG)

Disaster Recovery Program administered by the Division of Administration; and

WHEREAS, it is necessary under the program regulations to authorize certain actions and individuals to perform certain designated functions required by the State.

NOW THEREFORE BE IT RESOLVED by the Slidell City Council that the City of Slidell as legal recipient of LCDBG funds, does hereby authorize the following actions.

SECTION 1.

FINANCIAL MANAGEMENT

WHEREAS, it is necessary under the Financial Management regulations of the CDBG program to authorize certain individuals to sign for draw downs for request for payment and to authorize one certain individual to certify the correctness of each signature; and

WHEREAS, it is further necessary under the Financial Management regulations of the LCDBG program to designate an official depositary to hold CDBG funds.

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NOW THEREFORE BE IT RESOLVED by the Slidell City Council that the City of Slidell as legal authorized recipient of the CDBG funds, in regular session convened, that Ben Morris, Bob Dunbar and Tara Ingram-Hunter are hereby authorized to sign "Authorized Signature Card for Request for Payment".

BE IT FURTHER RESOLVED that Mayor Ben O. Morris shall certify the correctness of the signatures.

BE IT FURTHER RESOLVED that Hancock Bank is hereby designated as the official depositary for direct deposit of grant funds for the LCDBG project.

SECTION II.

REQUISITION OF FUNDS

WHEREAS, the State requires adequate financial management control over CDBG funds. The establishment of a Requisition of Funds Policy is a vital tool to such control.

NOW THEREFORE BE IT RESOLVED by the Slidell City Council that all invoices for work performed or materials used in relation to the LCDBG Program, prior to payment, must have attached a signed pre-printed project requisition form. The form and invoice shall be approved in the following order:

- (1) Approval by Project Administrator for budget control.
- (2) Approval by Chief Executive Officer (Mayor).
- (3) Approval by Clerk.

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BE IT FURTHER RESOLVED that Bob Dunbar and Tara Ingram-Hunter are hereby authorized to sign checks written on the CDBG account.

ADOPTED this 16th day of December, 2008.

Raymond H. Canada President of the Council Councilman, District E

Thomas P. Reeves
Council Administrator

CERTIFICATE

I, Thomas P. Reeves, Clerk of the Slidell City Council, certify that the above and foregoing constitutes a true and correct copy of a Resolution passed and adopted by the City of Slidell on December 16, 2008.

Thomas P. Reeves Council Administrator

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