

1 Introduced May 28, 2019, by Councilwoman
2 Harbison, seconded by Councilman Borchert,
3 (by request of Administration)

4 **Item No. 19-05-3281**

5 **ORDINANCE NO. 3949**

6
7 An ordinance amending the Code of Ordinances of the City of Slidell, Chapter
8 2 Administration, Division 2. Organizational Plan, Sec. 2-96.
9

10 WHEREAS, Section 2-96 of the City of Slidell's Code of Ordinances contains
11 the City's Organizational Plan ("Organizational Plan"); and
12

13 WHEREAS, the Mayor has determined that the Organizational Plan is
14 outdated and does not properly represent the organizational structure of the City; and
15

16 WHEREAS, the Mayor has identified specific changes, alterations,
17 combinations, consolidation of City departments, offices or agencies and/or reallocation of
18 the functions, powers, duties and responsibilities of such departments, offices or agencies,
19 to ensure maximum efficiency and effectiveness of City functions; and
20

21 WHEREAS, the Mayor, pursuant to Slidell Home Rule Charter Section 4-07
22 Administrative Reorganization, desires to amend the City's Organizational Plan to ensure
23 that it properly and accurately represents the organizational structure both now and in the
24 foreseeable future; and
25

26 WHEREAS, the Mayor, pursuant to Slidell Home Rule Charter Section 4-07
27 Administrative Reorganization, desires to amend the City's Organizational Plan Chart by
28 replacing same in its entirety as set forth in the reorganizational chart marked as Exhibit
29 "A" attached hereto and made a part hereof; and
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31 WHEREAS, Article III, Division 2, Organizational Plan, sets forth the
32 organizational plan by department for the government of the City of Slidell; and
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6 WHEREAS, the Mayor submits a summary of the reorganization plan by the
7 effected City departments, as set forth in Exhibit "B", attached hereto and made a part
8 hereof; and
9

10
11 WHEREAS, the Mayor desires the City Council adopt his proposed
12 reorganizational plan as submitted in its entirety, following plan publication, public hearing,
13 and Council consideration.
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15
16 NOW THEREFORE BE IT ORDAINED by the Slidell City Council that
17 Chapter 2 Administration, Article III, Officers and Employees, Division 2, Organizational
18 Plan, is hereby amended as follows:
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20
21 **Under Sec 2-98 Police Chief; police department add third and fourth**
22 **sentences as follows:**

23 "The Police Department is responsible for the administration of Animal Control,
24 including keeping stray, lost, surrendered and vicious animals from becoming
25 a hazard to the health and safety of the community. As well as, providing for
26 humane treatment and/or humane disposal of all animals under its care and
27 jurisdiction."
28

29 **Under Sec 2-101 Office of the chief of staff add the following:**

30 "1. Chief of Staff."
31

32 (a) (b) and (c) remain unchanged.
33

34 **Under Sec. 2-101 Office of the chief of staff (c) add the following:**

35 "2. Deputy Chief of Staff.
36

37 (a) The Deputy Chief of Staff works under the direction of the Chief of Staff.
38
39

4 (b) This office is accountable for the departments of Parks and Recreation;
5 Building Safety; Planning and Permits; Airport and Public Operations; and
6 neighborhood empowerment and other related duties as assigned by the
7 Mayor and/or Chief of Staff. “

8
9 **Renumber Sec. 2-104 Department of planning to “Sec. 2-106**
10 **Department of planning.”**

11
12 **Add a new Sec. 2-104 as follows:**

13
14 “Sec. 2-104 Department of city engineer:

- 15 1. Primary advisory to the city government for the development,
16 maintenance and expansion of the city’s infrastructure system, growth
17 of the city, building safety and permitting (including code compliance).
- 18 2. Leads and provides direction for the department of engineering,
19 department of planning, and the department of building safety.
- 20 3. Directs defining, studying, developing and administering capital
21 improvement projects related to the city’s infrastructure system.
- 22 4. Performs other duties as assigned by the mayor or chief of staff. “

23
24
25 **Amend Sec. 2.106 by renumbering and replacing in its entirety with the**
26 **following:**

27 “Sec. 2.105 Department of Engineering.

28
29 The department of engineering:

- 30 1. Is the advisory to the city engineer for the development, maintenance
31 and expansion of the city’s infrastructure systems.
 - 32 2. Defines, studies, develops and administers capital improvement
33 projects related to the city’s infrastructure systems.
 - 34 3. Coordinates and supervises private consultants and contractors
35 employed by the city on infrastructure systems projects.
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- 4
- 5 4. Administers subdivision and development codes and ordinances as
6 they fall under the responsibility of the city engineer.
- 7 5. Performs other duties as assigned by the Mayor or the Chief of
8 Staff.”
- 9

10 **Amend existing Sec. 2-105 Director of building safety by renumbering**
11 **to Sec. 2.107 Department of Building Safety.**

12 **Amend new Sec. 2.107, subsection 8 and add subsection 7 as follows:**

- 13
- 14 “7. Performs all code enforcement for the city of Slidell.
- 15 8. Performs other duties as assigned by the mayor.”
- 16

17 **Amend existing Sec. 2.107 Department of public operations by**
18 **renumbering to “Sec. 2-108. Department of Public Operations”**

19

20 **Amend new Sec. 2.108, subsection 1, to read as follows:**

- 21
- 22 “1. Supervises the offices of Public Works, Public Utilities, Waste Water
23 Treatment, Property Maintenance and Airport Operations.”

24 **Amend existing Sec. 2-108 Department of public works by renumbering**
25 **to “Sec. 2-109. Office of Public Works”**

26

27 **Amend new Sec. 2-109, to read as follows:**

28

29 “Sec. 2-109 Office of public works.

30

31 The office of public works:

- 32
- 33 1. Reports directly to the department of public operations.
- 34 2. Supervises the following operations for the city: Streets, bridges,
35 drainage, vehicle maintenance, electrical, general maintenance and
36 ground maintenance.
- 37
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4 3. In coordination with the director of public operations, schedules
5 the work of the above departments.

6
7 4. In coordination with the director of public operations, inspects in-
8 house construction projects and furnishes advice on in-house
9 construction projects and equipment purchases.”

10 **Amend existing Sec 2.109 Office of water and wastewater by**
11 **renumbering to “Sec. 2-110 Office of Public Utilities.”**

12
13 **Amend new Section 2-110 as follows:**

14
15 “Section 2-110. Office of public utilities.

16
17 The office of public utilities:

- 18
19 1. Reports directly to the department of public operations.
20
21 2. Supervises the operations of the water maintenance and wastewater
22 collection divisions; provides administrative oversight for the divisions of
23 water production and wastewater collection; provides oversight for
24 portions of the utility billing and collection system. This is also the cost
25 center for solid waste disposal contracts and collection.
26
27 3. In coordination with the director of public operations, plans and schedules
28 the work of these departments.”

29 **Amend existing Sec. 2.110 Office of wastewater treatment by**
30 **renumbering to “Sec. 2.111. Office of Wastewater Treatment.”**

31 **Amend new Section 2.111 as follows:**

32
33 **“Sec. 2.111 Office of waste water treatment.**

34
35 The office of wastewater treatment:

- 36
37 1. Reports directly to the department of public operations.
38
39

- 4
- 5 2. Supervises and maintains the wastewater treatment facilities.
 - 6
 - 7 3. In coordination with the director of public operations, plans and schedules
8 the work for this division.”
 - 9

10 **Amend existing Sec. 2-111 Department of parks and recreation by**
11 **renumbering to “Sec. 2-114 Department of Parks and Recreation.”**

12 **Amend new Sec. 2-114 to read as follows:**

13 **“Sec. 2-114 Department of Parks and Recreation”**

14 The department of parks and recreation:

- 15
- 16 1. Plans, promotes and administers a comprehensive program, to maintain
17 the beautification of Slidell’s resources, and recreation service by
18 investigating and evaluating various city recreation programs,
19 coordinating recreation activities, and overseeing maintenance, repair
20 and operations of all parks, recreational facilities, and public grounds.
 - 21 2. Supervises the division of recreational services, parks and ground
22 services.
 - 23 3. Supervises the division of Keep Slidell Beautiful.”
 - 24
 - 25

26 **Amend existing Sec. 2-112 Department of cultural and public affairs by**
27 **renumbering to “Sec. 2-115 Department of Cultural and Public Affairs.”**

28 **Add new “Section 2-112 Office of Property Manitenence.”**

29 The office of property maintenance:

- 30
- 31 1. Reports directly to the department of public operations
 - 32 2. Supervises and maintains the city’s office and event facilities.
 - 33 3. In coordination with the director of public operations, plans and schedules
34 the work of this division, including event schedules.
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4 **Amend existing Section 2-113 Department of Civil Service by**
5 **renumbering to "Sec. 2-116 Office of Civil Service."**

6 **Add new "Section 2-113 Office of Airport Operations.**

7
8 The office of airport operations:

- 9
- 10 1. Reports directly to the department of public operations.
 - 11 2. Is responsible for the operations of the Slidell Airport.
 - 12 3. In coordination with the director of public operations, plans and
13 schedules the work of this division, is the marketing center for the
14 Slidell Airport and performs other related duties."
15
16

17 **Amend existing Sec. 2-114 Department of Airport Manager by deleting**
18 **in its entirety.**

19 **Amend existing Sec. 2-115 Office of Animal Control by deleting in its**
20 **entirety.**

21
22 **BE IT FURTHER ORDAINED** by the Slidell City Council that it does hereby
23 adopt the Mayor's proposed reorganizational plan, along with all administrative changes
24 and revisions, to be effective upon adoption.
25
26

27 **ADOPTED** this 25th day of June, 2019.

28
29 

30 Kim Harbison
31 President of the Council
32 Councilwoman, District F

33 

34 Greg Cromer
35 Mayor

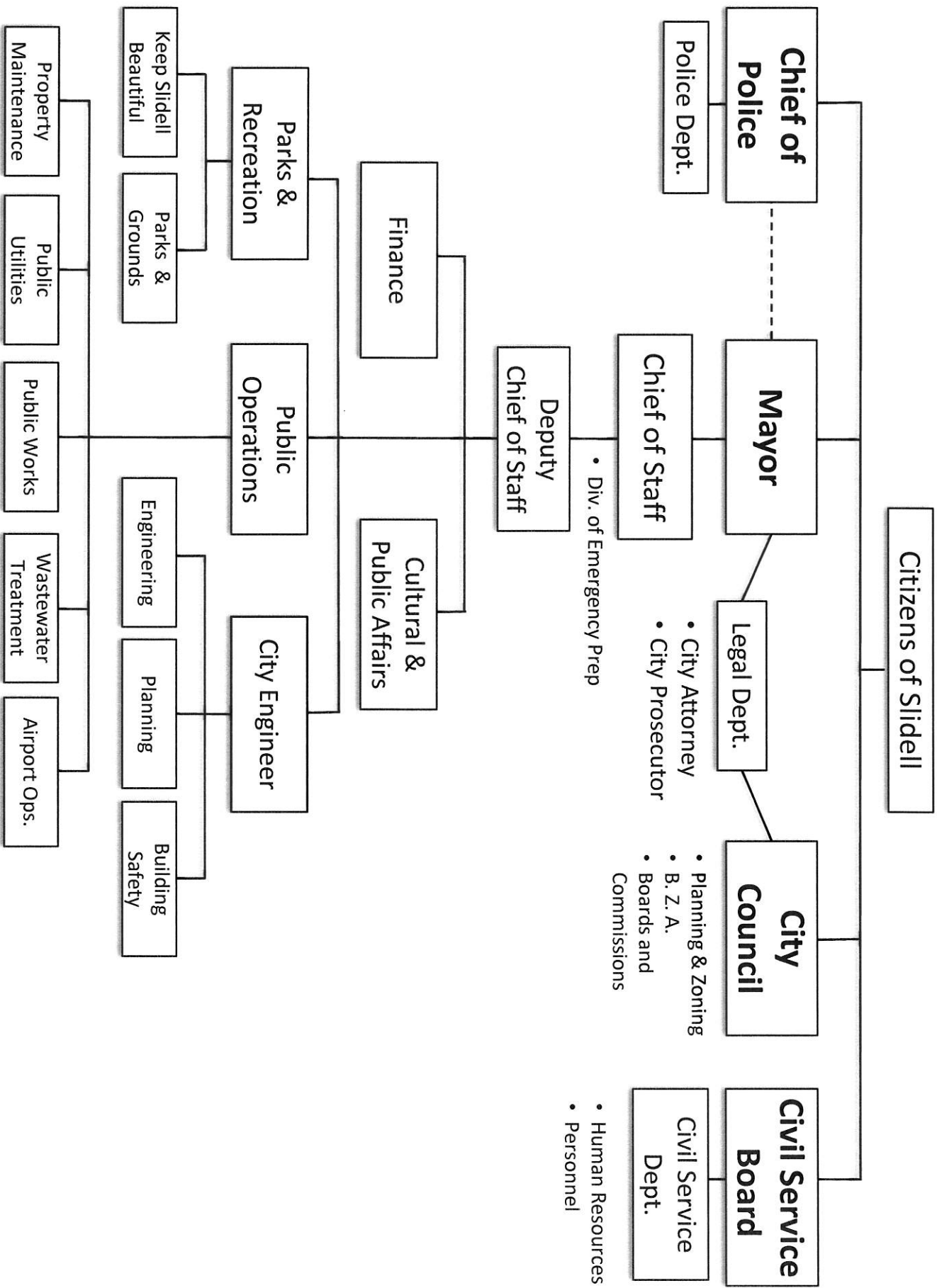
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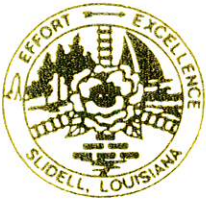
37 Thomas P. Reeves
38 Council Administrator

DELIVERED	7/1/19
9:15 am	to the Mayor
RECEIVED	7/2/19
1:30 pm	from the Mayor

Organization Plan Government of the City of Slidell

5/22/2019





The City of Slidell

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GREG CROMER
MAYOR

CITY OF SLIDELL

Mayor's Office

INTEROFFICE MEMO

TO: Tommy Reeves, City Council Administrator
All Council Members

FROM: Greg Cromer, Mayor

SUBJECT: Proposed Organizational Plan

DATE: May 22, 2019

The Mayor has determined that the current Organizational Plan is outdated and does not properly represent the organizational structure of the city government for now and for the foreseeable future. Therefore, the Mayor desires to amend this Organizational Plan with an administrative reorganization which describes the changes to the government of the City of Slidell as shown on the organizational chart dated 5/22/2019, as follows, and the narrative descriptions of the powers, duties and responsibilities of the departments, offices and agencies.

The Mayor has identified specific changes, alteration, combinations, consolidation of City departments, offices and agencies and/or reallocations of the functions, powers, duties and responsibilities of such departments, offices and agencies, to ensure maximum efficiencies and effectiveness of City functions and services. Specifically, within the Office of the Chief of Staff, departments of City Engineer, Parks and Recreation and Public Operations.

The Mayor desires the City Council adopt this proposed reorganizational plan as submitted in its entirety, following plan publication, public hearing and Council consideration.