

1 Introduced May 11, 2019, by Councilwoman
2 Harbison, seconded by Councilman Borchert,
3 (by request of Administration)

4 **Item No. 19-05-3275**

5
6 **ORDINANCE NO. 3943**

7 An ordinance amending Ordinance No. 3776, the Unclassified Pay Plan for
8 City of Slidell, Ombudsperson.
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10 WHEREAS, the City of Slidell adopted an Unclassified Pay Plan on June 9,
11
12 2015; and

13 WHEREAS, said pay plan had grade structures and job descriptions for
14 unclassified employees; and
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16 WHEREAS, Slidell administration desires to add a title and job description
17 for the position of Ombudsperson.
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19 NOW THEREFORE, BE IT ORDAINED by the Slidell City Council that it
20 does hereby amend Ordinance No. 3776 as follows:
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22 In the Salary Administrative Guidelines, add "Ombudsperson, Grade 81".
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24 In the Unclassified Position Descriptions, Requirements and Qualifications, add the
25 following:
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27 "Grade 81, Ombudsperson: the Ombud is the City of Slidell's public advocate that
28 provides an understanding of city ordinances, codes, procedures and processes. The
29 Ombud serves as advocate for fairness, source of support and information and acts as
30 liaison between citizens, business owners, consultants, contractors, suppliers and
31 customers and engaging in mutually beneficial solutions for Community Partnerships,
32 Neighborhood Engagement, Neighborhood Associations, Associations/Clubs, and
33 Internal/External Processes. The Ombud will educate constituents, consultants and
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4 contractors in order to efficiently navigate city processes and services. The Ombud should
5 possess skills and personal attributes as follows: capacity to maintain integrity,
6 confidentiality, open minded with goals and objectives possess communication,
7 interpersonal and problem solving skills, the ability to analyze and gather information,
8 experience in resolving conflicts, a thorough understanding regarding strategic thinking
9 and decision making. Two years of college and/or five years of progressively responsible
10 related experience preferred.”
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17 **ADOPTED** this 11th day of June, 2019.

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20 Kim Harbison
21 President of the Council
22 Councilwoman, District F

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25 Greg Cromer
26 Mayor

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29 Thomas P. Reeves
30 Council Administrator

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DELIVERED	6/14/19
9:45 am	to the Mayor
RECEIVED	7/2/19
1:30 pm	from the Mayor