

1 Introduced September 26, 2006, by Councilman  
2 Cromer, seconded by Councilman Kingston, (by  
3 request of Administration)

4 **Item No. 06-09-2599**

5 **ORDINANCE NO. 3350**

6 An ordinance amending Ordinance No. 2814, the Unclassified Pay Plan for  
7 the City of Slidell.

8 WHEREAS, the City of Slidell adopted an Unclassified Pay Plan on May 26,  
9 1998; and

10 WHEREAS, said pay plan had grade structures and job descriptions for  
11 unclassified employees; and

12 WHEREAS, the Slidell City Administration desires to add a title and job  
13 description for the position of Assistant Chief of Staff.

14 NOW THEREFORE BE IT ORDAINED by the Slidell City Council that it does  
15 hereby amend Ordinance No. 2814 as follows:

16 In the Salary Administrative Guidelines, add "Assistant Chief of Staff, Grade 84".

17 In the Unclassified Position Descriptions, Requirements and Qualifications, add the  
18 following:

19 **"Grade 84, Assistant Chief of Staff:** Works under the direction of the Chief of  
20 Staff. Performs Administrative duties involving legal, financial and public relations matters  
21 and other related duties as assigned. Job duties are of a highly professional nature.  
22 Possesses a thorough knowledge of the laws and regulations controlling the office of the  
23 Mayor, to include municipal ordinances, state and federal laws and civil service rules and  
24 regulations. Serves as second in command in the absence of the Mayor and the Chief of  
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4 Staff. Minimum education: B.S. or B.A. required. Five years of progressively responsible  
5 experience in municipal government required. Masters level-degree preferred.”  
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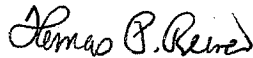
7 **ADOPTED** this 24th day of October, 2006.  
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11 Greg Cromer  
12 President of the Council  
13 Councilman, District G  
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16 Ben O. Morris  
17 Mayor  
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20 Thomas P. Reeves  
21 Council Administrator  
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DELIVERED	10 A.M
<i>10/26/06</i>	<i>to the Mayor</i>
RECEIVED	12:50 pm
<i>11/3/06</i>	<i>from the Mayor</i>