

1 Amended by Ord. 3244 Adopted 1/11/05

Introduced May 14, 2002, by Councilman
Binder, seconded by Councilman
Washington

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3
4 Item No. 02-05-2289

5 **ORDINANCE NO. 3071**

6
7 An ordinance amending Ordinance No. 2814, the Unclassified Pay Plan
8 for the City of Slidell.

9 WHEREAS, the City of Slidell adopted an Unclassified Pay Plan on May
10
11 26, 1998; and

12
13 WHEREAS, said pay plan had grade structures and job descriptions for
14 unclassified employees; and

15
16 WHEREAS, the Slidell City Council wishes to amend the job title and job
17 description for the position of Council Administrator.

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19 NOW THEREFORE BE IT ORDAINED by the Slidell City Council that it
20 does hereby amend Ordinance No. 2814 as follows:

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22 In the Salary Administrative Guidelines, delete "Council Administrator, Grade 86"
23 and replace with "Clerk of the Council, Grade 83".

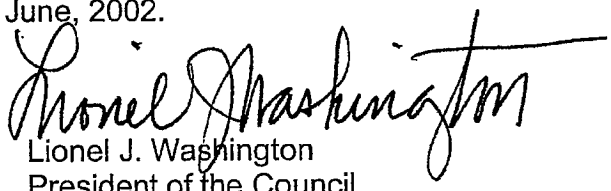
24
25 In the Unclassified Position Descriptions, Requirements and Qualifications,
26 delete paragraph "Grade 86 Council Administrator" in its entirety and replace with the
27 following:
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31 **"Grade 83, Clerk of the Council:** Complex executive position requiring the
32 ability to read comprehensive reports, City codes, ordinances and resolutions, and to
33 prepare professional correspondence. Bachelor's degree plus three years experience
34 in legislative or financial work. Requires accounting experience and knowledge
35 necessary to analyze financial statements and budgets. Work is governed by broad
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4 instructions, objectives and policies and requires supervising and monitoring
5 performance of a clerical staff. Strong interpersonal/human relation's skills required. "
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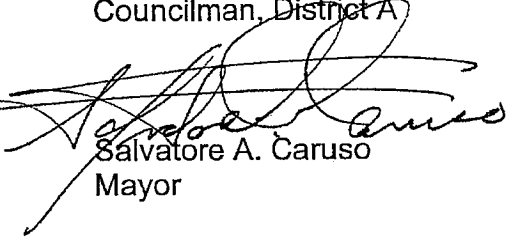
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9 **ADOPTED** this 11th day of June, 2002.

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Lionel J. Washington
President of the Council
Councilman, District A

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12 **DELIVERED** 6-13-02
13 8:46 am to the Mayor

14
15 **RECEIVED**
16 6-13-02 from the Mayor
17 2:30 pm

18 
Salvatore A. Caruso
Mayor

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