



Planning Department

Application for a  
**SIGN PERMIT**  
DELIVER OR EMAIL TO:  
**planningdept@cityofslidell.org**

250 Bouscaren St, Ste 203  
Slidell, LA 70458  
985.646.4320  
fax 985.646.4356  
planningdept@cityofslidell.org  
myslidell.com

A Sign Permit is required prior to the installation of any new sign, mural, or alteration or relocation of an existing sign. Please speak with a Planner at 985-646-4320 or planningdept@cityofslidell.org if you have questions. This application may be used for multiple signs; however, each sign requiring a building or electrical permit will be separately permitted.

**Site & Owner Information**

Street Address: \_\_\_\_\_

Zoning District: \_\_\_\_\_  Within OTPD <sup>1</sup>

Owner, Business, or Organization Name: \_\_\_\_\_

Owner Email: \_\_\_\_\_

Owner Phone # \_\_\_\_\_

**Sign Contractor**

Company Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone # \_\_\_\_\_

Email: \_\_\_\_\_

City/Louisiana License # \_\_\_\_\_

**Applicant Signatures REQUIRED**

Business or Property Owner  Sign Contractor

\_\_\_\_\_  
Signature of Contractor (required) Date

\_\_\_\_\_  
Signature of Owner (required) Date

**An approved Sign Permit will expire six (6) months from the date it is approved.**

**MURAL applications must be reviewed and permitted in accordance with Municipal Code Appendix A, Part 2, Section 2.2312**

**Sign(s)**

For each sign, indicate:

- Sign type  
**A** = Attached <sup>2,3</sup>      **B** = Blade <sup>2,3</sup>  
**D** = Drive-through <sup>2,3</sup>    **ET** = Extended Temporary  
**F** = Freestanding <sup>2,3</sup>      **MO** = Monument <sup>2,3</sup>  
**MT** = Multi-tenant <sup>2,3</sup>    **MU** = Mural <sup>1</sup>  
**MQ** = Marquee <sup>2,3</sup>
- Estimated construction cost
- If it will be illuminated <sup>2</sup>

Sign Type	Sign Cost (Manufacture & Installation)	Illuminated? Y or N	OFFICE USE: Permit No. & Fee
1	\$		
2	\$		
3	\$		
4	\$		
5	\$		

**Required Attachments**

- Drawings** (to scale) showing the height, width, length, and depth; structural specifications; and methods of anchoring and support for each sign
- Elevations**, with dimensions, of the sign(s) and building(s) located on the lot
- For freestanding signs: Survey, Plat or measured **Site Plan**, with dimensions, showing the location of the sign(s) on the lot in relation to property lines and buildings, and the width of adjacent right-of-way.
- If in the Olde Towne Preservation District (**OTPD**): Colors and material of sign(s) <sup>1</sup>

1. Certificate of Appropriateness approval required.
2. May also require a Building and/or Electrical Permit(s).
3. May require structural plans and details by licensed design professional certifying sign structure and foundation meet wind and dead load requirements.