

1 Introduced November 12, 2002, by
2 Councilwoman Williams, seconded by
3 Councilman Binder (both by request of
4 Administration)

5 **Item No. 02-11-2314**

6 **ORDINANCE NO. 3094**

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8 An ordinance amending Ordinance No. 2813, adopted May 26, 1998,
9 reclassifying the position of Secretary (Grade 5) to Administrative Secretary (Grade 6) in
10 the Civil Service Personnel Department.

11 WHEREAS, the City Administration has requested the reclassification of
12 the position of Secretary (Grade 5) to Administrative Secretary (Grade 6) in the Civil
13 Service Personnel Department; and

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15 WHEREAS, the Civil Service Board approved this reclassification at its
16 meeting on October 16, 2002; and

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18 WHEREAS, this reclassification was requested due to a gradual change in
19 required duties and responsibilities; and

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21 WHEREAS, sufficient funds are available to cover the cost of the upgrade
22 for the current fiscal year.

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24 NOW THEREFORE BE IT ORDAINED by the Slidell City Council that it
25 does hereby amend Ordinance No. 2813, adopted May 26, 1998, to reclassify the
26 position of Secretary (Grade 5) to Administrative Secretary (Grade 6) in the Civil
27 Service Personnel Department, and does further approve the attached job description.
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5 ADOPTED this 10th day of December, 2002.
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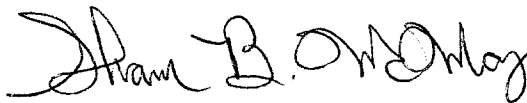
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9 Pearl Williams
10 President of the Council
11 Councilwoman-at-Large

12 DELIVERED 3:40 p.m.
13 12/11/02 to the Mayor

14 RECEIVED 3:50 p.m.
15 12/12/02 from the Mayor

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17 Ben O. Morris
18 Mayor

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20 Shawn B. McManus
21 Clerk of the Council
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